

**Agenda for the Finance Committee Meeting to be held on Wednesday 26th July 2017 at
7.30pm in The Cell, The Old Court House, Bridge Street**

1. Apologies:

To receive and accept apologies for absence:

Present:

In attendance:

Mrs E Coe (Town Clerk/RFO)

2. Declarations of Interest:

3. Minutes of previous meeting:

- To approve the minutes of the previous meeting as an accurate record

4. Public Comment:

5. Financial Matters:

- To consider the Income and Expenditure Report to date – Town Clerk/RFO
- To note bank balances and bank reconciliations to date – Town Clerk/RFO
- Lap top computers x 2 (2011)
- Office move expenditure
- Ear Marked Reserves
- Asset Register

6. Grants

To consider the following grant applications received by the deadline of 30th June: (next deadline 31st January) Total budget for 2017/18 £3,000

- **Framlingham United Free Church - £250.00**

Towards upgrading of the Church premises (modernising heating and lighting, secondary glazing and other routine repairs

- **Friends of Framlingham library - £500.00**

Towards re-decorating, re-carpeting and installation of smaller counter plus new seating area in the main public library

- **Framlingham Business Association - £500.00**

Towards the delivery of Christmas events and decorating the town appropriately for the season.

- **Friends of St Michael's Church - £250.00**

Towards the cost of trees for the annual Christmas Tree Festival

- **Late Night Shopping Event - £199.20**

Cost of insurance and raffle ticket printing for retailers event on 1st December

- **Rev M Vipond (Christmas Lunch Group) - £150**

Towards the provision of Christmas lunch for solitary and/or aged townspeople

- **FAYAP Youth & Arts Centre - £208.00**

Cost of 2 refurbished PC's to help young people after school

7. Staff Matters:

8. Action Plan:

- 2017/18

Updates from committees

9. Correspondence:

10. Matters of report or items for next agenda:

Annual review of Policies and Documents

11. Date of next meeting:

No meeting in August

Thursday 14th September 2017 at 7.30pm