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**Minutes for the Rights of Way, Highways and Lighting Committee meeting held on  
Monday 12<sup>th</sup> December 2016 at 10 Riverside at 7.00pm**

**1. Apologies:**

Apologies were received and accepted from Cllr L Barrett

**Present:**

Cllr J Ashley-Smith, Cllr L Clouting, Cllr S Bennell (Chair), Cllr S Garrett, Cllr J Jones and Cllr G Kitching

**In Attendance:**

Mrs Eileen A Coe (Town Clerk/RFO and Mrs Amanda Scott (Office Assistant)

**2. Declarations of Interest:**

None.

**3. Minutes of previous meeting:**

Cllr Kitching proposed the minutes of the previous meeting held on Monday 14<sup>th</sup> November (circulated in draft form prior to the meeting) were approved as an accurate record, which was seconded by Cllr Garrett, and with two abstentions due to absence all were in favour.

The Chairman signed the minutes.

**4. Public Comment:**

None.

**5. Rights of Way:**

➤ **November Rights of Way Walk**

Cllr Ashley-Smith reported that the Rights of Way Walk held on Saturday 19<sup>th</sup> November was attended by 4 Councillors, 12 members of the public and 2 dogs followed by refreshments in the Town Council Office. The next walk would be held on Saturday 7<sup>th</sup> January at 1pm followed by mulled wine and mince pies.

➤ **Town Trail on Ramblers Website**

Cllr Garrett reported that this project was progressing well.

**6. Highways:**

➤ **Fore Street - vehicles on kerb outside Green Shed**

This issue had been originally raised by Mrs J Kelsall (correspondence item 22) 'as an accident waiting to happen', which the Town Clerk had forwarded to the Police and SCC highways for action/response. The Police had responded that it was an offence to drive on the footpath. SCC Highways had responded that the concerns would be investigated but would appreciate any comments the Town Council had on this matter.

An article had also appeared in the East Anglia Daily Times. Following this an email had been received from Mr Abraham (correspondence item 23) suggesting that a solution would be to restrict parking on the opposite side of the road.

The Town Clerk reminded members of the scheduled briefing meeting to be held with CClr Burroughes on 19<sup>th</sup> December and suggested that Derek Oldham, SCC East Area Highways Manager also be invited to attend to discuss this matter in more detail. She also noted that the Green Shed site had been sold for development so raising the kerb may not be an option long term. It was agreed that this was a dangerous situation and SCC should give some serious attention to the problem. It was agreed to invite Mr Oldham to the meeting on 19<sup>th</sup> and this would be a good opportunity to discuss other issues as well.

➤ **SID pole in College/Dennington Road**

The Town Clerk reported that an application for another SID pole in College/Dennington Road had previously been turned down by SCC highways as an unsuitable location, but she had contacted Derek Oldham again who had agreed to take another look to see if a suitable location could be found.

➤ **Pedestrian crossing in Station Road – Section 106 agreement**

Derek Oldham, (SCC East Area Highways Manager) had responded to a request from the Town Clerk regarding the location of the Pedestrian Crossing for Station Road. He confirmed that the footpath would be widened but said there was no mention of a pedestrian crossing. The Town Clerk had advised of the S106 developer funding secured for the purpose, and he had agreed to investigate further.

➤ **Wall in Mount Pleasant – insurance liabilities**

The Town Clerk confirmed that the Town Council does not have any insurance liabilities relating to the wall. Derek Oldham at SCC had responded advising that the wall continues to be inspected while legal matters are progressing.

➤ **Badingham Road and Station Road pavements update**

There had been no further communication on this matter.

➤ **Cycle rack between New Road and Well Close Square – options, costs and permissions**

There was some discussion on the options and location of the proposed cycle rack. The Town Clerk had contacted Derek Oldham at SCC for advice and what permissions/licences may be required, but was still awaiting a response. To be discussed further at the next meeting.

All the above outstanding matters would be discussed at the meeting on 19<sup>th</sup> December.

**7. Parking:**

No business.

**8. Lighting:**

➤ **Request for a new street light in Fairfield Road**

It was agreed that a cheaper option would be for low level lighting to be installed along the pathway in front of the bungalows, which would also be less intrusive in this area. This would be the responsibility of the landowner. The Town Clerk would respond to the resident.

➤ **Mrs M Littlejohn 10/01**

Request for a street light on the last telegraph pole outside 52/54 Victoria Mill Road.

The Town Clerk was requested to respond to Mrs Littlejohn confirming that the Town Council had investigated the request, but felt it was not a currently a priority.

The Town Clerk reported that all Town Council owned street lights would remain on all night on the night of 24<sup>th</sup> and 31<sup>st</sup> December (mornings of 25<sup>th</sup> December and 1<sup>st</sup> Jan) as in previous years in line with all SCC owned lights.

**9. Correspondence:**

**Dennis Tatoo – TMHS 15/12**

Email regarding a charity walk for May 13<sup>th</sup> 2017, requesting advice and ideas.

The Town Clerk was requested to respond to Dennis Tatoo and arrange a meeting. Cllrs Ashley-Smith, Barrett and Garrett would attend if available. Colin Ayres who leads the Rights of Way Walks would also be invited. It was noted that the Town Council could advertise the event in Framfare and the Monthly News.

**R A Hardinge -19/12**

Letter advising of a traffic incident while walking along College Road.

A pedestrian was hit by a wing mirror and the car did not stop. This letter was sent for information only but would be referred to the Pavement and Cycle Paths Working Group.

**Mr & Mrs P Burrell -20/12**

Letter regarding speeding along Woodbridge Road.

A letter had been received confirming that there had been 4 incidents in 8 months outside their property. They suggested that a risk assessment should be completed and felt that the speed limit should be reduced from 60 to 40 mph.

The Town Clerk was requested to respond asking for a copy of the log of incidents, which would be discussed further at the meeting with CClr Burroughes on 19<sup>th</sup> December.

**Mrs J Kelsall – 22/12**

Email regarding driving along the Fore Street pavements. Noted, see item 6.

**Robert Abraham 23/12**

Email regarding EADT article relating to driving on pavement in Fore Street suggesting parking is stopped in this location to allow two vehicles to pass. The email was forwarded to DCllr Hudson as requested and the response noted.

**Suffolk Coastal District Council 25/12**

Email advising that the Developers had put forward 'Tudor Gardens' for the New Road site.

It was felt that the suggestion was too similar to Tudor Close and may cause confusion. Therefore it was agreed to put forward 'Regal Gardens' as this had a historical connection with the former Regal Cinema being nearby.

**10. 2016/17 Action Plan:**

No business.

**11. Communication with the Public:**

**Items for newsletters:**

January Rights of Way walk

TRO Update

**12. Highway problem reports and responses from SCC :**

The Town Clerk reported that this month one problem had been reported and resolved, which had been logged.

**14. Matters of report or items for next agenda:**

- Cllr Ashley-Smith reported a street light not working. It was noted that this could be reported on the Freephone number or online.
- SID – There had been reports that the Speed Indicator Device may not be working correctly. This would be investigated by Cllrs Kitching and Ashley-Jones.
- Cllr J Jones reported that a street light was needed in Castle Brooks along the pathway approaching number 54 as the area was very dark.- Agenda item next meeting

**15. Next meeting:**

**Monday 9<sup>th</sup> January 2016 at 7.00pm**

Meeting closed at 8pm