

FRAMLINGHAM TOWN COUNCIL

Approved Minutes of the meeting of the Town Council held at The St John Ambulance Westbury Centre, Fairfield Road, Framlingham on Thursday 7th December 2017 at 7.30pm

The Chairman advised that the meeting was being recorded.

Cllr Kitching welcomed Cllr Eastwood to his first Full Council meeting.

1. APOLOGIES:

Cllr J Jones and CCllr S Burroughes.

PRESENT:

Cllrs: Mr D Beal, Ms S Bennell, Mrs L Clouting, Mr P Collins, Mr C Eastwood, Mr S Garrett, Mr S Hopkins, Mr G Kitching and Mr B Roberts.

Cllr J Simpson was not present.

IN ATTENDANCE:

Mrs Eileen A Coe (Town Clerk/RFO), DCllr C Hudson, one member of the press and seven members of the public

2. MINUTES OF PREVIOUS MEETING:

2171217 Cllr Kitching proposed the minutes of the previous meeting be approved as an accurate record, which was seconded by Cllr Collins with all in favour.

The Chairman then signed the minutes.

3. DISPENSATIONS:

No new applications.

4. DECLARATIONS OF INTEREST:

Cllr Kitching declared an interest in the Payments and signed the Interest Book.

5. ADJOURNMENT:

5171217 The Chairman proposed an adjournment for the following items which was approved.

5.1 Police Matters:

It was noted that the most recent SNT Newsletter had been circulated to Councillors via email.

5.2 Report by County Councillor:

A report had been received from CCllr Burroughes which was circulated and a copy attached to the file copy of these minutes.

5.3 Report by District Councillors:

A report had been received from DCllr Hudson, which was circulated and a copy attached to the file copy of these minutes. DCllr Hudson reported that households in Suffolk Coastal would have to pay £43 a year from next year to have their garden waste collected, and he raised concerns as he felt that residents could not afford this extra charge. He also felt that people with second homes should pay an equal amount or more council tax as residents were subsidising them.

Cllr Hudson wondered whether the CIL was forthcoming from developers, as it was desperately needed for the town.

5.4 Report from Framlingham Business Association rep:

Cllr Kitching reported that he and the Town Clerk had attended the last meeting and an update would be provided to the next PR&Markets Committee meeting.

5.5 Report from Suffolk Association of Local Councils rep:

No report.

5.6 Report from Friends of Framlingham Library Group rep:

Cllr Bennell reported that a free jigsaw puzzle library was starting in January and any donations would be most welcome.

The Town Council Christmas Card Competition entries (160) had been displayed around the Library and there had been a very successful evening for the Late Night Shopping event.

A few tickets were still available for the production of Alice through the Cuckoo's Nest by the Librarian Theatre, funded by the Arts Council, England, to be held on 14th December.

Cllr Kitching thanked Cllr Clouting, the Town Clerk Cllr Collins, Mrs Collins and the Office Assistant for all their help and support on the evening of Late Night Shopping, which had been a very successful occasion.

5.7 Report from Greener Fram/Community Garden rep:

Cllr Bennell reported that the last Swap and Mend of the year would be held on Saturday 9th December including a Food Share' – unsaleable but still edible supermarket food and donated produce.

5.8 Public Comment:

None.

6. RECONVENE:

671217 The Chairman proposed to reconvene the meeting, which was approved.

7. CORRESPONDENCE:

There were no items of correspondence to be considered at this meeting.

8. TRAINING/CONFERENCE/EVENTS:

To approve the following:

- **LCPAS – General Data Protection Regulations Bespoke Training Course:**

Thursday 15th March 10am – All Councillors and Staff – cost £250 – Approved

- **SALC New Councillor Course**

Saturday 20th and 27th January – Cllr Clive Eastwood – cost £110 – Approved.

9. SUFFOLK ASSOCIATION OF LOCAL COUNCILS REPRESENTATIVE

There were no nominations for a Town Council representative to replace Cllr Garrett due to most of the quarterly meetings being held on the same evening as Planning and Rights of Way, Highways & Lighting Committees.

The Town Clerk would circulate the dates, agenda and information for the meetings and any Councillor wishing to attend could let her know.

