

**Agenda for the Public Relations and Markets Committee Meeting to be held  
on Tuesday 13<sup>th</sup> June 2017 in The Cell, The Old Court House, Bridge Street at 7.30pm**

**1. Apologies:**

To receive and accept apologies for absence:

**Present:**

**In Attendance:**

Eileen A Coe (Town Clerk/RFO)

**2. Declarations of Interest:**

**3. Public Comment:**

**4. Minutes of previous meeting:**

To approve the minutes of the previous meeting as an accurate record

**5. Soap Box Race:**

Debrief

Income and Expenditure report

Thank you letters and next year?

**6. Firework Spectacular:**

**7. Markets:**

➤ **Tuesday Market:**

➤ **Saturday Market:**

➤ **Electricity Supply:**

➤ Update from R W Curle

➤ Quarterly electrical inspection

➤ **To consider any Market Pitch Applications received prior to the meeting:**

**David Sparshott (Shuck brewery) 12/06**

Application for a 6ft casual pitch on the Saturday Market selling bottled beer.

➤ **Love Your Local Market (LYLM) Fortnight – 17<sup>th</sup> -31<sup>st</sup> May**

Debrief

**8. Website:**

**9. Town Council Office Matters:**

➤ **Advertising signs and By-Law**

**10 Framlingham Business Association:**

To report on last meeting held 23<sup>rd</sup> May – Cllr Clouting

CCTV update

**11. Framlingham Signs:**

To consider further detail on replacement signs incorporating the town crest and 'Fairtrade Town'

**12. Correspondence received since the last meeting:**

**UK Cycling Events 7/06**

Advance notification of cycling event starting from Otley College on Sunday 30<sup>th</sup> July. Forwarded to all Cllrs.

**Seafarers UK 4/07**

Letter requesting a red ensign flag be flown for Merchant Navy Day on 3<sup>rd</sup> September.

**13. Allotment Competition 2017:**

Update and judging

**14. Riverside vegetation**

**Tom Harbinson Ltd**

Quotation as requested for the clearance of the river banks on Riverside.

Response from FBA

**15. APM:**

Debrief and how to improve promoting/content of meeting.

**16. Consultation Event:**

Dates for next event plus use of FDDT trailer

**17. 2017/18 Action Plan:**

- Updates
- Detailed and fully costed CIL funding nominations for IPC
- 'Family' image, type-face and letterhead

**18. Matters of report or items for next agenda:**

**Communication with the Public and Items for Newsletters:**

**Matters of Report**

**Items for next Agenda**

**19. Next meeting:**

Tuesday 11<sup>th</sup> July 2017 at 7.30pm