

## **Minutes of Framlingham Town Council Development and Strategic Planning Committee**

**Held in the Town Council Meeting Room, 10c Church Street, Framlingham on Thursday 27<sup>th</sup> May 2021 at 7.00pm**

All documents relevant for this meeting have been circulated to Councillors (Cllr) in advance

### **1. Election of Committee Chair:**

Cllr Eastwood proposed Cllr Jones which was seconded by Cllr Hine with all in favour.

### **2. Apologies:**

Apologies were received and accepted from Cllr Garrett.

### **3. Present:**

Cllrs C Eastwood, M Hine, J Jones (Chair)

### **4. In attendance:**

Mrs Eileen Coe (Town Clerk/RFO) and 2 members of the public

### **5. Declarations of interest:**

None

### **6. Minutes of the Previous Meeting:**

**6127521 Cllr Jones proposed** that the minutes of the previous meeting held on 14<sup>th</sup> April 2021 be approved as an accurate record, with one amendment, which was seconded by Cllr Hine with all in favour.

### **7 Public Comment:**

**7127521 The Chair proposed** an adjournment for the next item, which was agreed.

One person commented that with rapidly increasing building material costs since the last budget forecast for the rebuild of the Castle Community Rooms, if extra funding is required as a result for the project, will the Town Council be making an undertaking to the community that they will not be putting any additional funding, for a third time, to the project from neighbourhood CIL or council funds? as the town is in need and deserves new and improved amenities and facilities.

Also, it was the opinion of the same person that Nathan Berkley gave an excellent presentation at the Annual Parish Meeting with a vision for the Sports Club grounds, for the young, old and all in between and surely it is time for the Town Council to get on with providing solid support for such facilities and start thinking for the future and big for once. Too many opportunities have been lost for this town and we cannot afford to lose any more.

Over a year has passed since residents expressed their views on facilities and more recently on how the infrastructure is not keeping up with development. It can only be a benefit for the town for the Town Council to work with those who have the drive and vision for the future.

**Cllr Jones responded** that the Full Town Council would be obliged to look at any additional funding for the Castle Community Rooms project should it be requested.

**Cllr Jones noted** that there had been no detailed plan provided for the Sports Club as yet.

Meetings had been held with Mr Berkley during the last few months and the Town Council have been fully briefed of the progress made so far. The Town Council is positive towards the plans put forward by Mr Berkley to date and look forward to working with the Sports Club in the future.

One person noted that the Sports Club had agreed to restructure its management team and register as a CIO Charity and they were helping with this. The CIO would have six Trustees and they would be one of them. A meeting with the adjoining land owner had been arranged along with architects for Thursday.

The same person advised the meeting that they had been offered the Westbury Centre on a leasehold basis but unfortunately the rental terms were too expensive.

**Cllr Jones thanked** the members of the public present and noted the comments made.

Apologies were expressed to the members of the public present as the internet connection was very poor.

**7227521 The Chair proposed** to reconvene the meeting, which was agreed.

#### **8. Applications for Local CIL Funding:**

None.

#### **9. Projects identified for Local CIL funding by Town Council Committees:**

None.

#### **10. Framlingham Infrastructure Investment Plan:** (Identifying and prioritising infrastructure)

**It was noted** that the April update had been published on the website in May.

#### **11. Strategic Plan – next steps**

**Cllr Jones noted** that there had been lots of progress already and committee chairs had addressed S/Plan objectives and priorities in the 2021 Action Plans

##### **11.1 Framlingham Integrated Transport Strategy - Working Group**

**Cllr Eastwood reported** that there had been no further progress to date.

**Cllr Jones suggested** putting together a short discussion document outlining the progress so far and the direction to be pursued. He agreed to start this process and circulate to members for their comments and any additions/amendments.

### **11.2 OARS Working Group – update**

**Cllr Jones outlined** the work by the working Group to date and the results of the staff questionnaire. Cllr Jones would circulate the conclusions which had been discussed with the Town Clerk with a view to an agenda item for the next Finance & HR Committee with a subsequent recommendation to Full Council.

**It was agreed** there was no need for the Working Group to meet again at the current time.

### **12. People & Places -Update**

**It was agreed** for the Town Clerk to find out who the prime contact is at ESC so that a update could be provided in time for the next meeting.

### **13. Neighbourhood Plan Review – timing**

**Cllr Jones provided** a document outlining the timing plan which was expected to be around 2 years, but depended on the Covid restrictions being lifted in a way that gives the opportunity for face to face meetings, public consultation, the successful recruitment of volunteers and sufficient councillors coming forward to form the Steering Committee and Working Groups. He anticipated that there would be a minimum of 3 Councillors plus Working Group Chairs for the main FNP Review Committee, under-pinned by 4 Working Groups: Land Allocation and Maps/Communication and Consultation/Economy and Development/Infrastructure and Environment.

**The Town Clerk noted** that there were Working Group Terms of Reference in place and at least 2 elected Councillors would be required for each Working Group and a Councillor would need to be elected as Chair or joint Chair of each Working Group.

#### **13.1 Timing and call for volunteers:**

**Cllr Hine** agreed to produce the publicity poster and skills form for volunteers and would circulate to members for agreement.

#### **13.2 Meeting with Framlingham Medical Practice:**

It was noted that a meeting had been arranged via Microsoft teams on 17<sup>th</sup> June at 3pm and committee members were invited to join the meeting.

### **14. Correspondence:**

#### **14.1 Cameron Clow- Suffolk County Council:**

Email relating to future education needs in the town. Circulated to members and noted for reference.

**15. Action Plan:**

Amendments to the DSP Action Plan had been circulated to members and were agreed. The Town Clerk would update the document.

**15. Matters of Report and items for the next agenda:**

**The Town Clerk asked** which committee would be considering the bespoke Councillor email addresses, which she had raised previously as being seen as good practice.

**Cllr Hine advised** that this fitted in neatly with the new website management and therefore this would be discussed as an agenda item for Communications, Events and Partnerships Committee at the next meeting.

**16. Date of next meeting:**

**Wednesday 9<sup>th</sup> June 2021 at 7:00pm** in the Town Council Meeting Room 10c Church Street Framlingham.

Meeting closed at 20.15pm