

**Approved Minutes of the Rights of Way, Highways and Lighting Committee meeting held on
Monday 9th October 2017 in The Cell, The Old Court House, Bridge Street at 7.00pm**

1. Apologies:

None, all present.

Present:

Cllr L Clouting, Cllr P Collins and Cllr S Garrett (Chair), Cllr J Jones and Cllr J Simpson

Cllr John Simpson was welcomed to his first meeting

In Attendance:

Mrs Eileen A Coe (Town Clerk/RFO)

2. Declarations of Interest:

Cllr Simpson declared an interest in the proposed cycle racks for Well Close Square and signed the Interest Book.

3. Minutes of previous meeting:

Cllr Garrett proposed the minutes of the previous meeting held on Monday 10th July (circulated in draft form prior to the meeting) were approved as an accurate record, which was seconded by Cllr Jones, and with one abstention due to absence all were in favour.

The Chairman signed the minutes.

4. Public Comment:

None

5. Rights of Way:

A winter rights of way walk would be arranged for Saturday 16th December or Saturday 13th January with mulled and mince pies. Date to be confirmed.

6. Highways:

The Town Clerk reported that all enquiries relating to highway matters now needed to be sent to Halesworth Service Centre to be directed to the appropriate highway officer.

➤ **Pedestrian crossing in Station Road – Section 106 agreement**

The Town Clerk reported that there had been no further response from SCC regarding the confirmation of funding available to bridge the gap until the release of the final 50% S106 funding due in Dec 2019.

The Town Clerk was requested to contact Steve Merry at SCC for an update.

➤ **Cycle racks in Well Close Square**

The Town Clerk reported that she had met with Ker-Way who would be providing a quotation for the ground works in due course. They had recommended root-fixed rather than base-plate fixed as there was a slope and therefore would look better. A response was still awaited from Anita Kittle (SCDC) regarding the possible need for planning permission. The Town Clerk agreed to pursue this and provide a fully costed proposal for members to consider at the next meeting. She would also write to businesses in Well Close Square advising of the final positions and proposals.

Cllr Jones noted that the cycle rack outside the Pharmacy on Market Hill needed upgrading. The Town Clerk agreed to contact Suffolk County Council to see if it had any plans to upgrade the cycle rack and report back to the next meeting.

➤ **TRO**

The Town Clerk reported that a response was still awaited from David Chenery at Suffolk County Council, which she would again pursue in time for the next meeting.

Cllr Collins reported that the double yellow lines at the top of Fore Street round to Saxmundham Road near the Fire Station needed repainting. It was noted that these could not be enforced by the Police if they were faded. The Town Clerk was requested to report this matter to Suffolk County Council Highways.

➤ **S.I.D**

Cllr Garrett provided a traffic analysis and data for periods from June 2016 – September 2017. It was agreed to separate the average speed by weekday and weekends in future. It was agreed to review the data at the next meeting with a view to publishing a report.

➤ **Pembroke Road ‘H’ marking:**

The Town Clerk reported that this matter had been on-going since May 2016 when the order for the work had been agreed with Suffolk County Council. However, after much pursuing an apology had been received in July 2017 as the order had not actually been placed. However, she had been assured that this would be progressed as a matter of urgency. In September 2017 SCC advised that it no longer supports ‘H’ markings other than in exceptional circumstances, after much persuading the highway officer agreed that this was one of those, but would need to wait for clear direction from the Director of Highways at a meeting to be held week commencing 25th September. The Town Clerk advised she had contacted the resident concerned and explained the situation. A final outcome was still being pursued.

➤ **Fore Street bridge:**

Following concerns raised that the bridge needed some attention the Town Clerk had contacted Suffolk County Council and reported that the bridge had been inspected by the Structures Maintenance Manager and was considered to be structurally in good order. However, there was no SCC budget to undertake any aesthetic work (painting/cleaning) at this time.

➤ **Crown & Anchor Lane toilets**

Following a request from a member of the public that the toilets needed upgrading and/or extending Cllr Garrett had investigated and reported that they were in a clean and tidy condition. It was noted that there was the FBA Friendly Fram scheme with both The Crown Hotel and Co-op toilets participating in the scheme offering their facilities for general public use. It was felt that on a day to day basis this was sufficient. However, portable toilets would be encouraged for events such as Sausage Fest and at Framlingham Castle etc.

7. Parking:

It was noted that Suffolk Coastal District Council were undertaking a consultation in relation to the implementation of Civil Parking Enforcement (CPE) in April 2019. The draft proposals put forward by the Parking Working Group had been included in the consultation, the aim of which was to gain an understanding of local issues and possible solutions. Once all initial ideas had been considered there would be a second consultation with the final proposals.

8. Lighting:

➤ **Castle Brooks pathway approaching no.54 – ownership and responsibilities.**

Following information from Cllr Jones it was noted that this was a private matter and no further action was required.

➤ **Victoria Mill Road – residents request for street light**

It was noted that two requests had been received for a new street light in Victoria Mill Road and the Town Clerk provided a map of the area. Following some discussion it was agreed for the Town Clerk to investigate options and costs further and report back to the next meeting.

9. Correspondence:

Item 8/08

Letter regarding parking in Double Street and response from SCC regarding white road parking bays markings. Also email with concerns relating to parking for Framlingham Castle ‘Special Events’ weekends. The Town Clerk had investigated and responded, which was noted.

Item 9/11

Suffolk County Council notification of temporary closure of FP 60 for one month to facilitate surface improvement works. The diversion route will be just north of the allotments between College Road and New Road. Noted.

Item 11/11

Letter thanking the Town Clerk for her input in sorting out a problem with kerb stones in Badingham Road and the footpath in The Knoll. Noted

Item 12/11

Copy of letter sent to Tim Passmore. The Town Clerk was requested to respond and provide a copy for the local Police.

10. Budget 2018/2019

Draft Budget figures for the committee were considered and agreed.

11. Action Plan:

➤ Detailed and fully costed CIL funding nominations for IPC:
None.

12. Highway problem reports and responses from SCC :

Blocked drain in Fairfield Road reported 27th September – Gullies due to be cleaned within the next month or so.

13. Matters of report or items for next agenda:

It was reported that the Fido dog bin in New Street had been uprooted twice, but had been found and re-cemented back in place.

14. Next meeting:

Monday 13th November 2017 at 7.00pm

Meeting closed at 20.37pm