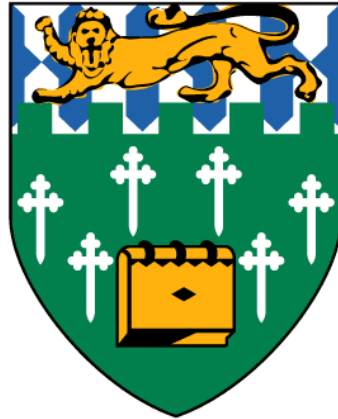


# FRAMLINGHAM TOWN COUNCIL

Town Council Office  
The Old Court House  
Bridge Street  
Framlingham  
Suffolk  
IP13 9AJ



Town Council Vice-Chairman:  
Cllr Gary Kitching

Town Clerk/ Responsible Financial Officer:  
Mrs Eileen A Coe CiLCA AICCM

Telephone: 01728 720183  
After hours: 07725314235

townclerk@framlingham.com

## NOTICE OF MEETING

A meeting of the Town Council will be held on Thursday 2<sup>nd</sup> November 2017  
at The St John Ambulance Westbury Centre, Fairfield Road, Framlingham at 7.30pm  
ALL WELCOME

Date: 26<sup>th</sup> October 2017

Signed:

Eileen A Coe (Town Clerk/RFO)

## Agenda

1. **Election of Town Council Chairman**
2. **Apologies** – to receive and accept apologies for absence
3. **Minutes of Previous meeting** – to be confirmed and signed as an accurate record
4. **To consider any Dispensation requests received (Please note: requests must be sent to the Town Clerk in writing prior to the meeting)**
5. **To receive declarations of interest** (please note declarations must be made verbally at the appropriate time as well as entered in the Interest Book.)
6. **Adjournment** – the Chairman will then suspend the meeting for the following:
  - 6.1 **Police Matters**
  - 6.2 **Report by County Councillor**
  - 6.3 **Report by District Councillors**
  - 6.4 **Report from Framlingham Business Association rep**
  - 6.5 **Report from Suffolk Association of Local Councils rep**
  - 6.6 **Report from Friends of Framlingham Library Group rep**
  - 6.7 **Report from Greener Fram/Community Garden rep**
  - 6.8 **Public Comment** – to receive and note comments from members of the public present, through the Chairman only
7. **Reconvene** – the Chairman will then reconvene the meeting.
8. **Correspondence** - to note correspondence received since the last meeting and to discuss \*\* items only:
9. **Training/ Conferences/Events:**
  - To approve the cost of £100 plus mileage each for the attendance of Cllr John Simpson and Cllr David Beal on the SALC 2 day Councillor Training Course to be held on Saturday 20<sup>th</sup> and 27<sup>th</sup> January 2018.
  - To approve the cost of £100 plus mileage for the attendance of Cllr Lesley Clouting on the SALC 2 day Leadership/Chairmanship Skills Training Course to be held on Thursday 15<sup>th</sup> and 22<sup>nd</sup> February 2018.
10. **Suffolk Association of Local Councils representative:**  
To consider nominations for a Town Council representative to replace Cllr Garrett

### **11. Casual – Vacancy:**

To consider the following applications received for the casual vacancy arising from the resignation at the last meeting (5<sup>th</sup> October) of James Tanner and any others received prior to the meeting:

**Item 9/10** Mr Clive Eastwood

**Item 16/10** Ms Lisa Hamon

**Committee Recommendations and Business:**

### **12. Planning Committee:**

To note the following and any other planning decisions received prior to the meeting:

- DC/17/3348/FUL & DC/17/3349/LBC Mr G Bisdee – 29 Fore Street- Withdrawn
- DC/17/3776/FUL Mr P Morgan – 2 Saxtead Road – Planning Permission

To consider the following planning applications and any others received prior to the meeting:

- DC/17/4190/FUL Mr A Morgan – Shaws Barn, Badingham Road – erection of a single-storey rear extension

### **13. Public Relations and Markets Committee:**

- To approve the committee's recommendation to accept the quotation from Leiston Press of £357 for reprinting 2000 copies of the Town Trail
- To approve the committee's recommendation to accept the quotation from Natural Bag Company for 1000 Jute 'Fram Bags' @ £1,248 incl vat + £9.95+vat delivery, using funds from the PR Promotions Reserve account.

### **14. Lands Committee:**

No business.

### **15. Rights of Way, Highways & Lighting Committee:**

No business.

### **16. Infrastructure Plan Committee:**

- Community Centre – to consider and approve the next steps

### **17. Finance:**

- To approve the payment of current invoices- available at the meeting
- To confirm BACS payments approved at the October meeting have been paid as agreed and the bank print out verified and signed by two Councillors.
- To note details of balances of all bank accounts
- To approve new cheque signatory (Cllr Clouting)
- To approve the committee's recommendation of the cost of £515 + 45p per mile for the annual end of year closedown support by Rialtas (RBS Software) Budget 2018/19

**A resolution to exclude the press and public will be passed by virtue of the Public Bodies (Admissions to Meetings) Act 1960 s1 (2) because of the confidential nature of the business to be transacted**

- Staff Matters
- Town Clerk Appraisal

### **18. Matters of report or items for next agenda only:**

### **19: Date of next Council meeting:**

The next Town Council meeting will be held on **Thursday 7<sup>th</sup> December 2017 at 7.30pm** in The St John Ambulance Westbury Centre Fairfield Road Framlingham