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**Minutes of the Rights of Way, Highways and Lighting Committee meeting held on  
Monday 13<sup>th</sup> February 2017 at 10 Riverside at 7.00pm**

**1. Apologies:**

Apologies were received and accepted from Cllr J Jones

**Present:**

Cllr L Barrett (Chair), Cllr S Bennell, Cllr L Clouting, Cllr S Garrett and Cllr G Kitching

**In Attendance:**

Mrs Eileen A Coe (Town Clerk/RFO)

**2. Declarations of Interest:**

None.

**3. Minutes of previous meeting:**

Cllr Barrett proposed the minutes of the previous meeting held on Monday 9<sup>th</sup> January (circulated in draft form prior to the meeting) were approved as an accurate record, which was seconded by Cllr Kitching, and with two abstentions due to absence, all were in favour.

The Chairman signed the minutes.

**4. Public Comment:**

None.

**5. Rights of Way:**

Cllr Garrett reported that work on the Town Trail for the Ramblers website was progressing.

**6. Highways:**

**Report of meeting with SCC Engineer Tommaso Calia**

It was noted that a very positive meeting had been held and various highway matters discussed along with a productive site visit.

➤ **SID pole in College/Dennington Road**

The revised location suggested by the SCC Engineer in order to better comply with the requirements set out for SID sign installations was considered.

It was agreed to request Suffolk County Council to install a pole in College Road at the agreed location, at an approximate cost of £150 from Budget 1909.

**6112217** Cllr Barrett suggested adding the task of erecting and moving the SID to agreed locations around the town to the G&P Contract when reviewed in 2018, which was agreed. In the meantime it was agreed to pay one hour extra per month to the G&P Contractor to perform this task on a three weekly cycle.

➤ **Pedestrian crossing in Station Road – Section 106 agreement**

Following a site meeting with the SCC Engineer regarding the possibility of introducing pedestrian crossing facilities in Station Road between the Prospect Place development and the existing John Grose site, an initial assessment study had been undertaken. The estimate for the construction of a zebra crossing would be in the region of £30-35k.

**6213217** It was agreed to recommend approval to Full Council to proceed with the construction of a zebra crossing in the agreed location subject to the agreed S106 funding from the Hopkins Homes development of £30k with any shortfall being funded from the CIL income budget.

➤ **Cycle rack in Well Close Square – options, costs and permissions**

Three locations had been identified and information sent to Derek Oldham at SCC, who had responded favouring option 3. However, when consulted Robert Scrimgeour (Conservation Officer at SCDC) had responded not in favour of any of the options, as he felt that parked cycles along with parked cars should not be given any kind of visual prominence in important historic urban places and suggested an alternative location be considered in the Elms car park.

It was noted that currently cycles are being propped up against walls and doorways causing an eyesore and potential damage to brickwork etc. The cycle racks would need to be within eyesight of the cafés in Well Close Square for security reasons. Following some discussion it was agreed to continue to pursue this project in order to promote cycling in the town. Cllr Kitching agreed to contact 221b and Clarke & Simpsons for their views on location and style of cycle rack and report back to the next meeting.

➤ **Speeding in Woodbridge Road and record of incidents**

It was noted that the SCC Engineer had carried out a site visit and his report was considered. A request had been made for resurfacing for a section of the road where the SCRIM resistance was lower from north of the

junction of Dark lane to the south of the junction of Brick Lane, and the possibility to introduce further elements to improve drivers' road awareness at this location were being looked into. It was noted that from the accident data the majority of accidents happened in rainy or wet conditions, and most of the vehicles were driven by young and possibly inexperienced drivers losing control of their vehicles on the bends.

It was agreed to respond to Mr & Mrs Burrell advising of the SCC Engineers report and to send a copy of the resident's letter to the SCC Engineer for a response relating to the technical data included in the letter.

➤ **Traffic Regulation Order 2017:**

It was noted that at the SCC Committee Meeting held on 25<sup>th</sup> January the TRO's for Double Street, Saxmundham Road, Station Road and Riverside were approved but the TRO for Fore Street refused as it was felt this would make the situation worse. The Town Clerk had contacted David Chenery at SCC asking for his advice on the way forward to address the problems relating to the dangerous bend at the top of Fore Street. It was agreed to request advice and possible solutions from the SCC Engineer as well, which would be discussed further at the next meeting.

**7. Parking:**

No business

**8. Lighting:**

Castle Brooks pathway approaching no.54 – ownership and responsibilities.

The Town Clerk reported that she had made contacted with the property manager and had provided additional information as requested and they were currently looking into the matter.

**9. Correspondence:**

Mr & Mrs P Burrell 2/03

Letter regarding highway matters in Woodbridge Road. Noted

**10. 2016/17 Action Plan:**

Cllr Barrett had updated the Action Plan which was noted and agreed.

**11. Highway problem reports and responses from SCC :**

Manhole cover - Tanyard Court

Overgrown hedge and vegetation - Victoria Mill Road

Overgrowth of vegetation along pathway - between Sitwell Gardens and The Fens

Drain blocked – Fairfield Road

The Town Clerk advised that all the above issues had been reported to SCC and noted for action.

**13. Matters of report or items for next agenda:**

**Communication with the Public: Items for newsletters:**

Traffic Regulation Order – next steps

New SID pole in College Road

Rights of Way Walk – Saturday 25<sup>th</sup> March 10am

**Matters of Report:**

Cllr Kitching reported that Colin Ayres would be prepared to lead the rights of way walks and John Ashley-Smith was prepared to organise refreshments. Cllr Barrett agreed to liaise with them.

Next walk Saturday 25<sup>th</sup> March 10am.

Cllr Kitching reported that John Ashley-Smith had attended a meeting with Dennis Tattoo at TMHS, following his request for help and advice relating to the schools proposed Charity walk on 13<sup>th</sup> May. A request for sponsorship had also been received. Cllr Garrett agreed to liaise with Mr Tattoo in the future and the Town Clerk would send details of the Town Councils Grant Scheme.

**14. Next meeting:**

**Monday 13<sup>th</sup> February 2017 at 7.00pm**

Meeting closed at 8.05pm