

Minutes of the Infrastructure Plan Committee Meeting held on Tuesday 22nd November 2016 at 7.30pm in the Town Council Meeting Room, 10 Riverside

1. Apologies:

Apologies for absence were received and accepted from Mrs A Garrett, Cllr Barrett and Cllr Tanner

Cllr S Bennell, Cllr S Garrett, Cllr J Jones, Cllr G Kitching and Mr R Charnock-Smith

In Attendance:

Mrs E Coe (Town Clerk/RFO)

2. Declarations of Interest:

None.

3. Public Comment:

None.

4. Minutes of previous meeting:

Cllr Kitching proposed approval of the minutes of the meeting held on Tuesday 2nd November (previously circulated in draft form), which was seconded by Mr R Charnock-Smith, and with one abstention due to absence, all were in favour.

The Chairman then signed the minutes.

5. Report from the Chairman of each Working Group:

➤ **Parking Strategy:**

Cllr Jones reported that proposal relating to parking permits will be discussed at the next WG meeting. The WG was also investigating options for land for business related/overflow parking with the Sports Club.

➤ **Pavements and Cycle Paths:**

Mr Charnock-Smith reported that the WG had started marking up the large scale map of the town. The audit is incomplete at the moment but ongoing.

➤ **Community Hall:**

Cllr Garrett reported that the tender document has been prepared and will be sent by the Town Clerk as soon as the plan has been received.

6. To consider recommendations put forward from the Working Groups for committee approval:

➤ **Parking Strategy:**

None.

➤ **Pavements and Cycle Paths:**

None.

➤ **Community Hall:**

None.

7. Updates:

➤ **Health:**

Cllr Garrett reported that he and Cllr Tanner had met with the Framlingham Medical Practice Manager and Doctors to discuss infrastructure needs for the Medical Practice. It was agreed to meet the Practice Manager again in January to possibly assist in preparation of a CIL bid towards the extension of the current Practice.

It was agreed for the Town Clerk to contact SCDC to confirm if a bid for funding towards the expansion of the Medical Centre to meet the anticipated increased demand would be acceptable for CIL funding (from the 85%).

➤ **Education:**

None.

➤ **Employment:**

Cllr Jones noted the application for an employment site in New Road would be considered at Full Council on 1st December.

8. Developing an Infrastructure Plan:

It was noted that a response from Mark Edgerley was still awaited. The Town Clerk was requested to chase a response in time for the next meeting.

9. Correspondence:

None.

10. Matters of report or items for next agenda:

None.

11. Next meeting date:

Tuesday 20th December at 7.30pm