

## **Minutes of Framlingham Town Council Strategic Planning Committee**

**held via Zoom on Wednesday 10<sup>th</sup> February 2021 at 7.00pm**

All documents relevant for this meeting have been circulated to Councillors (Cllr) in advance

### **1.APOLOGIES:**

None, all present

### **2 Present:**

Cllrs C Eastwood, S Garrett, M Hine, J Jones (Chair), G Kitching, P Wraight.

### **3 In attendance:**

Eileen Coe (Town Clerk/RFO) and one member of the public (Nick Corke -HOUR Community/Mills Charity)

### **4. Declarations of interest:**

None.

### **5. MINUTES OF PREVIOUS MEETING:**

**5110221 Cllr Jones proposed** that the minutes of the previous meeting held on 13<sup>th</sup> January 2021 be approved as an accurate record, which was seconded by Cllr Eastwood with all in favour.

**6110221 The Chair proposed** an adjournment for the next item which was agreed.

### **6. Public Comment:**

One person was pleased that the Town Council is pursuing an explanation from ESC relating to the £60,000 of S106 funds from the New Road development given to Orwell Housing as a commuted sum towards the delivery of affordable housing in Parham, and would be happy to help in any way.

SCC Business Plan – 30 year plan big conversation – hope the town will be very proactive in this.

The housing need situation is very frustrating and doesn't always reflect what is happening on the ground. The new Mills Charity development was oversubscribed with 6 applicants for each of the five houses. A lot of people don't qualify under the Gateway to Housing Choice as for various reasons they don't tick all the boxes and there are a lot of people and families in the community who would really benefit from staying together. Keeping the community together is incredibly important.

What we need is affordable housing in this community for people who have grown up here, live here and want to stay here. We should take the opportunity to state what we want in this town and not what the Government and anyone else wants.

**Cllr Jones responded** thanking the member of the public for the information which was very helpful and wording was being put together for a FOI request to EAC on the subject of the S106 funds.

**Cllr Jones advised** that he had already addressed the issue of affordable housing with ESC with regard to the Framlingham Neighbourhood Plan (FNP) and we are free to allocate any number of affordable housing within the allocation.

**6210221 The Chair reconvened** the meeting.

## **7. Applications for CIL Funding:**

None

## **8. Projects identified for Local CIL funding by Town Council Committees:**

### **8.1 Lands Committee – Allotment fencing**

Replacement of Allotment fencing - £2,650

**Cllr Jones advised** that the project qualifies for Local CIL funding and the application was unanimously supported by the committee.

## **9. Framlingham Infrastructure Investment Plan: (Identifying and prioritising infrastructure)**

Document circulated to Councillors and published on the website.

Housing target updated and in addition to the 100 that we have been asked to accommodate in the Local Plan we still have 37 to satisfy within our current FNP (30 Victoria Mill Road and 7 Old Gas Works site- delayed due to contamination issues) other than that we have met all targets in terms of housing.

## **10. Strategic Plan – next steps**

### **10.1 Report on meeting with ESC (Ben Woolnough and Nicola Parrish)**

**Cllr Jones reported** on the meeting which was very positive and noted that contacts had been provided for the purpose of the FNP review so that contact could be made directly.

An agenda of meetings will be arranged by Cllr Jones and the Town Clerk in the next few weeks and ESC had requested to be included in meetings relating to education. Committee members would be advised of the meeting dates and feed back would be provided at SP Committee meetings.

### **10.2 Report of Strategic Forum 1 – held 28<sup>th</sup> January 2021**

Cllr Jones felt that the meeting didn't make the expected progress and therefore he proposed a different approach be taken by forming a smaller sub-committee to discuss specific issues.

Meeting notes had been circulated.

Cllr Hine suggested that Chairs of committee's tick off everything they are doing that is in the Strategic Plan.

Cllr Jones noted that he had already started work on going through the terms of reference for each committee which has the roles and responsibilities.

It was noted that the Actions in the meeting notes were being pursued.

### **10.3 Framlingham Integrated Transport Strategy - Working Group**

Meeting to be held by the end of the month- Action Cllr Eastwood

### **10.4. Housing Need:**

No update

### **11. People & Places:**

**It was noted** that an update from ESC's Consultant on the proposed Framlingham Town Centre Plan was still awaited. The Town Clerk was requested to contact ESC for an update.

**Cllr Hine reported** that there was a meeting scheduled for next week with ESC regarding the Fram Free WiFi project and the question would be asked if this still needed/relevant in the town (2021/22 is the last year of the three year grant funding from ESC). A report of the meeting would be circulated in time for the next meeting.

### **12. Correspondence:**

#### **12.1 Suffolk County Council Business Plan 2020/2021:**

**It was noted** that a copy was sent to FTC by a third party and it is already a year old. The Big Conversation which was being promoted didn't happen due to COVID-19.

#### **12.2 Framlingham Scout and Guide HQ joint Management Committee:**

**It was noted** that an email had been received noting that the Management Committee had started to get additional information together as requested for the CIL bid. They would also be discussing options with the Sports Club and the outcome of these discussion would depend on whether they would progress the CIL bid or explore an option with the Sports Club.

### **13. Action Plan:**

Draft new format:

The Town Clerk advised that she had started working on the Lands Action Plan separating the general maintenance from the forward planning as previously agreed, but needed some input on the direction of the document before proceeding further.

**It was agreed** for the Town Clerk/RFO, Cllr Jones and the Deputy Town Clerk to meet via zoom to discuss the design for a new document.

### **14. Matters of Report and items for the next agenda:**

Co-op meeting – confidential report.

Agenda item next meeting: (CIL-RofWHL) Project to upgrade the Town Council owned street lighting units to LED.

Agenda item next meeting: (CIL-RofWHL) Lighting across path Pigs Meadow

Open Spaces Survey – Cllr Hine would submit a report and news item for the website. The Town Clerk/RFO had already submitted a response relating to Town Council owned land to ESC.

Agenda item next meeting: Action on Climate issues – Cllr Hine

**15. Date of next meeting:**

**Wednesday 10<sup>th</sup> March 2021 at 7:00pm via Zoom**

The meeting closed at 19.55