

Signed file copy

Minutes of the Lands Committee held on Wednesday 19<sup>th</sup> July 2017 at  
10 Riverside at 7.30pm

**1. Apologies:**

Apologies were received and accepted from Cllr J Tanner

**Present:**

Cllr S Bennell (Chair), Cllr P Collins, Cllr G Kitching, Cllr S Hopkins and Cllr B Roberts

**In attendance:**

Mrs Eileen A Coe (Town Clerk/RFO)

**2. Public Comment:**

None.

**3. Declarations of interest:**

None.

**4. Minutes of previous meeting:**

Cllr Bennell proposed the minutes of the meeting held on Wednesday 21<sup>st</sup> June (which had been circulated in draft form), be approved as an accurate record with one amendment, which was seconded by Cllr Hopkins, and with one abstention due to absence, all were in favour.

The Chairman then signed the minutes.

**5. Churchyard Maintenance:**

No business.

**6. Skate-Park:**

No business.

**7. Pageant Field:**

➤ **Inspections/Contractor report:**

The Daily Inspection reports and actions were noted and filed for reference.

➤ **CCTV:**

No business.

➤ **New Pavilion:**

Suggestions and ideas were discussed for an extendable vandal proof modular building, which would accommodate a unisex/disabled toilet and storage area along with covered seating. Solar panels would be considered as an option along with a connection to the main sewer or sewerage treatment plant. Cllr Bennell would provide a list of requirements including sketches of the site and configuration of outdoor seating plus a profile of the building and then circulate to the committee for approval, after which the Town Clerk would obtain options and costs to be considered at the next meeting, before seeking approval to proceed further from Full Council.

➤ **Old Pavilion:**

It was noted that UK Power Net Works were in the process of relocating the electrics, after which the old pavilion could be removed. Following consideration of the cost of a large skip and lack of volunteers able to carry out the work with no disruption or risks to the play area or its users, it was agreed for the Town Clerk to request that Moore Bros demolish and remove the structure and a cost of up to £300 for this work was agreed. An additional cost for the break up and removal of the concrete pad had already been approved at a previous meeting.

➤ **Trees:**

It was noted that warning notices had been erected advising not to climb the trees.

➤ **Water tap:**

It was noted that a replacement tap had been purchased and fitted.

**8. Cemetery:**

It was agreed to recommend approval to Full Council for the cost of £900 for the annual summer cut of the cemetery.

The Town Clerk reported on the availability of burial and ashes plots in the cemetery which she had been investigating and the possible best use of the current space available. It was agreed to remove the stepping stones which would allow another 32 plots of ashes and memorials to be installed in the current area. The Town Clerk would number the new plots and mark on the computerised plan. It was also agreed that once this row was full, to create three rows along the hedge line in the Infirmary Lane area where there was space for ashes but not burials, this would enable 150 more

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plots. She advised that there were 70 burial plots left in the whole cemetery. It was agreed to use these areas before the Memorial Rose Garden area. She noted that another potential future use of space for ashes would be behind the hedge on both sides of the driveway and also if the spoil heap was relocated this would allow another row of 14 burials.

**9. Allotments:**

It was noted that Framlingham College had kindly investigated the problem with the drain and had provided a new drain cover, the cost of which would be met by the Town Council.

**10. The Fens:**

A replacement padlock and plate for the gate was considered and it was agreed to accept the offer from a resident to carry out the work and the Town Council to pay for the materials.

**11. Jeaffresons Well:**

No business.

**12. Tree Warden:**

Quotations had been requested for Tree Surveys for the Pageant Field, Churchyard, Fens and Cemetery from Suffolk Tree Services Ltd, Elite Tree Services and Suffolk Coastal Norse. One out of three had responded to date; therefore this item was deferred to the next meeting.

**13. Correspondence:**

**Framlingham College**

Thank you letter for the recently installed two new Fido dog waste bins in New Road. Noted.

**Item 9/08**

Letter raising concerns about litter on the Pageant Field and Skate Park and requesting that the area is designated as no smoking as well as no drinking.

The Town Clerk had contacted Suffolk Coastal Norse to make sure the operative was litter picking this area (included in the agreed extra hours annually from April – Sept funded by the Town Council). It was felt that a ban would be pointless if it was not enforced. It was agreed to monitor the situation and consider under the new Public Protection Orders coming into force in October, which would negate the current Alcohol Restriction Zones.

**14. Annual site visits:**

It was agreed not to carry out an annual site visit to the Churchyard, Jeaffreson's Well, Pageant Field, Cemetery, Fens and Allotments in future as all committee members were familiar with these areas, and any issues were reported to the committee by the Town Clerk.

**15. 2017/18 Action Plan:**

No business

- Detailed and fully costed CIL funding nominations for IPC.

None.

**16. Matters of Report or Items for next agenda:**

Annual review of Policies and Documents: God Parent Scheme, Allotment Regulations, Allotment Charges, Cemetery Regulations, Cemetery charges.

**17. Date of next meeting:**

NO MEETING IN AUGUST

Wednesday 20<sup>th</sup> September 2017 at 7.30pm

Meeting closed at 8.12 pm

*SA Bennett  
20/9/17*