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**Minutes for the Rights of Way, Highways and Lighting Committee meeting held on
Monday 14th November 2016 at 10 Riverside at 7.00pm**
The Chairman noted that the meeting was being recorded

1. Apologies:

Apologies were received and accepted from Cllr S Bennell, Cllr L Clouting and Mrs Eileen A Coe (Town Clerk/RFO)

Present:

Cllr J Ashley-Smith, Cllr L Barrett (Chair), Cllr S Garrett, Cllr J Jones and Cllr G Kitching

In Attendance:

Mrs Amanda Scott (Office Assistant)

2. Declarations of Interest:

None.

3. Minutes of previous meeting:

Cllr J Jones proposed the minutes of the previous meeting held on Monday 10th October (circulated in draft form prior to the meeting) were approved as an accurate record, which was seconded by Cllr Kitching, with one abstention due to absence, all were in favour.

The Chairman signed the minutes.

4. Public Comment:

None.

5. Rights of Way:

➤ **Town Trail on Ramblers Website**

Cllr Garrett apologised and confirmed that this item was still ongoing. It would be completed by the next meeting.

➤ **Annual Review of Risk Assessment for Rights of Way Walk**

Cllr Garrett reported that he had completed the report and there were no changes required.

6. Highways:

➤ **TRO update:**

The Town Clerk had summarised the TRO Statutory Consultation responses for the committee and emailed its response to Suffolk Highways:

Parking alternatives along with residential permits are being considered by the Town Council's Infrastructure Committee in relation to Fore Street and Double Street; and road safety should take priority over negative comments received in relation to Saxmundham Road, Station Road and Riverside.

➤ **Traffic Calming Measures – (S.I.D):**

Cllrs Barrett, Garrett and Kitching, along with the Town Clerk and Mrs Amanda Scott (Office Assistant) had attended the 9th November meeting with Westcotec to discuss SID data collection and its system software reporting functions. Mr Tim James (Senior Technician) from Westcotec demonstrated a range of interim data download functions and reports. These would improve data comparison and presentation, making reports for Town Council and subsequent newsletters easier to interpret. The new style reports would be presented in January.

After some discussion, Cllr Barrett requested that the Town Clerk investigate the possibility of an additional post for the SID in College Road to collect data from this area.

Cllr Jones commented that the Town Council would need to advise SCC Highways about the movement of the Physical Limit Boundaries as this would change the speed restrictions at Saxtead Road in due course.

Cllr Kitching reported that the Annual review of Risk Assessment for SID had been completed.

➤ **Yellow lines in Station Road**

Cllr Jones had raised concerns regarding parking issues in Station Road near the Hopkins Homes Development, at the last meeting. The Town Clerk had contacted Suffolk County Council Highways who advised that there were no arrangements for provision of parking restrictions here. SCC's approach was that they would assess any issues which arose and then put them in as part of a future programme.

The Town Clerk had requested the exact position of the proposed pedestrian crossing in Station Road from Derek Oldham (SCC East Area Highways Manager). He had responded confirming that he had a copy of Section 278 drawing for proposed improvements in Station Road. This provided for widening of the footway on

the frontage of the development but did not appear to include provision of a pedestrian crossing. The Town Clerk had subsequently told him about the £30,000 S106 money allocated for this, so he would investigate further. The Town Clerk was requested to follow up this matter with Derek Oldham as a matter of priority. After much discussion, it was felt that this matter should be raised with Cllr Stephen Burroughes at the next quarterly meeting.

➤ **Wall in Mount Pleasant**

An update was received from Derek Oldham, who was currently in discussion between SCC solicitors and solicitors representing the owners of the adjacent property. At this stage, he cannot provide a date by which this matter will be concluded.

After much discussion, the Town Clerk was requested to investigate on the Town Council's liability should the situation worsen as the cracking now extended beyond the temporary reinforcement made by SCC.

➤ **Pedestrian Crossing in Mount Pleasant**

The Town Clerk had advised that a cost of a zebra crossing was £25,000-£30,000 and a pelican crossing would cost £60,000. Careful consideration of the impact of any form of traffic control would be needed.

Cllr Jones reported that there were 2 pedestrian crossings already planned for Mount Pleasant which were included in the Persimmon Homes plans. One would be opposite Danforth Drive and one nearer the school.

7. Parking:

No business.

8. Lighting:

➤ **Fairfield Road**

The Town Clerk had received a request for a new street light in Fairfield Road. This was deferred to the next meeting.

9. Correspondence:

Suffolk County Council 19/11

Notification of temporary closure of part of FP 1 from Mount Pleasant going east through woodland for public safety, while groundworks construction works are undertaken on the Persimmon Homes site. An alternative route will be provided. The closure will operate until 30/4/17. Noted.

10. 2016/17 Action Plan:

No business.

11. Communication with the Public:

Items for newsletters:

TRO Update

New Year Rights of Way Walk – Saturday 7th January. 1 – 2.30pm.

12. Highway problem reports and responses from SCC :

Cllr Barrett and the Town Clerk had attended the 2nd November meeting with the East Area Highways Manager relating to the Badingham Road and Station Road pavement issues. Derek Oldham confirmed such matters needed careful consideration on how best to deal with, especially the order of priority in relation to funding works from the allocated Highways budget. The Town Clerk was requested to provide a progress update from SCC Highways for the next meeting.

14. Matters of report or items for next agenda:

- Item for next agenda – Cllrs Ashley-Smith & Kitching – Request for a new cycle rack be located between New Road and Well Close Square. Cllr Kitching requested the Town Clerk investigate different options and costs and whose permission is required, to be discussed at the next meeting.
- Cllr Ashley-Smith reported that the bus stop had still not been completed. It was still missing the new timetable case and the bus stop flag as promised by Simon Barnett, Senior Infrastructure Officer, Passenger Transport at Suffolk County Council.
- Cllr Ashley-Smith commented that many of the road signs in Framlingham needed cleaning or needed foliage cutting back for better visibility. He suggested that a volunteer group was set up as this would not be a high priority for SCC Highways.

15. Next meeting:

Monday 12th December 2016 at 7.00pm

Meeting closed at 8.05 pm

12/12/16
S Barrett