

**Minutes of the Lands Committee Meeting held on Wednesday 18<sup>th</sup> April 2018 in The Cell, The Old Court House, Bridge Street at 7.30pm**

**1. Apologies:**

None.

**Present:**

Cllr S Bennell (Chair), Cllr P Collins, Cllr G Kitching, Cllr J Simpson, Cllr S Hopkins and Cllr B Roberts

**In attendance:**

Mrs. Eileen A Coe (Town Clerk/RFO) Mr. James Overbury (Deputy Town Clerk)

**2. Public Comment:**

None

**3. Declarations of interest:**

None

**4. Minutes of previous meeting:**

Cllr Bennell proposed the minutes of the meeting held on Wednesday 21<sup>st</sup> February 2018 (which had been circulated in draft form) be approved, which was seconded by Cllr Kitching with all in favour. The Chairman then signed the minutes.

**5. Churchyard Maintenance:**

**Town Clock:**

The Town Clerk reported that List B approval had been granted and a date for the work to start was awaited.

**6. Skate-Park:**

See update on actions in 7 below:

**7. Pageant Field:**

**Inspections/ Contractor report:**

The Daily Inspection sheets and actions were noted and filed for future reference.

**CCTV:**

No business

**Annual Inspection Report – Update on actions:**

**Fencing:**

The Deputy Town Clerk reported that costs for repair and replacement were being sought.

**Concrete on skatepark:**

The Deputy Town Clerk reported that quotes were being sought for the repairs. One company had inspected the damage on Monday 16<sup>th</sup> April and would be writing a report along with costs, which would be considered at the next meeting along with other quotations.

**Portable toilets:**

The Deputy Town Clerk reported that quotes were being sought for purchase, maintenance and cleaning as requested.

**Drill Hall S106 funding 2010 – October 2020**

Cllr Bennell noted that the timescale for the spend of the S106 from the Old Drill Hall development was short and a solution needed to be found. Cllr Kitching suggested this money could be used to help fund the Sports Club 4G football pitch as this was used a great deal by young people – which was a stipulation within the S.106 agreement. If the Town Council ensured that at least the same amount of future CIL funding could be ring fenced for projects to benefit the town's youth, then this may be a way forward.

It was agreed to discuss this further at the next meeting.

**Mobile Youth Facility – Cllr Hopkins**

Cllr Hopkins reported that FAYAP had acquired the use of a purpose-built van previously used by 'Just 42' in Woodbridge as a mobile youth club. He advised that he was fund raising at present for £10,000 to cover running and staff costs for a pilot project in Framlingham. He noted that FAYAP was not asking for any money from the Town Council for the pilot, only support for their fundraising and permission to park the van (which would be staffed) on the Pageant Field for two hours a day (4 on a Saturday) between June and October 2018.

Following some further discussion Cllr Bennell proposed to recommend approval to Full Council to allow FAYAP to operate a mobile youth facility on the Pageant Field for 2 hours a day (4 hours on a Saturday) between June and October this year, which was unanimously agreed.

**Annual Inspection:**

The cost for the annual inspection to be carried out by Playquip Leisure in September at a cost of £200 (same cost as last year) was considered and agreed.

## **8. Cemetery:**

### **Cemetery Searcher software:**

The Town Clerk reported on a new computer software which would enhance the current package enabling members of the public to access Cemetery information via the [www.framlingham.com](http://www.framlingham.com) website. The cost of £606 along with an annual updates fee was considered and the Town Clerk advised that there were funds left in Ear Marked Reserves 326 to cover the cost. It was agreed to recommend approval to Full Council.

### **Memorial repair:**

The cost from F Masters Ltd to repair a memorial damaged by a fallen tree at £120 +vat was considered and agreed.

### **Empson memorial bench:**

The Town Clerk reported that a bench in memory of Mrs. Empson had appeared in the Memorial Rose Garden. The Town Clerk had contacted her son who had expressed a preference for the bench to be relocated to the Churchyard. She advised that there was a bench in need of replacement and it was agreed to investigate this matter further and report back to the next meeting.

### **Geese:**

It was reported that complaints from members of the public had been received relating to the Geese owned by the neighbouring land owner causing a nuisance in the cemetery. The Deputy Town Clerk reported that he had contacted the landowner to request that the Geese are kept out of the Cemetery and under control.

## **9. Allotments:**

### **Tap and tank:**

The Town Clerk reported that Framlingham College had kindly assisted with a repair to the tap and located and turned off the stopcock. However, following the theft of the container under the tap last year a replacement was still required. Cllr Hopkins agreed to investigate this further and provide a suitable container if possible.

### **Moles:**

It was noted that there had been reports of moles in the allotments. This was noted and the situation would be monitored.

## **10. The Fens:**

Cllr Bennell noted that before the first cut was carried out the remains of the tree that fell onto the Fens needs to be removed. Cllr Bennell and the Deputy Town Clerk would investigate and arrange for it to be removed at no cost.

## **11. Jeaffreson's Well:**

No business

## **12. Tree Warden:**

Cllr Bennell reported on the Picus Tests carried out on two Beech trees in the Cemetery and noted that sadly one of the beech trees tested was found to be in a dangerous condition due to severe internal decay and needed to be felled. The Town Clerk was requested to obtain quotations for this work, which would be considered at the next meeting. It was noted and agreed that the remaining Beech tree would need further testing according to the advice from the Arboricultural consultants, and this would be noted in the Tree Work Calendar.

Cllr Bennell noted that a further email had been received from a resident who was dissatisfied with the Town Council's response regarding the right to remove branches from the overhanging Ash tree in the Cemetery.

## **13. Action Plan 2018/2019:**

The updates were noted

Detailed and fully costed CIL funding nominations for IPC:

None

Cllr Collins and the Town Clerk had started work on a 3-5-year plan for the Pageant Field: It was agreed that the concrete table tennis table was worth including in the plans but was of low priority.

## **14. Matters of Report or Items for next agenda:**

Mobile Youth Facility

Temporary Toilets

3-5 Year Plan

War Memorial names recognition – Cllr Simpson

## **15. Date of next meeting: Wednesday 6<sup>th</sup> May 7:30pm**

The meeting closed at 8:25 pm