

**DRAFT Minutes of the Framlingham Town Council Strategic Planning Committee
Held Via Zoom, 7:00pm Wednesday 9th September 2020**

1. Apologies:

Apologies were received and accepted from Cllr Eastwood and Cllr Garrett informed the meeting he could only attend for the first half hour.

2 Present:

Cllrs S Garrett, M Hine, J Jones (Chair) G Kitching and P Wraight.

3 In attendance:

James Overbury (Deputy Town Clerk) and 1 member of the public.

4. Declarations of interest:

Cllr Wraight declared a pecuniary interest in item 9 and the Deputy clerk initialed the interest book.

5. Minutes of previous meeting:

Cllr Hine proposed an amendment to item 16 which was agreed.

51090920 Cllr Jones proposed to approve the minutes of the previous meeting held on Wednesday 8th July 2020, which was seconded by Cllr Hine with all in favour.

6. Public Comment:

61090920. Cllr Jones proposed to adjourn the meeting for public comment which was agreed.

The Representative from the Mills Charity and Hour Community reported that he was concerned about the season tickets available from East Suffolk Council (ESC) which could lead to Car Parks being filled up, or those without season tickets being unable to find a space. He also noted that the cost of a season ticket was twice that Hour Community proposed to charge at Fairfield Crescent – the sale of which to Hour community was progressing. He urged the town council to develop very long-term plans – 30 years – for the town on essential issues such as housing, parking and traffic flow.

62090920 Cllr Jones reconvened the meeting.

7. Framlingham Infrastructure Investment Plan: (Identifying and prioritizing infrastructure)

Cllr Jones drew attention to the summary points in the discussion document circulated to all committee members, and a number were discussed.

It was agreed that the DTC would contact the County Council Highways Strategy team with a request for assistance in preparing a tender document for professional services to create a complete and long-term traffic flow and transport strategy for the town.

Following the views of the public in the recent town survey, it was agreed that the Lands Committee would be asked to look into the possibility of improving and extending recycling facilities in the town.

It was noted that the town survey had highlighted a wish from residents for an indoor sports facility (equipped with modern fitness apparatus) which was to be available to adults and elderly people during the day. It was agreed that this could only move forward in collaboration with the Sports Club.

It was agreed that the issue of a Community Hall would rest with the SP committee for the time being.

Cllr Jones recognised that the town survey had revealed a number of more minor issues, but ones which could be resolved relatively quickly. Many of these were in the remit of the Rights of Way, Highways and Lighting Committee and Cllr Jones would discuss these with Cllr Eastwood on his return from holiday.

The Deputy Clerk reported that the work on providing a bus service between the town and Campsea Ashe station was looking more positive with prominent District Councillors pushing this forward through the Community Partnership initiative launched by ESC. There was now every hope that there would be a bus service before too long.

Cllr Garrett left the meeting.

8. Sports Club Parking

Cllr Jones reported that he had received and circulated the latest title deeds from the Land Registry for the Old Police Houses and the land adjacent to them owned by the Sports Club. There was no mention of any covenant being transferred within these documents. Cllr Jones affirmed that this was not a definitive legal position and until this was achieved the issue would be parked.

9. Hour Community – Men’s shed and furniture project request for CIL funding

91090920 Cllr Jones proposed to suspend the meeting to ask questions relating to this agenda item from Hour Community which was agreed.

Hour community confirmed that they had received funding of £7,500 from other sources. It was noted that the start date in the business plan was 2020. It was agreed that the start date in the business plan timeline for the project would start from the time the project was fully funded and the dates after that recorded in the business plan would be amended to reflect the revised start date.

92090920 Cllr Jones reconvened the meeting.

93090920 Cllr Jones proposed to recommend to Full Council that £15,600 of Local CIL funds be allocated to Hour Community for the capital expenditure on the proposed Men’s Shed which was seconded by Cllr Kitching and with one abstention due to interest all were in favour.

10. EPC4 Communities Framework and Devolution White Paper

Noted.

11. Town Survey

Cllr Hine reported on a number of key aspects within the analysis of the survey. The survey was agreed to remain on the SP Committee Agenda and following further work by Cllr Hine and Jones, more reports would be circulated to Councillors for an action plan to be developed to meet the needs or solve the issues raised in the survey. Cllr Jones recognised the amount of work required to produce the analysis and thanked Cllr Hine for her efforts.

12. Housing Need

The Deputy Clerk reported on the meeting with the Housing Enabler which resulted in the successful application of a local lettings policy for the new 'affordable' housing in the town. It was agreed the Deputy Clerk would prepare a briefing paper for all Councilors on the matter.

13. St Michael's Rooms update

Cllr Kitching updated the meeting on the latest position. This had been captured in a briefing paper which was agreed to be circulated to all Councilors. A meeting with ESC was scheduled for 29 September where it was hoped the legal position on the Town Council funding part of the SMR project would be agreed, and interpreted with common understanding of all parties. It was also agreed that the representatives from the PCC be invited to this meeting.

14. Strategic Planning workshop

Cllr Jones had nearly finished the analysis from the previous workshops and this would be circulated to all Councilors when finished. It was agreed to arrange a meeting of the whole Council and Staff during the last week of October to agree the aims and objectives/ priorities and this in turn would lead to the drafting of the vision statement.

15. SP Committee Budget for 2020-2021

Cllr Jones would look to create the cost centres from which the SP Committee could draw funds from in time for the next meeting when it would be on the agenda.

16. Correspondence:

- Email from 'power for people' – requesting FTC joins the campaign

It was agreed that the Deputy Clerk would contact the group and ascertain more facts about the Bill – and what support the campaign is looking for.

- Email from consultants re offering their services to updating Neighbourhood Plan

This would be acknowledged and filed for future reference.

- Email from Flagship re sale of Garages at Fairfield Crescent

Noted.

17. Action Plan:

Cllr Jones reported that he was redrafting the Action plan for the SPC and this would be presented at the next meeting.

18. Projects identified for Local CIL funding by Town Council Committees:

None.

19. Matters of Report or Items for next agenda:

Risk Assessment for SP Committee
The CCTV project was being prepared for Tender.

20. Date of next meeting:

Wednesday 14th October 2020 at 7.00pm.

The Meeting Closed at 8:30pm.