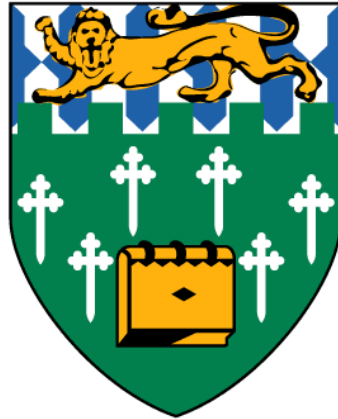


FRAMLINGHAM TOWN COUNCIL

Town Council Office
The Old Court House
Bridge Street
Framlingham
Suffolk
IP13 9AJ



Town Council Chairman:
Cllr James Tanner

Town Clerk/ Responsible Financial Officer:
Mrs Eileen A Coe CiLCA AICCM

Telephone: 01728 720183
After hours: 07725314235

townclerk@framlingham.com

NOTICE OF MEETING

The ANNUAL meeting of the Town Council will be held on Thursday 1st June 2017
at The St John Ambulance Westbury Centre, Fairfield Road, Framlingham at 7.30pm
ALL WELCOME

Date: 25th May 2017

Signed:

Eileen A Coe (Town Clerk/RFO)

Agenda

1. **Apologies** – to receive and accept apologies for absence
2. **Minutes of Previous meeting** – to be confirmed and signed as an accurate record
3. **To consider any Dispensation requests received (Please note: requests must be sent to the Town Clerk in writing prior to the meeting)**
4. **To receive declarations of interest** (please note declarations must be made verbally at the appropriate time as well as entered in the Interest Book.)
5. **Adjournment** – the Chairman will then suspend the meeting for the following:
 - 6.1 **Police Matters**
 - 6.2 **Report by County Councillor**
 - 6.3 **Report by District Councillors**
 - 6.4 **Report from Framlingham Business Association rep**
 - 6.5 **Report from Suffolk Association of Local Councils rep**
 - 6.6 **Report from Friends of Framlingham Library Group rep**
 - 6.7 **Report from Greener Fram/Community Garden rep**
 - 6.8 **Public Comment** – to receive and note comments from members of the public present, through the Chairman only
7. **Reconvene** – the Chairman will then reconvene the meeting.
8. **Correspondence** - to note correspondence received since the last meeting and to discuss ** items only:
****The Mills Charity 9/06**

Email advising that the Town Council's nominated Trustee (Nick Corke) appointment expired in April 2017 and the Charity would expect to re-appoint him unless the Town Council objects and has an alternative nomination to offer.

9. **Training/ Conferences/Events:**

To approve the attendance of the Town Clerk/RFO on the LCPAS New Data Protection Regulations course to be held at Hacheston Village Hall on Monday 12th June at 2pm, at a cost of £30

To approve the attendance of the Town Clerk/RFO on the SLCC Contracts and Tendering Course to be held at the Park Hotel Diss on Friday 23rd June at a cost of £145 plus mileage

To approve the attendance of Cllr Collins on the SALC 2 day Councillor course on 9th and 16th August at a cost of £100 plus mileage

10. Casual – Vacancy:

To consider any applications received for the casual vacancy arising from the resignation of Lesley Barrett

Committee Recommendations and Business:

11. Finance:

- To approve the payment of current invoices- available at the meeting
- To confirm BACS payments approved at the May meeting have been paid as agreed and the bank print out verified and signed by two Councillors.
- To note details of balances of all bank accounts
- To note Finance Committee membership and to consider the nomination of additional members as per Standing Orders
- Report of end of year finance matters – Town Clerk/Responsible Financial officer
- To consider and note the Internal Audit Report
- To consider and approve responses on the Annual Governance Statement
- To approve the Statement of Accounts for the year ending 31st March 2017 (to be signed by the Chairman and Town Clerk/RFO)
- To approve the Balance Sheet for the year ending 31st March 2017 (to be signed by the Chairman and Town Clerk/RFO)
- To consider the Intermediate Audit Questionnaire and the Town Clerk/RFO's responses

12. Planning Committee:

➤ **To note the following and any other planning decisions received prior to the meeting:**
DC/17/0880/FUL Ms L Gibbons – Hillcroft, 10 Mount Pleasant – Planning Permission

➤ **To consider the following planning application and any others received prior to the meeting:**
DC/17/1850/PNH Mrs J Lane – Brookfield, 20 Brook Lane- prior notification (householder) rear extension

DC/17/1745/FUL Mr & Mrs Fernig -24 Kings Avenue – erection of residential dwelling and creation of new vehicular access

DC/17/1125/LBC Mr M Howard – The Roundhouse, Station Road – single-storey extension to provide additional accommodation

13. Public Relations and Markets Committee:

- To approve the Committee's recommendation to amend the Town Council Illegal Fly Posting Policy to include wording that all unauthorised literature removed will be disposed of.

14. Lands Committee:

15. Rights of Way, Highways & Lighting Committee:

16. Infrastructure Plan Committee:

Special Resolution under Standing Orders 7

- To approve the committee's recommendation for a revision to the recommendation approved by Full Council on 4th May ref. 2434517 and 2454517 'to make an application to Suffolk Coastal District Council for up to £1.3M of CIL funding and to apply at the appropriate time for a PWLB Loan of up to £300,000, if needed'.

17. Matters of report or items for next agenda only:

18. A resolution to exclude the press and public will be passed by virtue of the Public Bodies (Admissions to Meetings) Act 1960 s1 (2) because of the confidential nature of the business to be transacted

- To consider correspondence received.

19: Date of next Council meeting:

The next Town Council meeting will be held on **Thursday 6th July 2017 at 7.30pm** in The St John Ambulance Westbury Centre Fairfield Road Framlingham.