

Framlingham Town Council
Minutes of the Lands Committee Meeting held via Zoom
on Wednesday 21st October 2020 at 7pm

All documents relating to this meeting were made available to Councillors (Cllrs) in advance

1. APOLOGIES:

None received – all present

Present:

Cllr D Carter, Cllr P Collins (Chair), Cllr C Eastwood, Cllr G Kitching

In attendance:

Eileen A Coe (Town Clerk/RFO)

2. DECLARATIONS OF INTEREST:

None.

3. PUBLIC COMMENT:

None.

4. MINUTES OF PREVIOUS MEETING:

41211020 - Cllr Collins proposed the minutes of the meeting held on Wednesday 16th September 2020 (circulated in draft form prior to the meeting), be approved as an accurate record, which was seconded by Cllr Kitching with all in favour.

Cllr Collins signed the file copy of the minutes.

5. BUDGET 2021/2022:

The committee's income and expenditure for the next financial year was considered and noted by the Town Clerk/RFO. The final figures would be presented to the Finance Committee in November for a recommendation to Full Council in December/January.

6. CEMETERY:

6.1 Update on driveway resurfacing and hedge removal

It was noted that Ker-Way had advised that work to resurface the driveway could not be started until the New Year.

It was agreed to instruct Kindewood to complete the removal of the Laurel hedging as soon as possible in preparation for the driveway work.

7. TREES:

7.1 Churchyard:

7.1 Tree Works Action Plan update – Town Clerk

To consider quotations for next phase of tree work to be carried out under List B (No Faculty required) from Eastwood Tree Services.

It was noted that Eastwood Tree Services would provide a quotation in time for the November meeting.

7.2 Cemetery:

7.2 Tree Works Action Plan update -Town Clerk

To consider quotation to carry out works as recommended following recent picus and resistograph tests from Eastwood Tree Services.

It was noted that Eastwood Tree Services would provide a quotation in time for the November meeting.

7.3 Ash tree and overhanging branches issue:

It was noted that there had been no response to the letter sent to Gurney's Solicitors dated 22nd September.

It was noted that the tree surgeon had provided an option of two dates that the work could be carried out and Gurney's Solicitors were informed and had no objections to the work being carried out on 16th October, which was therefore completed as planned.

7.4 Fens:

Tree Works Action Plan update – Town Clerk

To consider quotations for 3 areas of work from Kindlewood and Eastwood Tree Services –

It was noted that Eastwood Tree Services would provide a quotation in time for the November meeting.

It was noted that the cost for chestnut paling would be in the region of £80 for a 30ft length x 3ft high. The exact area to be covered was awaiting measurement.

7.5 Pageant Field:

It was noted that the final phase of work would be completed this month by Kindlewood as agreed.

7.6 Tree Planting Plan:

7.6.1 To consider advice from Tree Warden on tree planting in Cemetery:

The Town Clerk reported that she had met with the Tree Warden and areas had been identified where new trees could be planted.

7.6.2 To consider costs for identified trees for Cemetery and Fens

The Town Clerk reported that she had obtained a quotation from Swann Nurseries for the following trees:

Cemetery:

8x Ornamental Hawthorns – to be placed along gaps in the 'Tree Avenue' in the right hand side of the Cemetery . It was agreed to advertise the opportunity for residents to purchase a tree and plaque as a memorial to a loved one (tree- £36.95 + delivery and vat +plaque £105.50 incl vat)

2 x Hazels – to replace two which have died along the hedge line (A005 on plan)

1 x Holly – to be placed in front of the Fir tree in the old part of the Cemetery (T042 on plan)

1 x Larch - in the space behind the Irish Yews in the old part of the Cemetery (G001 on plan)

3 x Silver Birch – in the old part of the Cemetery (A002 on plan)

Total cost £122.35

Fens: locations identified by Tree Warden on plan.

1 x Aspen – N/A alternative being explored

1 x Whitebeam

1 x Rowan

1 x Hazel

Total cost £76.90

Plus £20 delivery

The Town Clerk/RFO advised on funds available in the Budget and noted that if the Churchyard Lime trees were to be pollarded the work would need to be carried out in January/February and would be an additional cost in this financial year.

