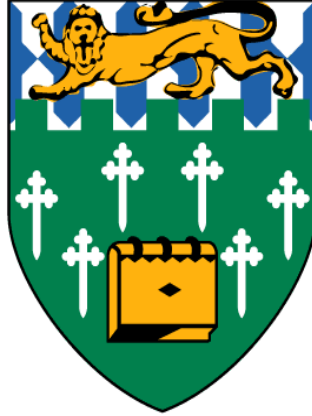


# FRAMLINGHAM TOWN COUNCIL

**Town Council Office**  
**10c Church Street**  
**Framlingham**  
**Suffolk**  
**IP13 9BH**

**Telephone: 01728 720183**

Visit our website:  
[www.framlingham.com](http://www.framlingham.com)



**Town Council Chairman:**  
Cllr Philip Collins

**Town Clerk/ Responsible Financial Officer:**  
Mrs Eileen A Coe CiLCA AICCM PSLCC  
[townclerk@framlingham.com](mailto:townclerk@framlingham.com)

**Deputy Town Clerk:**  
James Overbury BA (Hons)  
[dtc@framlingham.com](mailto:dtc@framlingham.com)

**Date: 6<sup>th</sup> April 2021**

**MEMBERS OF THE Public Relations and Markets Committee**  
**Cllr S Garrett, Cllr M Hine, Cllr G Kitching and Cllr P Wraight,**

You are hereby summoned to attend a **Virtual Zoom Meeting** of the Public relations and markets Committee

to be held on Tuesday 13<sup>th</sup> April at 6:00pm Via Zoom

for the transaction of the business on this Agenda.

(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020)

Topic: FTC Public relations and Markets Committee  
Time: Apr 13, 2021 06:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/88444707294?pwd=TIRuNDJkclZaWU5NVFgrRlpUL04vQT09>

Meeting ID: 884 4470 7294

Passcode: 477311

**Public Attendance:**

Members of the public and press are welcome to join the Zoom meeting and will be invited to speak under item 4 of the Agenda.

Yours Faithfully,

James Overbury  
Deputy Town Clerk

**AGENDA of the Framlingham Town Council Public Relations and Market Committee.  
6:00pm Tuesday 13<sup>th</sup> April 2021 Via Zoom.**

**1 APOLOGIES**

**Present:**

**In Attendance:**

**2 DECLARATIONS OF INTEREST**

**3 MINUTES OF PREVIOUS MEETING**

**4 PUBLIC COMMENT**

**5 MARKETS MANAGEMENT**

**5.1 Saturday & Tuesday Markets:** – Town Clerk / RFO  
Market Pitch applications - all new applications on hold ref Covid regulations

**5.2 Market Electrical test report**

**6 CORRESPONDENCE**

**6.1 Report on public art**

**7 COMMUNITY ENGAGEMENT & EVENTS**

**7.1 Framlingham Business Association:** - Cllr Wraight

**7.2 Events for 2021**

**7.3 Police Crime figures**

**8 GENERAL MANAGEMENT / STATISTICS & POLICIES**

**8.1 Website Visitors / WIFI Footfall / Geo-sense - Reports:**

**9 WEBSITE**

**9.1 Website Management / Updates / Revisions:**  
Report on recent changes & any issues arising

**9.2 update from New Website Working group**

**10 COMMUNICATIONS**

**10.1 Social Media - Instagram:**  
Monthly updates & any issues arising

**10.2 Discussion about TC printed news and Framfare.**

**10.3 Annual Town Council Newsletter: – Cllr Hine.**

**10.4 Calendar 2022-23**

**10.5 New Welcome Pack Folder and welcome leaflet.**

**10.6 Newsworthy items**

## **11 PROJECTS**

**11.1 CCTV – Cllr Kitching**  
Update on progress

**11.2 Community Notice Board:**  
Update on progress

**11.3 Free Fram WiFi**

## **12 ACTION PLAN & NEW PROJECTS**

**12.1 Projects for local CIL funding & Community Area Partnership funding:**

**12.2 Action Plan Updates: – Cllr Hine**

## **13 MATTERS OF REPORT**

## **14 NEXT MEETING**

**Items for next agenda:**

Review TOR for Committee

Action Plan review of 2021

**Date of next meeting: Tuesday May 17<sup>th</sup> 2021 6:00pm via Zoom.**