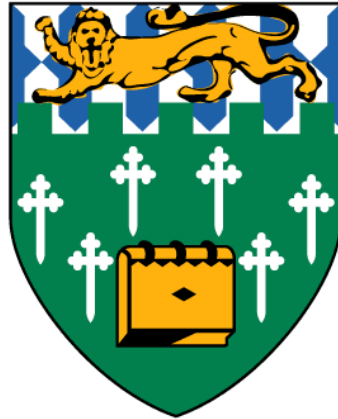


FRAMLINGHAM TOWN COUNCIL

**Town Council Office
10 Riverside
Framlingham
Suffolk
IP13 9AG**



Town Council Chairman:
Cllr James Tanner

Town Clerk/ Responsible Financial Officer:
Mrs Eileen A Coe CiLCA AICCM

Telephone: 01728 720183
After hours: 07725314235

townclerk@framlingham.com

Visit our website: www.framlingham.com

NOTICE OF MEETING

**A meeting of the Town Council will be held on Thursday 2nd March 2017
at The St John Ambulance Westbury Centre, Fairfield Road, Framlingham at 7.30pm
ALL WELCOME**

Date: 23rd February 2017

Signed:

Eileen A Coe (Town Clerk/RFO)

Agenda

- 1. Apologies** – to receive and accept apologies for absence
- 2. Minutes of Previous meeting** – to be confirmed and signed as an accurate record
- 3. To consider any Dispensation requests received (Please note: requests must be sent to the Town Clerk in writing prior to the meeting)**
- 4. To receive declarations of interest** (please note declarations must be made verbally at the appropriate time as well as entered in the Interest Book.)
- 5. Adjournment** – the Chairman will then suspend the meeting for the following:
 - 6.1 Police Matters**
 - 6.2 Report by County Councillor**
 - 6.3 Report by District Councillors**
 - 6.4 Report from Framlingham Business Association rep**
 - 6.5 Report from Suffolk Association of Local Councils rep**
 - 6.6 Report from Friends of Framlingham Library Group rep**
 - 6.7 Report from Greener Fram/Community Garden rep**
 - 6.8 Public Comment** – to receive and note comments from members of the public present, through the Chairman only
 - 7. Reconvene** – the Chairman will then reconvene the meeting.
 - 8. Correspondence** - to note correspondence received since the last meeting and to discuss ** items only:
 - 9. Neighbourhood Plan:**
Final report, results of referendum and next steps.
 - 10. Training/ Conferences/Events:**
 - 11. Councillor Casual Vacancy:**
To formally note the resignation of John Ashley-Smith and to consider how to advertise the vacancy once the SCDC deadline for a by-election has passed.

Committee Recommendations and Business:

12. Finance:

- To approve the completion of the annual review of the following Risk Assessments:
Financial Management, Credit Card, Town Council Office

- To approve the committee's recommendation to award a grant of £938.12 to FAYAP for various items (TV £229.99, X Box Controllers x 2 £61.38, Mic cover £21.90, Mic £32.76, Seat repairs £295.00, Henry Hoover £108.00 and Computer monitor £189.09)
- To approve the payment of current invoices
- To confirm BACS payments approved at the February meeting have been paid as agreed and the bank print out verified and signed by two Councillors.
- To note details of balances of all bank accounts
- To approve submission of the application for the Local Council Quality Award 'demonstrating that a council achieves good practice in governance, community engagement and council improvement'

13. Planning Committee:

- **To note the following and any other planning decisions received prior to the meeting:**
DC/17/0039/TCA Renat Properties Ltd – Garden in Castle Walk, Castle Street – Planning Permission
- **To consider the following planning applications and any others received prior to the meeting:**

DC/17/0525/FUL Mr L Collins – Gate House, Station Road – extension to existing residential property (re-submission of planning ref DC/16/2876/FUL)

14. Public Relations and Markets Committee:

- To approve the preferred tender for the Website Management Contract from 1st April 2017

15. Lands Committee:

- To approve the committee's recommendation to accept the quotation from Elite Tree Services to pollard the remaining Lime tree in the Churchyard at a cost of £495 (work not able to be completed with the others, as vehicle continually parked in the way despite advance warning notices)
- To approve the committee's recommendation to accept the quotation from Playquip Leisure for Bonded Mulch Safety Surfacing to both sets of swings at a cost of £2,184.00 (2017/18 Budget 1504 £4,000)
- To approve the committee's recommendation to accept the quotation from Playquip Leisure for the supply and installation of a 2.4m roundabout with seats, including bonded mulch surfacing at a total cost of £7771.00, using funds of £6,271.00 from the Pageant Field Enhancement Reserve Account and £1,500 from Budget 1504 (2017/18).

16. Rights of Way, Highways & Lighting Committee:

- To approve the committee's recommendation to proceed with the construction of a zebra crossing in Station Road, subject to the agreed S106 funding from the Hopkins Homes development of £30k with any shortfall being funded from the CIL income budget (2280).

17. Infrastructure Plan Committee:

- To approve the committee's recommendation to accept costs of up to £2,000 on legal fees from Capital Reserve 339

18. A resolution to exclude the press and public will be passed by virtue of the Public Bodies (Admissions to Meetings) Act 1960 s1 (2) because of the confidential nature of the business to be transacted

- Future arrangements and options for the Town Council Office

19. Matters of report or items for next agenda only:

20. Date of next Council meeting:

The next Town Council meeting will be held on **Thursday 6th April 2017 at 7.30pm** in The St John Ambulance Westbury Centre Fairfield Road Framlingham.