

Draft Minutes of the Infrastructure Plan Committee Meeting held on Tuesday 18th April 2017 at 7.30pm in The Cell, The Old Court House, Bridge Street

1. Apologies:

Cllr J Jones and Mr R Charnock-Smith (Co-opted)

Present:

Cllr S Bennell, Cllr S Garrett, Cllr G Kitching, Cllr Tanner (Chair) and Mrs A Garrett (Co-opted)

In Attendance:

Mrs E Coe (Town Clerk/RFO)

2. Declarations of Interest:

Cllr Tanner declared a pecuniary interest in item 5; Community Hall and signed the Interest Book.

3. Public Comment:

None.

4. Minutes of previous meeting:

Cllr Tanner proposed approval of the minutes of the meeting held on Tuesday 21st March (previously circulated in draft form), was seconded by Cllr Kitching and with two abstentions due to absence all were in favour.

The Chairman then signed the minutes.

5. Report from the Chairman of each Working Group and recommendations for IPC/FTC approval:

➤ **Parking Strategy:**

Cllr Tanner provided a brief update and it was noted that a full report would be presented to the IPC in due course.

➤ **Pavements and Cycle Paths:**

It was noted that meetings were being held with landowners during the next few weeks.

Cllr Tanner declared a pecuniary interest in the next item and left the room.

➤ **Community Hall:**

It was noted that a meeting had been arranged with the solicitor. Mrs Garrett reported on the three stages to the project, two of which had already been approved by Full Council. Stage three would go to tender and Full Council for approval. It was noted that the cost of £1800 from budget code 2280 (CIL income) for the preliminary design work had already been approved by Full Council on 5th January 2017.

It was agreed to make a further recommendation to Full Council on 4th May, that £5,000 be allocated from budget code 2280 (CIL income) for the second stage as agreed in the initial stage.

Cllr Tanner returned to the room.

6. Updates:

➤ **Health:**

None.

➤ **Education:**

None.

➤ **Employment:**

None.

Co-opted members withdrew from the meeting at this point.

7. Town Council Committee nominations for local CIL funding:

Updates on progress on the following were noted:

- Cycle Racks – Rights of Way, Highways & Lighting Committee
- Market Hill electrics upgrade – PR&Markets Committee
- Cemetery driveway – Lands Committee
- Possible contribution of up to £5k towards pedestrian crossing in Station Road – Rights of Way, Highways & Lighting Committee

Committee Chairman would be requested to submit a detailed CIL funding proposal for each nomination fully costed to the IPC Committee, who would prioritise the nominations in due course and a recommendation would be presented to Full Council.

8. Action Plans 2017/18

Agenda item for June meeting following input by committees.

9. Correspondence:

None.

10. Matters of report or items for next agenda:

None.

11. Next meeting date:

Tuesday 16th May 2017 at 7.30pm

Meeting closed at 8.20pm