

Minutes of the Infrastructure Plan Committee Meeting held on Tuesday 21st February 2017 at 7.30pm in the Town Council Meeting Room, 10 Riverside

1. Apologies:

None, all present.

Present:

Cllr S Bennell, Cllr L Barrett, Cllr S Garrett, Cllr J Jones (Chair), Cllr G Kitching, Cllr Tanner and Mrs A Garrett and Mr R Charnock-Smith

In Attendance:

Mrs E Coe (Town Clerk/RFO)

2. Declarations of Interest:

Cllr Tanner declared a pecuniary interest in item 6; Community Hall and signed the Interest Book.

3. Public Comment:

None.

4. Minutes of previous meeting:

Cllr Jones proposed approval of the minutes of the meeting held on Tuesday 17th January (previously circulated in draft form), and with one agreed addition under item 7 proposed by Mrs A Garrett, was seconded by Cllr Garrett and with three abstentions due to absence all were in favour.

The Chairman then signed the minutes.

5. Report from the Chairman of each Working Group:

➤ **Parking Strategy:**

Cllr Tanner reported on the last meeting. No further action on the suggestion of a parking facility on the Fens. Framlingham College had agreed to provide a letter of intent to the Town Council for an application to be made to extend the Elms car park by up to 70 spaces on the northern fringe of the Mere, which was identified for parking in the Town Plan and included in the SCDC Core Strategy as a saved policy. Cllr Bennell raised concerns relating to the trees and suggested replanting of any to be felled. Cllr Tanner noted that this was just a preliminary investigation as part of the current parking strategy. Cllr Tanner reported that Framlingham Sports Club had confirmed in principle for the use of a piece of land for additional parking. It was agreed that a further meeting was needed with the Sports Club to firm up the proposals.

A meeting had been arranged with DCllr Carol Poulter on 28th February, to discuss parking management and the charging policy for the Fore Street car park. The Town Clerk suggested that Dr Carolyn Barnes at SCDC be invited to the meeting, but it was felt that this was not necessary at this stage.

Residents parking permits were being explored with Suffolk County Council and Suffolk Coastal District Council. Enforcement was also being explored, including joint funding of a PCSO or Council/3rd party employees. Currently enforcement was dependent on the Police until the changes expected in 2019.

➤ **Pavements and Cycle Paths:**

Mr R Charnock-Smith provided an interim report which had been circulated to members and he requested comments on the report prior to the next meeting.

Cllr Bennell asked if there was any demand for the increased walkways and had the need been investigated and could this be demonstrated. Mr Charnock-Smith noted that with the new housing developments in the town there was an opportunity to encourage more people to walk. Primarily the need for improved walkways was driven by safety issues.

Cllr Barrett advised that lots of data from sources such as the S.I.D etc was being looked at to demonstrate the need.

Cllr Jones suggested an addition to the report clarifying the objectives and purpose, which would be useful.

➤ **Community Hall:**

Mrs Garrett reported on the last meeting and recommended that legal advice be sought to help decide which legal structure would fit the future needs, and also to draw up the governance documents and leases etc, preferably before meeting with the Mills Charity.

Sketch design plans had been considered at the meeting and design 3 was considered the best option, but with some amendments.

Running costs and cash flow was continuing to be discussed. A full business plan would be presented in due course and an outline of key issues would be presented to the next IPC meeting.

There was some discussion on the likely costs of a solicitor and legal fees.

6. The following recommendations put forward from the Working Groups were considered:

Parking Strategy:

- To meet with Suffolk Coastal District Council - Dr Carolyn Barnes and Suffolk County Council -Derek Oldham to discuss Residents Parking Permits and interim proposal – Agreed. The Town Clerk would arrange.

Pavements and Cycle Paths:

- To agree an approach to the owner of land in Station Road with a view to constructing a footpath and bridge to join Station Road with Fairfield Road – Agreed
- To approve contact with GIS Map programmer and incur expenditure to prepare: A3 / A4 size maps to reflect PCP WG proposals for infrastructure upgrades to Pedestrian Walkway Routes POLICY FRAM 14. Estimated cost £150 from Budget 2206 NP - Agreed
- To approve to investigate Fairfield Road S106 allocation and conditions surrounding its categorisation and permitted uses, and to scope feasibility for alternate possible uses with SCC/SCDC (as appropriate) - Agreed

Community Hall:

- To approve costs of up to £2,000 on legal fees from Capital Reserve 339 – Agreed to recommend approval to Full Council on 2nd March.

7. Updates:

➤ Health:

Cllr Garrett would progress a meeting with Framlingham Medical Practice.

➤ Education:

The Town Clerk had requested an update on the feasibility study for SRH Primary School. Frank Stockley had responded that there was nothing further to report as they were still developing options with the school and there was no specific timetable, but once they had a confirmed preferred option then consultants would prepare a planning application.

The committee agreed that a pre-application discussion which would be of benefit to all concerned. The Town Clerk would respond.

➤ Employment:

No business.

8. Infrastructure Projects:

Town Council Committees had identified the following Infrastructure projects for possible local CIL funding:

Cycle racks in Well Close Square

Market Hill electricity upgrade

9. Correspondence:

Framlingham Sports Club 9/03

Letter confirming approval for the continuing discussions regarding proposed use of parking areas.

The Mills Charity 10/03

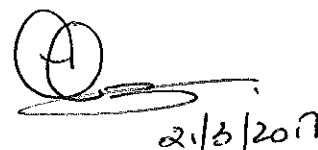
Community Hall on Vyces Road. Noted and a response drafted by Cllr Jones was agreed. The Town Clerk to action.

10. Matters of report or items for next agenda:

Annual Parish Meeting format 27th April – achievements and update on progress – each committee to provide information and photographs.

11. Next meeting date:

Tuesday 21st March 2017 at 7.30pm



21/3/2017