

Framlingham Town Council

TOWN COUNCIL CHAIR
Cllr Clive Eastwood

TOWN COUNCIL OFFICE
**10c Church Street
Framlingham
Suffolk IP13 9BH**

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TOWN CLERK
RESPONSIBLE FINANCIAL OFFICER

Mrs Eileen A Coe
CILCA AICCM PSLCC DPS
townclerk@framlingham.com

DEPUTY TOWN CLERK

James Overbury
CILCA BA (HONS)
dtc@framlingham.com

25th November 2021

MEMBERS OF THE TOWN COUNCIL:

**Cllr C Eastwood – Chair, Cllr S Garrett – Vice Chair, Cllr D Carter – Finance Chair
Cllr P Collins, Cllr J Culemann, , Cllr P Dean, Cllr T Higham, Cllr M Hine,
Cllr J Jones, Cllr S Pepperdine and Cllr N Williamson**

You are hereby summoned to attend a meeting of the **Town Council**
to be held on

Thursday 2nd December 2021 at 7.00pm in St Michael's Rooms, Church Street, Framlingham
for the transaction of the business on this Agenda.

Public Attendance:

Members of the public and press are welcome to join the meeting in person and will be invited to speak under item **5.7** of the Agenda.

Please note this meeting may be recorded

Yours Faithfully,

Eileen A Coe (Town Clerk/Responsible Financial Officer)

Framlingham Town Council Meeting – Thursday 2nd December 2021 at 7.00pm
Agenda

1. **Apologies** – to receive and accept apologies for absence
2. **Minutes of Previous meeting** – to be confirmed and signed as an accurate record
3. **To consider any Dispensation requests received (Please note: requests must be sent to the Town Clerk in writing prior to the meeting)**
4. **To receive declarations of interest** (please note declarations must be made verbally at the appropriate time and will be entered in the Interest Book.)
5. **Adjournment** – the Chairman will adjourn the meeting for the following:
 - 5.1 **Police Matters**
 - 5.1.1 **Report on attendance at recent Police Meetings – Town Clerk**
 - 5.2 **Report by County Councillor**
 - 5.3 **Report by District Councillors**
 - 5.4 **Report from PCC on the St Michael’s Rooms (Castle Community Rooms) project**
 - 5.5 **Report from Castle Community Rooms Fundraising Committee Representative – Cllr M Hine**
 - 5.6 **Report by Fairtrade Representative – Cllr M Hine**
 - 5.7 **Public Comment** – to receive and note comments from members of the public present, through the Chair only
6. **Reconvene** – the Chairman will reconvene the meeting:
7. **Correspondence** – to consider any correspondence received for this meeting as detailed below:
8. **Attendance at events, conferences and training:**
9. **Covid Response Team:**
10. **Planning and Environment Committee:**
 - 10.1 To note any planning decisions received prior to the meeting:

DC/21/2492/FUL - 23 Danforth Drive IP13 9HH - Alterations and extensions
FTC Supported Planning Permission Granted

DC/21/4499/FUL - 36 Danforth Drive IP13 9HH, - A new porch replacing the existing porch, and offering an additional shower room to the house.
FTC Supported Planning Permission Granted

DC/21/4425/LBC - Hatherleigh Farmhouse Saxmundham Road IP13 9PH
Listed Building Consent - Remove existing metal lath and cement render from west elevation and replace with heraklith boards and 3 coats of lime plaster and repair woodwork as required, like for like.
FTC Supported Planning Permission Granted
 - 10.2 To consider the following and any other Planning Applications received prior to the meeting:
 - 10.2.1 **DC/21/5092/FUL** - 4 Berkeley Close IP13 9TA - Erection of New Cartlodge

10.2.2 DC/21/5142/FUL and DC/21/5143/LBC - - 26 Double Street IP13 9BN -Erect single storey rear extension. Demolish existing larder extension and insert window in door opening **10.3** Matters of report and items of information only:

11. Communication, Events and Partnerships Committee:

11.1 To approve the committee's recommendation to spend up to £1,500 from Budget 2100 to pay for the data migration (new website)

11.2 Matters of report and items of information only

12. Highways, Rights of Way and Parking Committee:

12.1 To approve the committee's expenditure of up to £15,000 from Local CIL on new lighting at Pigs Meadow and the Fens, provided by Like Electrical Services, subject to satisfactory confirmation of the specification

12.2 Matters of report and items of information only:

13. Development and Strategic Planning Committee:

13.1 Matters of report and items of information only:

14. Lands and Markets Committee:

14.1 To approve the committee's recommendation (retrospectively) to accept the quotation from Hayden's Aboricultural Consultants of £643.75 from Budget 1613, to carry out a site visit and inspection for Health and Safety and preparation of a Tree Survey Report and Drawings of 6 x lime trees in the churchyard (brought forward as deemed to be of an urgent nature due to the recent collapse of the Church wall).

14.2 To approve the committee's recommendation to accept the reviewed and revised Market Regulations.

14.3 Matters of report and items of information only

15. Framlingham Neighbourhood Plan Review Committee:

15.1 Matters of report and items of information only

16. Finance and HR Committee:

16.1 To confirm BACS payments approved at the November meeting have been paid as agreed and the bank print out verified and signed by two Councillors.

16.2 To approve the payment of current invoices

16.3 To note the details of all Bank Accounts

16.4 Matters of report and items of information only

17. Matters of Report or Items for the next Agenda only:

18. Date and time of the next Full Council Meeting

Thursday 6th January 2022 at 7.00pm –The Club House, Framlingham Sports Club, Badingham Road, Framlingham