

**Agenda for the Finance Committee Meeting to be held on Thursday 8th June 2017 at 7.30pm
in The Cell, The Old Court House, Bridge Street**

1. Apologies:

To receive and accept apologies for absence:

Present:

In attendance:

Mrs E Coe (Town Clerk/RFO)

2. Declarations of Interest:

3. Minutes of previous meeting:

- To approve the minutes of the previous meeting as an accurate record

4. Public Comment:

5. Financial Matters:

- To consider the Income and Expenditure Report to date – Town Clerk/RFO
- To note bank balances and bank reconciliations to date – Town Clerk/RFO
- To consider Internal Audit Report
- Updated Direct Debit/Standing Orders
- BT essentials telephone line package
- 6month Bond matures 17th July 2017 - £29,235.08 + interest £39.36
- Lap top computers x 2 (2011)
- VAT registration

6. Staff Matters:

- Report on staff meeting held on 15th May

7. Action Plan:

- 2017/18

Updates from committees to be considered at the next meeting

8. Correspondence:

Mark Edgerley – SCDC

Response to letter regarding CIL funding.

9. Matters of report or items for next agenda:

10. Date of next meeting:

Thursday 8th June 2017 at 7.30pm