

## Framlingham Town Council

### Minutes of the meeting of the Framlingham Neighbourhood Plan Review (FNPR) Committee held in the Town Council Meeting Room, 10c Church Street, Framlingham

on Monday 22<sup>nd</sup> November 2021 at 7.00pm

All documents relevant for this meeting have been circulated to Councillors in advance

#### 1. Apologies:

Apologies were received and accepted from Cllr S Garrett

#### 2. Present:

Cllr J Culemann, Cllr C Eastwood, Cllr M Hine and Cllr J Jones (Chair)

#### 3. In attendance:

Mrs Eileen A Coe (Town Clerk/RFO)

#### 4. Declarations of interest:

None.

#### 5. Minutes of the previous meeting:

**51221121 Cllr Jones proposed** that the minutes of the previous meeting held on 25<sup>th</sup> October 2021 be approved as an accurate record, which was seconded by Cllr Eastwood with all in favour.

**61221121 Cllr Jones proposed** to adjourn the meeting for the following item:

#### 6. Public Comment:

None present.

**62221121 Cllr Jones proposed** to reconvene the meeting which was agreed.

#### 7.FNPR Consultations – SMR 28/10 and Market Hill 27/11

**It was noted** that the Consultation Event held in St Michael's Rooms on 28<sup>th</sup> October had been very successful attracting approximately 50 residents and the comments had been collated. Transport, parking, cycling and walking were among the highest priorities identified. The results would be circulated.

**Cllr Hine reported** that she had started working on the trial questionnaire package provided by Community Action Suffolk

**It was agreed** to lack of volunteers the planned consultation event on the Market Hill on Saturday 27<sup>th</sup> November would be postponed until Saturday 11<sup>th</sup> December. The Town Clerk would circulate a revised rota to all Councillors and Working Group members and Cllr Hine would action the advertising for the event.

#### 8.Application for Neighbourhood Plan funding from Locality:

**Cllr Jones and the Town Clerk reported** that an application had been started but

funds were required to be used by 31<sup>st</sup> March 2022 and this date would be too soon for the project. The Town Clerk had enquired if an extension could be possible as it was not known if the fund would be renewed after 1<sup>st</sup> April 2022 due to Government changes in regulations, and a response was awaited.

### **9.FNPR Consultant:**

To consider options and costs:

Navigus Planning – further information provided as requested and awaiting quotation which would be available at the next meeting.

James Bailey Planning Ltd – declined to quote as busy with other projects

Others – to be sought and considered at the next meeting

### **10.Correspondence:**

Three emails and notes received following consultation on 28/10 were noted. Contents to be added to the comments being collated.

### **11.Timing Plan - Next Steps / Actions:**

**Cllr Jones noted** that every policy in the Neighbourhood Plan and Local Plan need to be reviewed and he had put together a list of policies in the Local Plan relevant to Framlingham which would need to be reviewed, and suggested that they be split between the three working groups for review. The list will be circulated to all the committee members.

This would be discussed further at a meeting arranged for 1<sup>st</sup> December at 2pm.

### **12. Working Group Reports:**

#### **1- Land Allocations and Maps**

**Cllr Jones reported** that he and Cllr Garrett had met with Anthony Taylor (ESC) who had provided the information for the 'Call for Sites' process and sustainability assessment, which would need to be completed with the help of an FNP Consultant.

#### **2 - Communication and Consultations:**

**121221121** Cllr Hine proposed to accept the cost of £250 for survey questionnaire software (Household, Individual, Youth and Business) from Community Action Suffolk, using Budget 2206, which was seconded by Cllr Eastwood, with all in favour.

#### **3 - Economy, Infrastructure and Development:**

Meeting date to be confirmed.

### **13.Matters of Report or items for next agenda:**

None.

### **14.Date of next meeting:**

Wednesday 29<sup>th</sup> December 2021 at 7.00pm

Meeting closed at 20.07