

Minutes of the Framlingham Town Council Meeting held on Thursday 2nd December 2021 at 7.00pm

Present:

Cllrs D Carter, J Culemann, P Dean, C Eastwood (Chair), S Garrett, M Hine, J Jones, N Williamson.

In Attendance: Mrs E Coe (Town Clerk/RFO), Mr J Overbury (Deputy Clerk), DCllr Cook and 5 members of the public.

1. Apologies

Apologies were received and accepted from:

Cllr Higham (work Commitment)
Cllr Pepperdine (Illness)
Cllr Collins (Family commitment)
CCllr Burroughes
DCllr Freeman

2. Minutes of Previous meeting

FCM 21-12-02 1 Cllr Eastwood proposed that the minutes of the previous meeting be accepted as a true record which was seconded by Cllr Dean with all in favour.

3. Dispensation requests received

None received

4. Declarations of interest

Cllr Hine declared a pecuniary interest in payments.

5. Adjournment

The Chair proposed to adjourn the meeting for the following items, which was agreed:

5.1 Police Matters

5.1.1 Report on attendance at recent Police Meetings – Town Clerk

No meetings had been held but the police had sent a report which had been circulated. Cllr Hine noted that the Kestrel team had relocated temporarily from Eye to Framlingham.

5.2 Report by County Councillor

A report from CCllr Burroughes had been circulated prior to the meeting.

5.3 Report by District Councillors

DCllr Cook reported that he would send his written report after the weekend. He reported on the Virtual High Street Shopping Scheme promoted by East Suffolk called 'Click it local'. This is to encourage people to buy locally on line and have the items delivered. On behalf of CCllr Burroughes, DCllr Cook reported that the exercise to determine what WiFi provision there was in parishes was to be repeated. The aim was to enable more parishes to hold virtual meetings.

DCllr Cook reported that he had spoken in opposition to the development at Victoria Mill Road at the East Suffolk Planning Committee and would continue to oppose the scheme at the next Planning Committee.

5.4 Report from PCC on the St Michael's Rooms (Castle Community Rooms) project

Rev Chris Davey reported on the progress. It had been decided to go ahead with the project and to start in January 2022, despite a funding shortfall. He remained confident of securing all the funds with £50,000 being raised in the last two months and there was a strong team working to obtain the remaining funds.

Adrian Morgan replied to a question from Cllr Hine regarding parking provision and said that plans would be made for reserved car parking spaces for users of the hall. He confirmed that there would be no provision for parking during the construction but that access would remain for both the Old Rectory flats and the Rectory.

5.5 Report from Castle Community Rooms Fundraising Committee Representative – Cllr M Hine

Cllr Hine reported that she had nothing further to add to the above.

5.6 Report by Fairtrade Representative – Cllr M Hine

No report but the group was still active.

5.7 Public Comment

The representative from Hour Community reflected that access to the proposed development on Victoria Mill Road would be better if it came through the Hopkins site. He voiced concerns about the St Michaels Rooms project but was grateful for the comments made earlier regarding parking. He added that he understood that the former John Grose site was likely to be another car dealership, and Hour community were continuing to discuss developments with the Sports Club. He concluded by reporting that he had been in contact with officials from Framingham USA. He asked the Town Council to consider a visit from representatives from the city.

A resident voiced her appreciation for the work by the Town Council on supporting residents opposing the Victoria Mill development, but repeated her dissatisfaction in the Town Council's response to her issues raised in the note circulated at the last meeting.

6. Reconvene

The Chair reconvened the meeting.

7. Correspondence

None to be considered at this meeting.

8. Attendance at events, conferences and training:

No business

9. Covid Response Team:

Cllr Eastwood reported that more signs encouraging social distancing and mask wearing had been posted in the town in a response to the change in rules.

10. Planning and Environment Committee:

10.1 To note any planning decisions received prior to the meeting:

DC/21/2492/FUL - 23 Danforth Drive IP13 9HH - Alterations and extensions
FTC Supported Planning Permission Granted

Noted

DC/21/4499/FUL - 36 Danforth Drive IP13 9HH, - A new porch replacing the existing porch, and offering an additional shower room to the house.
FTC Supported Planning Permission Granted

Noted

DC/21/4425/LBC - Hatherleigh Farmhouse Saxmundham Road IP13 9PH
Listed Building Consent - Remove existing metal lath and cement render from west elevation and replace with heraklith boards and 3 coats of lime plaster and repair woodwork as required, like for like.
FTC Supported Planning Permission Granted

Noted

10.2 To consider the following and any other Planning Applications received prior to the meeting:

10.2.1 DC/21/5092/FUL - 4 Berkeley Close IP13 9TA - Erection of New Cartlodge

FCM 21-12-03 2 Cllr Garrett proposed to support this application which was seconded by Cllr Williamson with all in favour.

10.2.2 DC/21/5142/FUL and DC/21/5143/LBC - - 26 Double Street IP13 9BN -Erect single storey rear extension. Demolish existing larder extension and insert window in door opening

FCM 21-12-03 3 Cllr Garrett proposed to support these applications which was seconded by Cllr Dean with all in favour.

