

DRAFT Minutes of the Framlingham Town Council Meeting held on Thursday 4th November 2021 at 7.00pm

Present:

Cllr D Carter, Cllr P Collins, Cllr J Culemann, Cllr Phil Dean, Cllr C Eastwood (Chair), Cllr S Garrett, Cllr T Higham, Cllr M Hine, Cllr J Jones, Cllr S Pepperdine and Cllr Neil Williamson.

In Attendance:

Mrs Eileen Coe (Town Clerk/RFO) James Overbury (Deputy Clerk) DCllr Freeman and two members of the public.

1. Apologies

CCllr Burroughes and DCllr Cook.

2. Minutes of Previous meeting

A typographic errors was noted and corrected.

FCM 21-11-04 1 With this correction Cllr Eastwood proposed that the minutes of the previous meeting be accepted as a true record which was seconded by Cllr Garrett and with two abstentions due to absence all were in favour.

3. Dispensation requests received

None

4. Declarations of interest

None

5. Adjournment The Chair adjourned the meeting for the following items:

5.1 Police Matters

5.1.1 Report on attendance at recent Police Meetings – Town Clerk

No report or meetings last month.

5.2 Report by County Councillor

CCllr Burroughes' report had been circulated prior to the meeting

5.3 Report by District Councillors

DCllr Cook's report would be circulated. DCllr Freeman noted the Town Council's objection to a planning application and it was agreed Cllr Garrett would explain the objection to DCllr Cook and DCllr Freeman. It was also agreed that the Deputy Clerk would copy all planning decisions made by the Town Council to the District Councillors in future.

5.4 Report from PCC on the St Michael's Rooms (Castle Community Rooms) project

No report.

5.5 Report from Castle Community Rooms Fundraising Committee Representative – Cllr M Hine

No Report. It was noted a report would be forthcoming after ESC had responded to the PCC over their last communication.

5.6 Report by Fairtrade Representative – Cllr M Hine

Cllr Hine reported on the recent and planned activities of the Fairtrade group.

5.7 Public Comment

The representative from Hour Community complimented the Town Council on the Neighbourhood Plan meeting held in St Michaels Rooms (SMR) recently. He added that he was still waiting to learn what the arrangements for parking at the site would be during the redevelopment of the site. He concluded by reporting that Hour Community were continuing negotiations regarding the former John Grose site.

A member of the public noted that she had helped the Rainbows make lanterns for the Christmas on the Hill event and remarked that they looked very good. She added that she remained uncomfortable with the arrangements for the new website and also dogs on the Pageant Field. She felt that her comments made at the last meeting had not been addressed and handed out a note to each Councillor detailing them.

6. Reconvene The Chair reconvened the meeting.

7. Correspondence

None

8. Attendance at events, conferences and training:

None.

9. Covid Response:

9.1 Covid Response Team update:

The Deputy Clerk reported that a resident was continuing to monitor the number of cases locally and presented this in graphical form each month. He thanked the resident for her continuing efforts which were very useful. It was agreed Cllr Hine would continue to publish the graph on the website.

10. Planning and Environment Committee:

10.1 To note any planning decisions received prior to the meeting:

10.1.1 DC/21/4127/FUL

Construction of a two storey extension and alterations
8 College Road, Framlingham, Suffolk, IP13 9EP,
FTC Supported ESC Refused Planning Permission.

Noted. Cllr Garrett outlined the process of the planning applications which were passed to the ESC Referral Panel. He noted that this process was neither public, nor gave the Town Council any chance to influence the decision, which was felt not to be recommended best practice, and that the Town Council had complained about the lack of transparency in the past. He added that the Town Council was engaged with a number of other Town and Parish Councils with the help of SALC to lobby ESC to change this process. He hoped that Town and Parish Councils could have more input into the process and cited Cornwall Council as an example of best practice.

10.2 To consider the following and any other Planning Applications received prior to the meeting:

10.2.1 DC/21/4693/FUL - 3B Church Street IP13 9BQ - Retention of enclosure and flue to pizza oven

FCM 21-11-04 2 Cllr Garrett proposed to support the application and noted that the current height of the Flue was not the same as in the drawings. The Town Council felt that the height of the Flue needed to be sufficiently high to prevent fumes and smells on the street, which was seconded by Cllr Carter with all in favour.

10.3 Matters of report and items of information only:

None.

11. Communication, Events and Partnerships Committee:

11.1 Matters of report and items of information only

Cllr Hine reported that the publicity for the Christmas on the Hill event had been published on the website and on social media. Bookings were already being placed for the lantern making workshops. Cllr Hine called for Councillors to volunteer for both the lantern making workshops and for the event itself. Councillors were asked to contact the Deputy Clerk with their availability.