10. PLANNING COMMITTEE:

The following planning decisions were noted:

- **DC/17/4194/LBC Mr M Gayland – The Ancient House, Well Close Square – Listed Building Consent**
- **DC/17/4227/TCA Mr J McEwan – 22 Double Street – Planning Permission**
- **DC/17/4190/FUL Mr A Morgan – Shaws Barn, Badingham Road – Planning Permission**

The following planning application was considered:

- **DC/17/4685/FUL Mr K Whatling – Rose Cottage, 46 College Road – proposed first floor bedroom extension**

10171217 The Town Council SUPPORTED the application.

11. PUBLIC RELATIONS AND MARKETS COMMITTEE:

Cllr Kitching reported that over £3,000 profit had been made at the Firework Spectacular Event and thanked everyone who had helped and supported the event, especially the Town Clerk and Office Assistant (Jane Parlone) without whom the event could not take place.

11171217 Cllr Kitching proposed to approve the committee's recommendation to donate £350 to the First Deben Scouts from the Firework Spectacular profit, which was seconded by Cllr Hopkins, with all in favour.

11271217 Cllr Kitching proposed to approve the committee's recommendation to donate £350 to the Framlingham Scout & Guide Group from the Firework Spectacular profit, which was seconded by Cllr Clouting, with all in favour.

11371217 Cllr Kitching proposed to approve the transfer of profit from the Firework Spectacular event to the Entertainments Reserve Account, which was seconded by Cllr Collins, with all in favour.

11471217 Cllr Kitching proposed to approve the committee's recommendation to accept the quotation from Suffolk Coastal Norse for street cleaning services 1 hour per day six days per week to include litter

picking on Fens and Pageant Field from 1st April 2018 – 31st October 2018 @ £1740.35, which was seconded by Cllr Garrett, with all in favour.

11571217 Cllr Kitching proposed to approve the amended cost approved at the last meeting (ref:13221117 £1,248 incl vat + £9.95+ vat delivery) from Natural Bag Company for 1000 Jute ‘Fram Bags’ @ £1,499.94 including vat and delivery, using funds from the PR Promotions Reserve account, which was seconded by Cllr Clouting, with all in favour.

12. LANDS COMMITTEE:

12171217 Cllr Bennell proposed to approve the committee’s recommendation to accept the quotation from Suffolk Coastal Norse for grass cutting on the Pageant Field for the season from 1st April 2018 @ £1627.50, which was seconded by Cllr Hopkins, with all in favour.

12271217 Cllr Bennell proposed to approve the committee’s recommendation to accept the quotation from Haward Horological for the annual service and work to the pendulum of the town clock at a total cost of £550, which was seconded by Cllr Beal, with all in favour.

13. RIGHTS OF WAY, HIGHWAYS & LIGHTING COMMITTEE:

- No business

14. INFRASTRUCTURE PLAN COMMITTEE:

Cllr Kitching provided an update on the Community Centre Working Group, which had set up sub-groups to investigate options:

- Scout & Guide HQ/Sports Club area
- TMHS/FAYAP area
- Refurbishment of existing facilities
- New sites identified in the Local Plan Issues & Options Consultation
- Brook Lane/Vyces Road site

All Sub-Groups would report their findings back to the next Community Centre Working Group meeting to be held on Monday 18th December.

Cllr Kitching reported that in order to be ready to bid for CIL funding next year a proposal would need to be agreed by Full Council in April.

15. FINANCE:

A copy of the list of current invoices was provided to each councillor. Current invoices put forward at the meeting had been checked and verified by the relevant committee chairman and were made available in the Payments Folder prior to the meeting.

15171217 Cllr Garrett proposed to approve the payment of current invoices, which was seconded by Cllr Hopkins, and with one abstention due to interest, all were in favour. A copy of the approved invoices would be appended to the file copy of the minutes.

15271217 Cllr Kitching confirmed the BACS payments approved at the November meeting had been paid as agreed and the bank print out verified and signed by two Councillors, which was noted.

15371217 The details of the balances of all bank accounts were noted and had been available to view in the Town Council Office and prior to the meeting. A copy was filed with the invoices for reference.

16. MATTERS OF REPORT OR ITEMS FOR NEXT AGENDA ONLY:

None.

17. Date of next Council meeting:

The next Town Council meeting would be held on **Thursday 4th January 2018 at 7.30pm** in The St John Ambulance Westbury Centre Fairfield Road Framlingham.

Cllr Kitching wished everyone a Merry Christmas and a prosperous New Year.

Meeting closed at 7.54pm.