It was agreed to put on hold the purchase of trees for the Cemetery until the costs for the current tree work in the Churchyard, Fens and Cemetery was confirmed.

71211020 Cllr Collins proposed to purchase identified trees for the Fens up to a cost of £150 including delivery, from Budget 1613, which was seconded by Cllr Eastwood with all in favour.

It was agreed for Cllr Eastwood to liaise with the DTC and Friends of the Fens for planting and care of the new trees.

7.7 To consider any Tree Work Applications received prior to the meeting:

7.7.1 DC/20/3742/TCA- 1 Mauldens Mill, Bridge Street - T1 - Mature Sycamore to have ivy stripped to height of first branch. Crown to be reduced all over by 20% (1.5m) to suitable replacement growth and deadwood removed.

72211020 Cllr Collins proposed to SUPPORT the application, which was seconded by Cllr Kitching with all in favour.

8. PAGEANT FIELD:

8.1 Pageant Field Inspection Reports:

The Inspection Reports were noted and filed for reference.

It was noted that the Hand sanitisers were being refilled regularly, the sheds clearance via a Skip had been completed and the Infirmary Lane hedge cut, also that grass cutting was still ongoing.

8.2 Play Area and COVID-19 restrictions:

It was agreed to monitor advice from Government relating to play area restrictions and implement where necessary.

8.3 New Pavilion:

8.3.1 Cleaning of Pavilion between hirers – Cleaner/Caretaker

Cllr Collins reported that he had met one prospective contractor who had subsequently withdrawn but there was another enquiry in the pipeline. It was agreed to re-advertise the vacancy in the next FTC Newsletter and although not urgent the situation needed to be resolved as soon as possible before other bookings were considered.

8.3.2 Update on external light problem:

Cllr Collins reported that the time-switch had been replaced but a further solution may be needed.

It was agreed to monitor the situation.

8.3.3 Wish List request from FAYAP:

Door stays- It was noted that there was no apparent solution

Bins inside and out plus recycling bin inside – It was noted that new bins would be installed outside once the new fencing had been completed and FAYAP had their own bins.

Doors that fold around the edge of the shutter – It was felt that this would not be possible

Canopy and seating similar to that facing the play area – already in hand via local CIL bid

Counter unit with lockable cupboard and under the counter fridge – Grant application to Finance Committee

It was noted that one of the slates was broken on the seat outside the Pavilion.

It was agreed to ask FAYAP if they still planned to refurbish the seat otherwise it would be removed.

8.4 CCTV:

8.4.1 Update – All cameras in working order

8.5 Litter Bins:

Costs and options would be considered at the next meeting with a view to being installed at the same time as the new fencing.

8.6 Pageant Field 3-5 year Plan:

8.6.1 New Pavilion:

Completed Dec 2019

8.6.2 Upgrade/new equipment:

Play House replacement item

The Town Clerk was in conversation with schools and play groups for feedback and ideas.

Bonded mulch safety surfacing –

Quotation received for Spica and Supanova from Playquip Lesiure.

It was agreed to obtain an updated cost which would be considered at the February meeting along with budget restraints.

8.6.3 Replacement fencing:

Quotations had been received from Kompan and Kiwi Fencing.

It was agreed for Cllr Collins, Cllr Eastwood and the Town Clerk to meet on site to discuss the exact requirements/location and report back to the next meeting.

8.6.4 Boules pitch:

It was noted that the Sports Space Application had been successful and the quotation approved by Full Council and accepted (Roger Gladwell Landscapes). Work was scheduled for February 2021.

It was noted that no floodlighting was required.

8.6.5 Table Tennis Table – concrete:

Update on funding application – it was agreed for the DTC to proceed with the Sports Space Fund application.

8.7 New Path:

The installation of crushed stone (or similar) path from the end of the tarmac (Badingham Road entrance) to foot of steps of the Pavilion was considered.

