

**Agenda for the Public Relations and Markets Committee Meeting to be held
on Tuesday 11th April 2017 at 10 Riverside at 7.30pm**

1. Apologies:

To received and accept apologies for absence:

Present:

In Attendance:

Eileen A Coe (Town Clerk/RFO)

2. Declarations of Interest:

3. Public Comment:

4. Minutes of previous meeting:

To approve the minutes of the previous meeting as an accurate record

5. Soap Box Race:

Update on arrangements

6. Firework Spectacular:

To approve Agreement for the next event from Kimbolton Fireworks Ltd

7. Markets:

➤ **Tuesday Market:**

➤ **Saturday Market:**

➤ **Electricity Supply:**

➤ To consider quotations and options from Electrical Contractors

➤ To consider quotation for improvements as recommended on last quarterly inspection report from Hudson's Ltd

➤ **To consider any Market Pitch Applications received prior to the meeting:**

➤ **Love Your Local Market (LYLM) Fortnight – 17th -31st May**

8. Website:

9. Town Council Office Matters:

10. Framlingham Calendar 2018

To agree front cover and 12 photographs from those submitted

Update on sponsored adverts

To consider quotation for printing from Leiston Press.

11. Framlingham Business Association:

To report on last meeting held on 29th March – Town Clerk

12. Framlingham Signs:

To consider replacement signs incorporating the town crest and 'Fairtrade Town'

Information from Leiston Town Council – Town Clerk

13. Correspondence received since the last meeting:

Adnams Community Trust 2/05

Report and Accounts 2015-2016.

Suffolk Association of Local Councils 4/05

Acknowledgement of Quality Award application.

14. 2017/18 Action Plan:

➤ Updates

➤ Detailed and fully costed CIL funding nominations for IPC

➤ 'Family' image, type-face and letterhead

15. Matters of report or items for next agenda:

Communication with the Public and Items for Newsletters:

Matters of Report

Items for next Agenda

16. Next meeting:

Tuesday 9th May 2017 at 7.30pm