Cllr Hine added that submissions were still welcome for the 'Then and Now' Calendar for 2023.

12. Highways, Rights of Way and Parking Committee:

12.1 Matters of report and items of information only:

Cllr Eastwood reported that ESC had granted free parking for the Remembrance Day parade and for the Christmas event. Cllr Hine requested that the Town Council ask ESC if the free parking could be extended to include Saturday December 4th. It was agreed that the Deputy Clerk would email the District Council the next day.

13. Development and Strategic Planning Committee:

13.1 Matters of report and items of information only:

Cllr Jones outlined the history of the application for local CIL from Badingham Play School. This would be discussed at the next DSP Committee before being brought to Full Council.

Cllr Jones reported that ESC had clarified the 'People and Places' funding. The Town Council would be awarded £10k and the FBA a further £2k. He added that the proposals for the Welcome Back fund were now more aligned with the Town Council's objectives.

Cllr Jones concluded by noting that he understood that the PCC were hoping to meet ESC regarding the funding of the SMR project.

14. Lands and Markets Committee:

14.1 To approve the committee's recommendation to accept the annual review of the Cemetery Charges with the following amendments; to remove the charge for non-residents under 12 years, implement an increase of 20% from 1st April 2022 for all other interments and an admin fee of £50 to be added to memorial plaque orders.

FCM 21-11-04 3 Cllr Collins proposed that the motion be amended to change the age from 12 years to 18 years as this was a typographic error, this was seconded by Cllr Jones with all in Favour.

FCM 21-11-04 4 With this amendment Cllr Collins proposed to approve the committee's recommendation to accept the annual review of the Cemetery Charges with the following amendments; to remove the charge for non-residents under 18 years, implement an increase of 20% from 1st April 2022 for all other interments and an admin fee of £50 to be added to memorial plaque orders, which was seconded by Cllr Higham with all in favour.

14.2 **FCM 21-11-04 5 Cllr Collins proposed** to approve the committee's recommendation to accept the annual review and amendment of the Allotment Tenancy Agreement and an

increase in charges to £36 per plot from 1st April 2022, which was seconded by Cllr Higham with all in favour.

14.3 Matters of report and items of information only

Cllr Collins reported that the allotment fencing had been replaced but that payment of the invoice was being withheld until corrective work had been undertaken by the contractor.

15. Framlingham Neighbourhood Plan Review Committee:

Cllr Jones reported that a meeting had been held with the Health Service and the Surgery regarding the future of health provision in the town. It was noted that there were no proposals to change primary health care in the town, and that the Framlingham Medical Practice had no plans to request any in the review of the Neighbourhood Plan. He added that there had been a very constructive discussion regarding the future demand on the surgery, and this joint working was expected to continue.

Cllr Garrett outlined some of the issues facing the surgery and the efforts to overcome them.

Turning to the FNP review, **Cllr Jones reported** that the event in SMR had gone very well, had been well attended and thanked all those who had made the event a success.

Cllr Jones reported that he hoped to have a stall on the market on 27th November to further highlight the review and called for volunteers to help.

15.1 Matters of report and items of information only

None.

16. Finance and HR Committee:

16.1 Cllr Carter confirmed BACS payments approved at the October meeting had been paid as agreed and the bank print out verified and signed by two Councillors. A copy of the list of current invoices had been circulated to all Councillors prior to the meeting and would be published on the website when approved.

16.2 FCM 21-11-04 6 Cllr Carter proposed to approve the payment of current invoices which was seconded by Cllr Jones with all in favour.

16.3 Cllr Carter reported that the Town Clerk/RFO had circulated a copy of the balances of all bank accounts to all Councillors prior to the meeting and the details were noted.

Cllr Carter noted that the Nationwide account had no movement and statements would be produced annually or in the event of any change in balance.

16.4 Matters of report and items of information only

None.

17. Matters of Report or Items for the next Agenda only:

Cllr Pepperdine reported that there would be a stall on the market the following Saturday arranged by the Sustainable Framlingham Group to highlight the issues and canvass opinion.

Cllr Eastwood reported that there was to be a small ceremony at the war memorial on the 11th November followed by the parade and service on Sunday 14th November.

18. Date and time of the next Full Council Meeting

Thursday 2nd December 2021 at 7.00pm – St Michaels Rooms, Church Street Framlingham

The meeting concluded at 8:10pm