It was agreed for the Town Clerk to obtain quotations for the most economic surface to provide pedestrian and light vehicular access, with a view to using funds from the Entertainments Reserve Account if this money was not needed to fund the Christmas tree.

9. SKATE PARK:

No business.

10. THE FENS:

10.1 Friends of the Fens update

Cllr Eastwood reported that a meeting had been held with the Fens Contractor and the whole area would be cut and raked in due course.

11. CHURCHYARD:

No business.

11.1 Town Clock:

It was noted that the annual service and works agreed would be carried out in the next week or so.

12. RIVERSIDE:

12.1 Management of riverside vegetation update:

It was agreed that the Chair would ask the DTC to contact both the Co-op and Environment Agency for an update.

13. ALLOTMENTS:

No business.

14. JEAFFRESON'S WELL:

No business.

15. COMMEMORATIVE SIGN:

15.1 Update sign next to Oak tree by the Station Hotel:

The resident contacted had expressed no objection to the plaque being restored. It was noted that the whereabouts of the original plaque is unknown. However, it appears the tree and plaque are the responsibility of Suffolk County Council.

It was agreed for the Town Clerk to contact SCC to see if it has any plans to refurbish the plaque.

16. CORRESPONDENCE:

16.1 Resident

Email regarding the Cemetery gates which are not closing properly due to the weight of the gates pulling the supports inward.

It was thought that the recent work by the developer adjoining the Cemetery may have caused the problem.

The Town Clerk advised that there is an inspection panel on the gates which would need to be checked by a professional metal worker for advice on the problem.

It was agreed for the Town Clerk to contact the developer/land owner to advise that the situation had been assessed and that the Lands Committee believes that the problem with the gates is due to the work undertaken on the site.

16.2 Resident

Email requesting a Litter bin on land near Queen's Head Alley

It was agreed to pass this item to the Rights of Way, Highways and Lighting Committee for further investigation.

16.3 Residents of Framlingham

Unsigned letter from the above dated October 2020 requesting that the Fens be cut and made to look neat and tidy as Mr Alec Cooper deceased would have been disgusted with how it looks now.

It was noted that there had been more positive comments on the new regime than negative.

Also request to level the path and re-lay the tarmac from Fairfield Crescent to The Knoll and tidy up the piece of ground beside it – passed to Rights of Way, Highways and Lighting Committee.

16.4 FAYAP

Request to use the storage facility in the Pavilion.

It was agreed to make an exception for FAYAP and allow them to have a limited amount of storage space, which would be monitored regularly. Only FAYAP personnel would be permitted access and a key would be provided to the key holder. A storage shed for users of the Pavilion would be considered in the future if further requests for storage facilities were requested.

16.5 Resident

Email requesting support for a project to start a town orchard which everyone can benefit from: 2021 trees in 2021.

It was agreed to support the request by including in the 2021 total the new trees that are planted by FTC in the next year and to suggest contacting Greener Fram for the potential use of the area near the Community Garden and Allotments..

17. ANNUAL REVIEW OF RISK ASSESSMENTS:

17.1 Cemetery

17.2 Churchyard

17.3 Pageant Field

17.4 Jeaffreson's Well

17.5 Fens

17.6 Allotments

17.7 Pavilion- Pageant Field

It was noted that all the above had been completed and would be presented to Full Council for approval.

18.RECYCLING FACILITIES: (request from Strategic Planning Committee)

It was noted that the Town Survey results favoured looking at potential for sites for recycling facilities.

It was agreed to research the opportunities to recycle a wider variety of products than we have now and to contact both ESC and SCC to see what they support other than glass and what facilities do they require to support it.

It was unsure whether the Pageant Field is a suitable location, but the issue would be researched and discussed at the next meeting.

19. ACTION PLAN:

19.1 Updates - None

19.2 Projects for Local CIL funding- None

20. MATTERS OF REPORT OR ITEMS FOR NEXT AGENDA:

Nature Reserve on Station Road.

21. DATE OF NEXT MEETING:

Wednesday 18th November 2020 at 7.00pm.

Meeting closed at 20.40