

Framlingham Town Council

TOWN COUNCIL CHAIR:

Cllr Clive Eastwood

TOWN COUNCIL OFFICE

10c Church Street

Framlingham

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TOWN CLERK &
RESPONSIBLE FINANCIAL OFFICER:

Mrs Eileen A Coe

CILCA AICCM PSLCC

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DEPUTY TOWN CLERK:

James Overbury

BA (HONS) CILCA

dtc@framlingham.com

Date: 6th October 2021

MEMBERS OF THE

Communication, Events and Partnerships Committee

Cllr D Carter, Cllr S Garrett, Cllr M Hine and Cllr J Jones.

You are hereby summoned to attend a **Meeting** of the **Communication, Events and Partnerships Committee**

to be held on Tuesday 12th October at 7:00pm in the Town Council Meeting Room.

for the transaction of the business on this Agenda

Public Attendance:

Members of the public and press are welcome to join the Zoom meeting and will be invited to speak under item 6 of the Agenda.

<https://us02web.zoom.us/j/89039211905?pwd=TE96dW1vM3hCazFXUE1TOUZpMVNzUT09>

Meeting ID: 890 3921 1905

Passcode: 526820

Yours Faithfully,

James Overbury
Deputy Town Clerk

**Agenda for the
COMMUNICATION EVENTS & PARTNERSHIP COMMITTEE
To be Held at 7:00pm on the 12th October 2021 in the Town Council meeting
room.**

1. APOLOGIES

2. PRESENT:

3. IN ATTENDANCE:

4. DECLARATIONS OF INTEREST

5. MINUTES OF PREVIOUS MEETING

6. PUBLIC COMMENT

7. CORRESPONDENCE

8 COMMUNICATION

8.1 Police Matters - Monthly report and meetings with Police

8.2 Current Website

8.3 Communication Plan / Admin

8.3.1 Welcome Pack contents in folder and online - work in progress

8.4 Calendar 2023

Update on "Then and Now" theme

8.5 Review of Policies

Cllr Hine: Grant Making/Monitoring

Cllr Carter: Community Engagement (see attached)

To agree: Media Strategy (several policies amalgamated)

8.6 Social Media - Instagram / Facebook / Next-door

8.6.1 FTC Facebook page - Update

8.7 Printed news in Framfare

8.8 News Items - to be considered for next month

9. PROJECTS

9.1 CCTV - Update

9.2 New Website

9.3 WiFi in Town Centre

9.3.1 People and Places.

9.4 Ideas regarding Tourist Information Service

9.5 New Noticeboard

9.6 Bus Stop Noticeboard

10. COMMUNITY & PARTNERSHIPS

10.1 FBA - Feedback from recent meeting

10.2 Volunteer skills forms

11. EVENTS

11.1 Events Sub Committee Minutes Attached

11.2 Xmas 2021

11.3 Queens Platinum Jubilee

12. CEP Budget 2022-23

13. ACTION PLAN

14. MATTERS OF REPORT

15. ITEMS FOR NEXT AGENDA

16. The next meeting of the CEP would be at 7:00pm on Tuesday November 9th