

Framlingham Town Council

Minutes of the meeting of the Framlingham Neighbourhood Plan Review (FNPR) Committee held in the Town Council Meeting Room, 10c Church Street, Framlingham

on Monday 25th October 2021 at 7.00pm

All documents relevant for this meeting have been circulated to Councillors in advance

1. Apologies:

None, all present.

2. Present:

Cllr J Culemann, Cllr C Eastwood, Cllr S Garrett, Cllr M Hine and Cllr J Jones (Chair)

3. In attendance:

Mrs Eileen A Coe (Town Clerk/RFO) and one member of the public

4. Declarations of interest:

None.

5. Minutes of the previous meeting:

51251021 Cllr Jones proposed that the minutes of the previous meeting held on 27th September 2021 be approved as an accurate record, which was seconded by Cllr Eastwood with all in favour.

6. Public Comment:

None.

7. FNPR Leaflet:

It was noted that the leaflets had been printed and distributed to all households in the town by volunteers.

8. FNPR Launch – 28th October St Michael's Rooms 6pm:

Arrangements were discussed along with advertising for the event.

8.1 FNPR awareness - Mkt Hill

A date for a pitch on the Saturday Market would be confirmed in due course.

8.2 Timing and content of FNPR surveys/ questionnaires:

It was noted that the trial survey software from Community Action Suffolk had been received and would be reviewed by Cllr Hine within in the next month.

There was some discussion on the main questionnaire which would be finalised ready for circulation in January. Cllr Hine and Cllr Jones agreed to review the document and then circulate to members. Distribution to all households in the town was planned for February, with returns for analysis by March.

Four further surveys would be produced by the Communications Working Group led by Cllr Hine: Business & Retail, Pre School early years groups, Educational organisations, Tourism

9. Working Groups:

The revised membership of the Working Groups was confirmed and the Town Clerk would circulate V4 to members.

10. Application for Neighbourhood Plan funding from Locality:

The Town Clerk reported that she had contacted Locality and grant funding of £10k was available prior to March 2022, after that a further £8 may be available but it was currently uncertain due to Government changes in the pipeline. She had been advised to apply for the 10k straight away, which was agreed.

Cllr Jones and the Town Clerk would complete the application form.

11. FNPR Consultant:

The Town Clerk advised that there was only one recommended consultant for this area on the RPTI List who was based in Bury St Edmunds. She had also asked the Senior Planner at ESC for a list of consultants in this area.

Cllr Jones noted that SALC had circulated a list of Town Council's doing a review and the Town Clerk agreed to contact the Clerks for information on Planning Consultants.

It was agreed for Cllr Jones to provide a specification and the Town Clerk to contact a minimum of three consultants (Including the previous FNP Consultant) for a quotation.

12. Correspondence:

12.1 Strutt Parker

Request for a meeting with the Town Council in relation to the FNP and land east of Woodbridge Road.

It was agreed for the Town Clerk to respond.

13. Matters of Report or items for next agenda:

Cllr Jones reported on the virtual meeting held with the NHS CCG Senior Estates Development Manager and the NHS CCG Deputy Chief Operating Officer following their response to the Town Council's letter. They confirmed that there are no plans to extend or develop Framlingham Medical Practice due to growth in the town, in the medium term. FMP had an extension in 2019 and as there are limited resources it is unlikely to be seen as a priority in the future. However, demands for NHS services are through the roof, which is a real problem post covid causing additional work and significant waiting times compared to 6 months ago. Covid takes time away from general practice and there have been numerous repetitive calls relating to covid vaccinations and verbal abuse to receptionists. They are doing what they can to keep on top of things but morale in medical practices is low and anything we can do to help encourage the Framlingham population to be more understanding would be helpful.

Cllr Hine had contacted the FMP Practice Manager to work together on getting the correct messages out via the websites.

Cllr Jones noted that it was a very helpful and positive meeting and they were keen to keep up to date on the progress of the FMPR with regular reviews.

14. Date of next meeting:

Monday 22nd November 2021 at 7.00pm

Due to Bank Holidays the December meeting is scheduled for Wednesday 29th December

Meeting closed at 20.04