10.2.3 DC/21/5208/LBC

Listed Building Consent - Retention of enclosure and flue to pizza oven at 3B Church Street, Framlingham, IP13 9BQ

FCM 21-12-03 4 Cllr Garrett proposed to support this application citing the same concerns relating to the flue height as in the previous application, which was seconded by Cllr Jones with all in favour.

10.3 Matters of report and items of information only:

Cllr Garrett reported on the Town Council's activities in opposition to the development at Victoria Mill Road. He thanked DCllr Cook for his support. Cllr Garrett reported that the Town Council were disappointed by the approach of the East Suffolk Council Planning Officers. It was felt that they applied inconsistent weight in their reports to local and neighbourhood plans.

11. Communication, Events and Partnerships Committee:

11.1. Cllr Hine updated the Town Council on the progress made on the new website. Cllr Carter explained the financial situation.

FCM 21-12-03 5 Cllr Hine proposed to approve the committee's recommendation to spend up to £1,500 from Budget 2100 to pay for the data migration (new website), which was seconded by Cllr Garrett with all in favour.

11.2 Matters of report and items of information only

Cllr Hine reported that all 800 wrist bands for the Castle for December 3rd had been given away, and all the LED lights had also been given out which promised a large lantern parade. She had led two workshops making lanterns which were both joyful and successful. Cllr Hine reminded the meeting about the road closure. In the light of the recent rule changes people would be reminded to wear masks in the shops.

12. Highways, Rights of Way and Parking Committee:

12.1 FCM 21-12-03 6 Cllr Eastwood proposed to approve the committee's expenditure of up to £15,000 from Local CIL on new lighting at Pigs Meadow and the Fens, provided by Like Electrical Services, subject to satisfactory confirmation of the specification, which was seconded by Cllr Dean with all in favour.

12.2 Matters of report and items of information only:

Cllr Eastwood reported that Suffolk County Council had asked whether the town wished for the street lights to remain on all night on the 24th and 31st of December which he proposed to approve as normal. The Town Clerk would confirm.

Cllr Eastwood reported that it was hoped that the Market Hill's pay and display ticket machines would be in operation from early 2022. Cllr Carter noted the change in decision to allow this to go ahead without the same happening in the Elms. Cllr Jones reported that talks were progressing regarding the Elms.

13. Development and Strategic Planning Committee:

13.1 Matters of report and items of information only:

Cllr Jones reported that there had been no meeting in November. He reported that ESC were consulting parishes regarding the CIL charging mechanism which would be circulated to Councillors who were asked to direct any comments back to him to report back to ESC.

Cllr Jones noted that the decision made by the PCC to go ahead with the St Michaels Rooms redevelopment before all the funds were secured, was not in conflict with any of the contractual elements with the Town Council or East Suffolk Council.

14. Lands and Markets Committee:

14.1 In the absence of Cllr Collins Cllr Eastwood reported that the following item had been brought forward, and a retrospective decision sought, as a result of the Church wall collapsing recently.

FCM 21-12-03 7 Cllr Eastwood proposed to approve the committee's recommendation (retrospectively) to accept the quotation from Hayden's Arboricultural Consultants of £643.75 from Budget 1613, to carry out a site visit and inspection for Health and Safety and preparation of a Tree Survey Report and Drawings of 6 x lime trees in the churchyard, which was seconded by Cllr Carter with all in favour.

14.2 Cllr Eastwood and the Town Clerk responded to a question by Cllr Dean regarding the wording of the revised Market Regulations.

FCM 21-12-03 8 Cllr Eastwood proposed to approve the committee's recommendation to accept the reviewed and revised Market Regulations, which was seconded by Cllr Garrett with all in favour.

14.3 Matters of report and items of information only

The Deputy Clerk reported that following both applications securing a place on the prize shortlist that the ESC judges for the Quality of Place awards had visited the Fens and 10 Church Street.

15. Framlingham Neighbourhood Plan Review Committee:

15.1 Matters of report and items of information only

Cllr Jones reported that there had been two meetings recently and work was progressing well. Committee members had also met with the Sports Club and the Neighbourhood Planning Team at ESC. The current focus was the cross referencing with the Local Plan.

There would be a Consultation Event on the Market Hill on 11th December and the FNPR Survey was due to start in the third week of January 2022.

16. Finance and HR Committee:

16.1 Cllr Carter confirmed BACS payments approved at the November meeting had been paid as agreed and the bank print out verified and signed by two Councillors. A copy of the list of current invoices had been circulated to all Councillors prior to the meeting and would be published on the website when approved.

16.2 FCM 21-12-02 9 Cllr Carter proposed to approve the payment of current invoices which was seconded by Cllr Eastwood and with one abstention due to interest all were in favour.

16.3 16.3 Cllr Carter reported that the Town Clerk/RFO had circulated a copy of the balances of all bank accounts to all Councillors prior to the meeting and the details were noted.

16.4 Matters of report and items of information only

Cllr Carter reported that the Budget for the next financial year was due to be approved at the next meeting of the Finance and HR committee, and that this and the policies review was expected to go before the January meeting of the Full Council for consideration.

17. Matters of Report or Items for the next Agenda only:

None.

18. Date and time of the next Full Council Meeting

Thursday 6th January 2022 at 7.00pm –The Club House, Framlingham Sports Club, Badingham Road, Framlingham

The meeting concluded at 8:12pm