

FRAMLINGHAM TOWN COUNCIL

Draft Minutes of the meeting of the Town Council held at The St John Ambulance Westbury Centre, Fairfield Road, Framlingham on Thursday 7th September 2017 at 7.30pm

The Chairman advised that the meeting was being recorded.

1. APOLOGIES:

Apologies were received and accepted from Cllr Jones, and CCllr Burroughes who was expected to arrive at 8pm due to a prior engagement.

The Chairman formally acknowledged the resignation of Elizabeth Jones as a Town Councillor, and noted the Town Council's thanks for all her hard work and support.

PRESENT:

Cllrs: Ms S Bennell, Mrs L Clouting, Mr P Collins, Mr S Garrett, Cllr Hopkins, Mr G Kitching, Mr B Roberts and Mr J Tanner (Chairman)

IN ATTENDANCE:

Mrs Eileen A Coe (Town Clerk/RFO), Mrs Amanda Scott (Office Assistant), DCllr C Hudson and 12 members of the public

2. MINUTES OF PREVIOUS MEETING:

217917 Cllr Tanner proposed the minutes of the previous meeting be approved as an accurate record, which was seconded by Cllr Garrett, with one abstention due to absence, all were in favour.

The Chairman then signed the minutes.

3. DISPENSATIONS:

No new applications.

4. DECLARATIONS OF INTEREST:

Cllr Collins declared an interest in Agenda Item 11 Payments

Cllr Hopkins declared an interest in Agenda Item 11FAYAP Grant

Cllr Bennell declared an interest in Agenda Item 11 FOSM Grant

Cllr Clouting declared an interest in Agenda Item 11 FOFL Grant

Cllr Tanner declared a pecuniary interest in Agenda Item 12 Planning Applications DC/17/3161/FUL and DC/17/3353/FUL.

5. ADJOURNMENT:

511617 The Chairman proposed an adjournment for the following items which was approved.

6.1 Police Matters:

The Police Report for 1st – 31st May 2017 was circulated and a copy attached to the file copy of these minutes. It was noted that there were 6 reported crimes compared with 7 for the same period in 2016.

The Police Report for 1st – 30th June 2017 was circulated and a copy attached to the file copy of these minutes. It was noted that there were 15 reported crimes compared with 11 for the same period in 2016.

It was noted that the August 2017 version of the SNT Newsletter was available to download from their website.

6.2 Report by District Councillors:

A report had been received from DCllr Hudson, which was circulated and a copy attached to the file copy of these minutes.

DCllr Hudson reported that the Chief Executive of Suffolk County Council, Deborah Cadman, had now left her post. Interviews were taking place for her replacement.

He commented that the Tour of Britain Cycle Race coming through Framlingham was good for the town.

He reported that he had been approached regarding complaints relating to the proposed development in Brook Lane.

6.3 Report from Framlingham Business Association rep:

Cllr Clouting and Cllr Kitching reported that the next meeting would be held on 18th September.

6.4 Report from Suffolk Association of Local Councils rep:

Cllr Garrett reported that the next meeting would be held on Monday 18th September, which he would be unable to attend, but suggested that if another Councillor was available they could let the Town Clerk know.

6.5 Report from Friends of Framlingham Library Group rep:

Cllr Bennell reported there had been 2 new monthly Fairtrade Coffee Mornings, with the next one due on Thursday 5th October.

Caroline Goldsmith (one of the Library volunteers), had this afternoon presented medals and certificates to approximately 50 out of the 85 children who had completed the summer reading challenge.

For the Heritage Open Day on 9th September, there would be 4 conducted tours of the Old Court House. The amount due from the green tokens at Waitrose was awaited.

Coming up soon:

IT support would be available fortnightly on Friday mornings, starting on 15th September. New volunteer, Derek, has many years of professional IT experience and can assist with any problems with laptops, phones, tablets and all devices. This would be a free service, with hopefully a donation to FOFL.

New free Lego Club for 7 – 11 year olds would be starting on Saturday 16th September 10am – 11.30am with the support of 4 new young volunteers including 2 Duke of Edinburgh students. A large box of lego had now been bought and/or donated by local people.

6 free art workshops are to be held between 23rd September – 28th October – spaces were filling up quickly with materials sponsored by Arts Framlingham.

On 1st October, there would be a free Silver Sunday Tea Party for older people to meet others, enjoy a chat and Fairtrade afternoon tea. Carers and volunteers welcome 2 – 4pm. This would be part of a nationwide initiative to celebrate the value and knowledge they contribute to our communities while combatting loneliness and isolation.

The Library would be providing the Fest Rest on Sunday 8th October 10am – 5pm during the Sausagefest. This would include an art exhibition by Joanne Penfold and Spadge Hopkins; a fun Photo Booth (with our dressing up box), Fairtrade stall and refreshments and a giant popcorn maker on loan from Simpsons Sweet Shop.

In October, there are plans to hold on-site meetings with contractors and Suffolk Libraries to discuss the Library re-fit.

Thanks were again expressed to the Mills Trust, DCllr Hudson, CCllr Burroughes, Framlingham Town Council, Waitrose and the Friends of Framlingham Library for their contributions.

