

Draft Minutes of the Rights of Way, Highways and Lighting Committee meeting to held on Monday 18th May 2020 Remotely Via Zoom at 6:30pm.

1. Apologies:

None received.
Cllr Fisher was not present.

2. Present:

Cllr Cllrs D Beal, D Carter, C Eastwood (Chair), J Jones, J Simpson, P Wraight.

3. In attendance:

James Overbury (Deputy Clerk)

4. Declarations of Interest:

None Received.

5. Minutes of previous meeting:

Cllr Eastwood proposed to approve the minutes of the previous meeting (circulated in draft form prior to the meeting) as an accurate record, which was seconded by Cllr Beal and all were in favour. The Chair signed the minutes

6. Public Comment:

None.

7. Rights of Way:

7.1 Update on hard surfaces on footpaths

The DTC reported that as soon as the contractor resumes trading, he would begin.

7.2 Castle Brooks Footpath License:

It was agreed to recommend to Full Council that an invoice is requested and the Chairman of the Town Council signs the license. The issue of one month's notice was noted but not felt to be a high risk.

8. Highways:

8.1 Repainting No Entry sign

The DTC reported that SCC had agreed to paint the sign which would incur no cost to the Town Council. The DTC was urging them to combine this with the day the road is closed on June 10. He had written to CCllr Burroughes to ask for his help in achieving this.

8.2 Pedestrian Safety initiatives – College Road

The new estimate is £100k. £40k more than the last one. The DTC was asked to contact both SCC and ESC and for their advice on how to meet the shortfall in agreed funds.

8.3 Community bus transport - Update on link to station.

Cllr Simpson reported that he and the DTC had a Zoom call with SCC who have three different pots of money to support such a project. Cllr Simpson and the DTC both felt that there was now a very real chance this would happen. As an added bonus SCC are keen to run a service with two buses and timetabled to meet every train. With two buses a stop at Wickham Market may be possible. It was noted that this service was to be fully funded by the County Council and that the only costs to the Town Council may be some marketing costs.

8.4 Bus shelters and improvements

No progress from SCC

8.5 S.I.D: - To consider data analysis

The DTC reported that he had not had the opportunity to analyse the results. In any event the numbers of vehicles during lock down would be a statistical blip. The DTC reported that he had not seen the sign working and there were conflicting reports of odd speeds being recorded. The DTC would examine the device and if necessary, look at its being serviced.

8.6 Electric Vehicle Charging points

No progress but it was a possibility that SCC would install one for an electric bus to the station. This may not be for public use however.

8.7. Inventory of potholes and road condition

Part finished. Cllr Eastwood volunteered to complete the exercise and would liaise with the DTC over this.

8.8 Update on TRO considerations

No business.

8.9 Speed Watch Group – update and plans for speed camera

The speed camera was in the pavilion. It was agreed to inform all those that contacted the Town Council about speeding issues to inform them of its existence and the opportunity for them to form a speed watch group. It was also agreed to advertise its existence and to give information about people forming speed watch groups on the Website and Newsletter.

8.10 Saxmundham Road verge cutting to preserve Bee Orchids.

Cllr Eastwood reported that Norse had agreed to only cut a 1m strip and hopefully the Bee Orchids will return undisturbed this year.

8.11 Cycle Routes Working Group.

Cllr Jones reported that he would draft the terms of reference.

8.12 Covid-19 response re social distancing posters and markings

It was agreed to investigate the possibility of marking 2m spaces outside shops to help people maintain the distance.

9. Parking:

9.1 On Street Parking – including update on CPE

It was noted that the Enforcement Officers had been in the town and were currently issuing warning notices.

9.2 Off-Street Parking

Cllr Jones noted that the Town Council had yet to receive:

- A date for implementation
- An implementation plan
- A final SLA from Norse

It was also noted that the College had yet to receive the revised SLA.

It was agreed that Cllr Jones would draft a letter for the DTC to send to ESC.

9.3 Land adjacent to Sitwell Gardens

It was agreed that as the DTC had asked advice from Kerry Blair at ESC that mention of this would be included in the letter Cllr Jones was drafting.

10. Lighting:

No Business

11. Correspondence:

11.1 24/4 Email from person regarding speeding on Saxmundham Road

This was noted and the DTC would respond and give information about the residents forming a speed watch group.

11.2 28/3 Email from resident regarding Blue Campaign:

<https://bluecampaignhub.com/councils>

This was noted and the DTC was asked to respond.

11.3 28/4 Email from resident about parking in the town during lock down

Cllr Eastwood reported that he had spoken to the resident and the DTC was asked to send them details of the parking proposals.

11.4 Email from resident about speeding.

This was noted and the DTC was asked to respond and to inform the resident about the speed camera and ask if they wanted to join a speed watch group.

12. 2018/19 Action Plan:

12.1. Report of updated plan.

It was agreed to send the updated plan with the agendas for this committee each time.

13 Highway problem reports:

None not already covered above.

14 Matters of report or items for next agenda:

14.1 Items to be reported on monthly update

None.

14.2 The issue about Hopkins Homes putting up illegal directional signs would go onto the next agenda.

15 Next meeting:

Monday 15th June 2020 6:30pm.

The Meeting closed at 7:40pm.