

**Draft Minutes of the Infrastructure Plan Committee Meeting held on Tuesday 16th May 2017
in The Cell, The Old Court House at 7.30pm**

1. Election of Committee Chairman:

Cllr Kitching proposed Cllr J Jones which was seconded by Cllr Garrett, with all in favour.

2. Apologies:

Apologies for absence were received and accepted from Cllr Tanner and Richard Charnock-Smith

Present:

Cllr S Bennell, Cllr S Garrett, Cllr J Jones (Chair), Cllr G Kitching, and Mrs A Garrett

In Attendance:

Mrs Eileen A Coe (Town Clerk/RFO)

3. Declarations of Interest:

None.

4. Public Comment:

None.

5. Minutes of previous meeting:

Cllr Garrett proposed the minutes of the previous meeting held on Tuesday 18th April, (circulated in draft form prior to the meeting) were approved as an accurate record, which was seconded by Cllr Bennell, and with one abstention due to absence all were in favour.

Cllr Kitching signed the file copy of the minutes.

6. Report from the Chairman of each Working Group and recommendation for IPC/FTC approval:

➤ **Parking Strategy:**

Cllr Tanner had reported that positive communication had been received from Framlingham Sports Club and Framlingham College.

The Parking Strategy proposal would now be finalised and presented to the Infrastructure Plan Committee with a view to recommending approval to Full Council in due course.

➤ **Pavements and Cycle Paths:**

It was noted that meetings had been held with landowners with agreement in principle for new routes in Station Road and New Road (Pigs Meadow). The route from Vyces Road had met with some objections. The next step would be to meet with Suffolk County Council Highways to discuss options.

➤ **Community Hall:**

Mrs Garrett reported that meetings had been arranged with three solicitors to discuss charity structure and lease and a final choice would be made in the next two week. The draft Business Plan was being amended to incorporate updated information following comments made at the Full Town Council meeting on 4th May. The final draft would be presented to the Infrastructure Plan Committee and view to recommending approval to Full Council in due course.

It was agreed to send a management summary of the Business Plan to the Mills Charity as requested soon after approval of the final draft of the Business Plan by Full Council.

There was some discussion on funding and PWLB Loan. In the light of some concerns raised by councillors following the last Full Council meeting, it was agreed to recommend approval to Full Council for a revision to the recommendation approved by Full Council on 4th May ref. 2434517 and 2454517 'to make an application to Suffolk Coastal District Council for up to £1.3M of CIL funding and to apply at the appropriate time for a PWLB Loan of up to £300,000, if needed'.

7. Updates:

➤ **Health:**

None.

➤ **Education:**

None

➤ **Employment:**

None.

Mrs Garrett withdrew from the meeting at this point.

8. Town Council Committee nominations for local CIL funding:

Eligibility of CIL projects -

Cllr Jones noted that CIL projects would need to meet the following criteria:

“Needs to address the extra demand on infrastructure and services that are caused by development.”

It was noted that refurbishment of the cemetery path was not an appropriate use of CIL funding. However, the following projects were agreed.

- Expansion of Market electrics to facilitate increased trader and businesses.
- Cycle racks in Well Close Square to facilitate increased cycling activities.

9. Action Plans

To be considered at the next meeting.

10. Correspondence:

None.

11. Matters of report or items for next agenda:

None.

Matters of Report:

None.

12. Next meeting date:

Tuesday 20th June 2017 at 7.30pm

Meeting closed at 8.45pm.