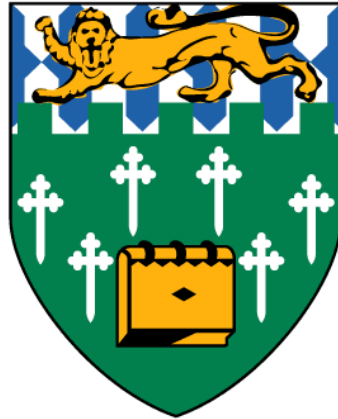


FRAMLINGHAM TOWN COUNCIL

**Town Council Office
The Old Court House
Bridge Street
Framlingham
Suffolk
IP13 9AJ**



Town Council Chairman:
Cllr James Tanner

Town Clerk/ Responsible Financial Officer:
Mrs Eileen A Coe CiLCA AICCM

Telephone: 01728 720183
After hours: 07725314235

townclerk@framlingham.com

NOTICE OF MEETING

**A meeting of the Town Council will be held on Thursday 3rd August 2017
at The St John Ambulance Westbury Centre, Fairfield Road, Framlingham at 7.30pm
ALL WELCOME**

Date: 27th July 2017

Signed:

Eileen A Coe (Town Clerk/RFO)

Agenda

- 1. Apologies** – to receive and accept apologies for absence
- 2. Minutes of Previous meeting** – to be confirmed and signed as an accurate record
- 3. To consider any Dispensation requests received (Please note: requests must be sent to the Town Clerk in writing prior to the meeting)**
- 4. To receive declarations of interest** (please note declarations must be made verbally at the appropriate time as well as entered in the Interest Book.)
- 5. Adjournment** – the Chairman will then suspend the meeting for the following:
 - 6.1 Police Matters**
 - 6.2 Report by County Councillor**
 - 6.3 Report by District Councillors**
 - 6.4 Report from Framlingham Business Association rep**
 - 6.5 Report from Suffolk Association of Local Councils rep**
 - 6.6 Report from Friends of Framlingham Library Group rep**
 - 6.7 Report from Greener Fram/Community Garden rep**
 - 6.8 Public Comment** – to receive and note comments from members of the public present, through the Chairman only
- 7. Reconvene** – the Chairman will then reconvene the meeting.
- 8. Correspondence** - to note correspondence received since the last meeting and to discuss ** items only:
- 9. Training/ Conferences/Events:**
 - Suffolk Association of Local Councils:**
Reform of the Data Protection Legislation – Thursday 12th October 10am – 12noon £22 + mileage:
Approval for the Town Clerk to attend.
 - Suffolk Libraries AGM** – Thursday 28th September 6pm
To note the attendance of Cllr Clouting (FTC nominated person) and the Town Clerk.
- 10. Casual – Vacancy:**
To consider any applications received for the casual vacancy.
- Committee Recommendations and Business:**
- 11. Finance:**
 - To approve the payment of current invoices

- To confirm BACS payments approved at the July meeting have been paid as agreed and the bank print out verified and signed by two Councillors.
- To note details of balances of all bank accounts
- To approve the committee's recommendation to purchase two replacement lap top computers at a cost of up to £1400 from Budgets 1126 (Office Equipment/Computers), 1127 (Software & Computer Maintenance) and Reserve Budget 337 (Office Equipment).
- To approve the committee's recommendation to award the following grants:

Framlingham Business Association - £250.00

Towards the delivery of Christmas events and decorating the town appropriately for the season.

Friends of St Michael's Church - £250.00

Towards the cost of trees for the annual Christmas Tree Festival

Late Night Shopping Event - £100.00

Cost of insurance and raffle ticket printing for retailers event on 1st December

Rev M Vipond (Christmas Lunch Group) - £150

Towards the provision of Christmas lunch for solitary and/or aged townspeople

FAYAP Youth & Arts Centre - £208.00

Cost of 2 refurbished PC's to help young people after school

Friends of Framlingham library - £500.00

Towards re-decorating, re-carpeting and installation of smaller counter plus new seating area in the main public library

12. Planning Committee:

- **To note the following and any other planning decisions received prior to the meeting:**
DC/17/1745/FUL Mr & Mrs Fernig – 24 kings Avenue – Planning Permission

- **To consider the following planning applications and any others received prior to the meeting:**

DC/17/2650/FUL Matthew Clarke –The Orchard, Badingham Road- Conversion and extension of double garage to form annexe

DC/17/2492/OUT Martin & Last – Land off Vyces Road – proposed erection of 4 new single-storey dwellings

DC/17/2996/ADN Miss L Packman Taylor Wimpey – Castle Keep, Fairfield Road - Non-illuminated Advertisement Consent - The sign to be installed is a 'V' set main sign. The information relates to the fact that Taylor Wimpey are developing the land and gives the public name of the site, house types and contact details. It is designed in a 'V' format to face both directions in Fairfield Road

DC/17/2813/DRC Mr & Mrs P Hall – Walnut Cottage, New Street –discharge of conditions 2,4,5,6,7,8,9, and 10 of DC/15/4571/OUT – development of part of garden to provide 4 detached dwellings with associated access, parking, gardens and landscaping

- **Correspondence:**

Suffolk Coastal District Council 7/08

Letter advising of an Appeal under Section 78 of the Town and Country Planning Act 1990 for DC/16/5341/PN3 Mr N Stearn – Gatewood Farm, Lampards Brook.

13. Public Relations and Markets Committee:

- To approve the committee's recommendation for the purchase of 7 - 4ft x 4ft advertising boards and 2 - 6ft x 2ft plus 1- 4ft x 2ft banners from Leiston Press at a total cost of £580.00 for the Firework Spectacular (Budget 2201)
- To approve the committee's recommendation to spend up to £400 on glow-products for the Firework Spectacular (Budget 2201)

14. Lands Committee:

- To approve the committee's recommendation to accept the cost of £900 (no increase since 2011) for the annual summer cut of the wildflower area in the cemetery.
- To approve the cost of £120.50 for a new Multi-T lock for the Fens including 4 keys at a total cost of £120.50

15. Rights of Way, Highways & Lighting Committee:

No business.

16. Infrastructure Plan Committee:

- To approve the committee's recommendation to hold a Community Centre Public Information Meeting on Wednesday 11th October 7pm – 9pm, venue to be confirmed.
- To approve the committee's recommendation to produce a 2 x A4 Community Centre Briefing note to be delivered to all households in the town via Leiston Press at a cost of £439.00.

17. Matters of report or items for next agenda only:

18: Date of next Council meeting:

The next Town Council meeting will be held on **Thursday 7th September 2017 at 7.30pm** in The St John Ambulance Westbury Centre Fairfield Road Framlingham.