6.6 Report from Greener Fram/Community Garden rep:

Cllr Bennell reported that after the summer break, Swap & Mend at the Unitarian Meeting House would resume on Saturday 23rd September.

CCllr Burroughes joined the meeting at this point.

6.7 Report by County Councillor:

A report had been received from CCllr Burroughes which was circulated and a copy attached to the file copy of these minutes.

CCllr Burroughes reported a typically quiet August.

He felt that the Tour of Britain Cycling Race coming through Framlingham, would have a positive impact on businesses in the town.

He reported that GCSE results continued to rise, and that Suffolk was progressing well in the league tables.

6.8 Public Comment:

- One person commented on behalf of the Residents Association, advising the Town Council that the District Council was undertaking a Local Plan Review – Issues and Options Consultation and were looking to abolish the Physical Limits Boundary.

- One person commented that Persimmons had ignored another condition and allowed some residents to move in before the road widening had been undertaken, on the Mount Pleasant site.
- One person apologised for his previous comment at the last meeting regarding the lack of publicity for the Tour of Britain Cycle Race. The town was full of flags and bunting and looked brilliant
- One person commented that the plans for the proposed community centre should be more widely available and the notes of the Working Group meetings should be made available to the public.
- One person commented with objections to the location of the Community Centre and the height, size and aggravation it would cause.
- One person commented that they had not received a Community Centre Briefing Note and felt that the plan of the hall shown in the document was deliberately misleading.
- One person commented with objections to the proposed Community Centre, and felt it was badly thought out and should not be in a residential area.
- One person felt that the briefing document for the proposed Community Centre only highlighted the advantages and not any disadvantages of the project, and wanted to see the draft business plan in advance of the Public Meeting on 11 October.
- One person commented on the minutes of the IPC meeting which indicated that there was no valid reason to withhold information relating to the proposed Community Centre.

7. RECONVENE:

717917 The Chairman proposed to reconvene the meeting, which was approved.

8. CORRESPONDENCE:

None.

9. TRAINING/CONFERENCE/EVENTS:

None.

10. COUNCILLOR CASUAL VACANCY:

No applications had been received for the casual vacancy.

11. FINANCE:

A copy of the list of current invoices was provided to each councillor. Current invoices put forward at the meeting had been checked and verified by the relevant committee chairman and were made available in the Payments Folder prior to the meeting.

1117917 Cllr Tanner proposed to approve the payment of current invoices, which was seconded by Cllr Garrett, and with four abstentions due to interest, all were in favour. A copy of the approved invoices would be included in the minutes.

Cheque no BACS/Direct Debit/ Credit Card	Ref	Payee	Description	Net amount	VAT	Total
BACS	17917	Framlingham Business Association	Grant	250.00		250.00
BACS	27917	Friends of St Michael's	Grant	250.00		250.00

		Church				
BACS	37917	Bulstrode/Haynes LNS event	Grant	100.00		100.00
BACS	47917	Rev M Vipond Christmas Lunch Group	Grant	150.00		150.00
BACS	57917	FAYAP	Grant	208.00		208.00
BACS	67917	Friend of Framlingham Library	Grant	500.00		500.00
DD	77917	SWALEC	Town Clock electricity supply	17.20	0.86	18.06
BACS	87917	R W Curle	Final payment for electrical work at Pageant Field	754.00	150.80	904.80
BACS	97917	Copy IT Digital Solutions Ltd	Photocopier Charges	100.88	20.18	121.06
BACS	107917	Suffolk Association of Local Councils	New Councillor Training	100.00	20.00	120.00
DD	117917	E-On	Electricity supply to Pageant Field	14.65	0.73	15.38
DD	127917	E-On	Electricity supply to Cemetery	7.26	0.36	7.62
BACS	137917	Moore Bros	Removal of old Pavilion as per quotations (£300 and £150) agreed by Lands Committee	450.00	90.00	540.00
DD	147917	HSBC	Credit card payments: 18/7/17 Co-op – catering for LC Award event 11.97 04/8/17 Post Office – stamps – 13.00	24.97		24.97
DD	157917	O2	Mobile phone contract August	17.50	2.50	20.00
BACS	167917	Parish Online	Annual fee	56.00	11.20	67.20
BACS	177917	D C Construction	Work to provide screen wall to Town Council Office in Library as per agreed quotation	4408.00	881.60	5289.60
BACS	187917	Leiston Press	Printing and delivery of CC Briefing document as per agreed quotation	439.00		439.00
BACS	197917	Geoff Rogers	Fens grass cutting 6	78.00		78.00
BACS	207917	Leiston Press	Advance Firework ticket printing as per agreed quotation	52.80		52.80
BACS	217917	Playquip Leisure	Repairs to seesaw as agreed quotation	867.86	173.57	1041.43
BACS	227917	Phil Collins	Mileage claim	32.40		32.40

BACS	237917	Framlingham Business Association	Annual membership	60.00		60.00
BACS	247917	K N Coe	Annual Summer cut and rake of the wildflower area in the Cemetery as per agreed quotation	900.00		900.00
BACS	257917	Reliable Rob	Repair to Bus Shelter as agreed PR&Markets Committee	50.00		50.00
BACS	267917	Hudsons Electrical	Quarterly inspection of Market Hill sockets and repair	161.86	32.37	194.23
BACS	277917	Mr D Smith	Market Supervisor August	145.00		145.00
BACS	287917	J M Spall	Website Management August	586.00		586.00
BACS	297917	K N Coe	Grounds and Property Contract September plus SID (paid 28/9) 5 weeks	1919.00		1919.00
BACS	307917	Mrs J Parlone	Contracted hours for August	501.51		501.51
BACS	317917	Mrs A Scott	Contracted hours for August	289.56		289.56
BACS	327917	Mrs E Coe	Contracted hours for September (paid 28/9)	2023.33		2023.33
BACS	337917	HMRC	NI and PAYE for August	945.25		945.25
BACS	347917	Suffolk County Council Pension Account	Pension contributions for September (paid 28/9) Employer £696.60 Employee: £181.11	877.71		877.71
BACS	357917	Barnes Rosher Office Supplies Ltd	Stationery	25.00	5.00	30.00
			Total Payments			

1127917 Cllr Tanner confirmed the BACS payments approved at the August meeting had been paid as agreed and the bank print out verified and signed by two Councillors, which was noted.

1137917 The details of the balances of all bank accounts were noted and were available to view in the Town Council Office and prior to the meeting.

12. PLANNING COMMITTEE:

The following planning decisions were noted:

- **DC/17/2620/FUL Mr & Mrs A Noble – 4 Pembroke Road – Planning Permission**
- **DC/17/2811/ARM Mr & Mrs P Hall – Walnut Cottage, New Street – Approval of Reserved Matters**
- **DC/17/3192/FUL Mr P Rudd – Saxon Heights, 2 Buttons Corner – Planning Permission**
- **DC/17/2813/DRC Mr & Mrs P Hall – Walnut Cottage, New Street – Approval of Details Reserved by Condition**
- **Appeal Decision ref: Land on Badingham Road (DC/16/2621/FUL) – Appeal Dismissed**

The following planning applications were considered:

Cllr Tanner declared a pecuniary interest in the next two items and left the room.

- **DC/17/3161/FUL Mr D Langford – Sunnyfields, Saxmundham Road** – erection of new front porch and single-storey extension

1217917 The Town Council SUPPORTED the application.

- **DC/17/3353/FUL Mr & Mrs Tapp – 57 The Mowbrays** – Single-storey porch extension

1227917 The Town Council SUPPORTED the application.

Cllr Tanner returned to the room.

- **DC/17/3272/FUL Mrs Copley – 29 The Knoll** – erection of conservatory to the rear

1237917 The Town Council SUPPORTED the application.

- **DC/17/3348/FUL and DC/17/3349/LBC Mr G Bisdee – 29 Fore Street** – alterations and extensions to existing dwelling house and associated non domestic buildings no longer in use and formation of one additional dwelling house in situ, to give a total of two semi-detached dwellings with separate gardens

1247917 The Town Council OBJECTED to the application due to: Insufficient parking provision, On the left proposed dwelling, the access rights to the driveway are not clear, and the proposal represents major and unsympathetic changes to the internal and external fabric of a Grade II Listed Building.

- **DC/17/3553/TCA Mr J McEwan – Northwold, 22 Double Street** - Holm Oak on rear garden eastern boundary – to be crown reduced by up to 60%; Yew on side garden eastern boundary – to be reduced by up to 60%

1257917 The Town Council SUPPORTED the application.

- **DC/17/3459/TCA Mr M Gayland – The Ancient House, Well Close Square** – T1 Macrocarpa conifer on rear garden; reduce by 3-4 m. T2 Acer in rear garden; 10% thin and reduce by 3-4m. Both trees causing heavy shading in small garden

1267917 The Town Council SUPPORTED the application.

- **DC/17/3525/FUL Mr G Tomalin – Burnt Cottages, 2 Badingham Road** – erection of single-storey side extension and erection of a storage shed on the ground adjacent to 2 Burnt Cottages

1277917 The Town Council SUPPORTED the application.

13. PUBLIC RELATIONS AND MARKETS COMMITTEE:

No business.

14. LANDS COMMITTEE:

No business.

15. RIGHTS OF WAY, HIGHWAYS & LIGHTING COMMITTEE:

No business.

16. INFRASTRUCTURE PLAN COMMITTEE:

No business.

17. MATTERS OF REPORT OR ITEMS FOR NEXT AGENDA ONLY:

Cllr Roberts reported that Ipswich had blue public recycling bins for paper/cardboard, and wondered if they would be useful in Framlingham.

Passed to PR & Markets Committee for next Agenda.

18. Date of next Council meeting:

The next Town Council meeting would be held on **Thursday 5th October 2017 at 7.30pm** in The St John Ambulance Westbury Centre Fairfield Road Framlingham.

Meeting closed at 8.25 pm.