

MINUTES of the Rights of Way, Highways and Lighting Committee meeting held on Monday 20th January 2020 in The Cell, The Old Court House, Bridge Street at 6:30pm.

1. Apologies:

Apologies were received and accepted from Cllr Simpson.
Cllr Fisher was not present.

2. Present:

Cllrs D Beal, D Carter, C Eastwood (Chair), J Jones, P Wraight.

3. In attendance:

Mr James Overbury (Deputy Clerk – DTC)

4. Declarations of Interest:

None.

5. Minutes of previous meeting:

Cllr Eastwood proposed to approve the minutes of the previous meeting (circulated in draft form prior to the meeting) as an accurate record, which was seconded by Cllr Jones with all in favour. The Chair signed the minutes

6. Public Comment:

None.

7. Rights of Way:

7.1 Warning notice for pedestrians at end of footpath #38 by Fore Street.

The DTC reported that this had been delivered and he would ask the G&P Contractor to mount it.

7.2 Footpaths on Persimmon Estate: Update.

Cllr Eastwood reported that a response had been received from SCC (Suffolk County Council) regarding the proposed changes. There was some discussion on the meaning of the letter and doubt was expressed that SCC had understood the Town Council's concerns. It was agreed that the DTC would send Cllr Beal the complete correspondence to review and that the DTC would ask SCC why they wished to change the route and what were the benefits. He would also ask the SCC officer to meet the Town Council on site to verify the routes and proposed changes.

7.3 Update on hard surfaces on footpaths.

7.3.1 #38 It was agreed that Flagship had indicated its consent for the short section across the land they own to be made into a hard surface. Cllr Eastwood reported that SCC were considering the process required to shut the footpath during construction, with a view to 'saving the Town Council money'. The DTC had asked for clarification on this and a response was awaited.

7.3.2 Castle Brooks. Cllr Eastwood reported that work was expected to start in the Spring.

8. Highways:

8.1 Cycle Routes working group.

It was agreed that Cllr Jones would draft a short paper outlining the aims and objectives of the working group. This would then form the substance of a communication to the public and would be publicised on the Website and in Framfare and the Newsletter.

8.2 Pedestrian Safety initiatives.

Cllr Eastwood reported that an Email had been received from Connor Crowther from ESC (East Suffolk Council) regarding the finances they were expected to provide for the proposed pedestrian crossing on College Road. There was doubt expressed about the conditions imposed by ESC with regard to the funds and it was agreed that Cllr Jones would draft a response with the DTC to ESC with a view to clarifying the process.

8.3 Short Term Traffic PCSO.(Police Constable Support Officer)

It was agreed to drop this proposal in the light of CPE (Civil Parking Enforcement) being implemented on April 6 2020.

8.4 New Grit Bin Castle Brooks – Update.

The DTC reported that a volunteer had come forward and he could now ask SCC to fill the grit bin.

8.5 Community bus transport - Update on link to station.

The DTC reported on the meeting he and Cllr Simpson had with the Secretary of the Campsea Ashe Café. It was agreed that the DTC would speak to other Councils who operated successful transport schemes for their advice.

8.6 Bus shelters and improvements.

No progress.

8.7 S.I. D: - (Speed Indicator Device) To consider data analysis.

Noted. The DTC was asked to produce statistics on the traffic flow during the hours of 7-9am and 3-5pm to aid Saxtead Parish Council's understanding of it.

8.9 Electric Vehicle (EV) Charging points.

Cllr Eastwood reported that the DTC had contacted both the CO-OP and ESC with regard to their intentions to provide any EV charging points. The DTC was asked to seek a response from both parties.

8.10 Inventory of potholes and road condition.

The DTC reported that 9 prospective volunteers had come forward. This was considered enough to proceed. It was agreed that Cllrs Eastwood and Jones would draw up a plan and instructions for the volunteers. It was noted that the aim was to identify any aspect of footpaths or roads that presented a hazard.

8.11 Update on TRO (Traffic Regulation Orders) considerations

No business.

8.12 Speed Watch Group – update.

Cllr Eastwood reported that the DTC would be contacting the Betts group again to see if they had reached a conclusion on the idea of them funding the second hand Speed Camera kit. It was noted that there was £500 underspend in the budget. Cllr Eastwood proposed that the Finance Committee be asked to consider spending a further £500 of underspend on the kit which was seconded by Cllr Jones with all in favour.

8.13 Grit bin request – bottom of Fore Street.

It was agreed that Cllr Eastwood would investigate the location and report back to the next meeting.

8.14 Quote from SCC for Auto Track and Repainting No Entry sign.

It was agreed not to proceed with the Auto Track work. Cllr Jones proposed to commission SCC Highways to repaint the No Entry sign at the top of Castle Street at a cost of £292.20 which was seconded by Cllr Eastwood with all in favour. This expenditure would incur either in this financial year if there is room in the budget or be put forward for 2020-2021 expenditure.

9. Parking:

9.1 Progress report on Sports Club Parking

No progress.

9.2 Off-Street Parking

Cllr Eastwood reported on the issue of ESC issuing a paper to ESC Cabinet regarding the implementation of Civil Parking Enforcement (CPE) and following intervention by the Town Council it's subsequent withdrawal. A meeting had been arranged for 4th February with the Parking Manager at ESC and it was unfortunate that he was not available any earlier as this was the day of the Cabinet Meeting when a revised paper was to be put to the ESC Cabinet. The DTC was asked to Email the Parking Manager asking what changes would be made to the document and also DCllr Cook expressing the Town Council's continued concern that the prior agreement reached with ESC was not reflected in the paper.

9.3 On Street Parking

No business other than that included in 9.2 above.

A resolution to exclude the press and public was passed by virtue of the Public Bodies (Admissions to Meetings) Act 1960 s1 (2) for the next item because of the confidential nature of the business to be transacted.

9.4 Land adjacent to Sitwell Gardens.

10. Lighting:

It was noted that there had been no invoice received for the faulty light at The Mowbrays.

11. Correspondence:

Email from David Stiff re zig zag on New Road
This was noted.

12. 2018/19 Action Plan:

12.1. Report of updated plan.

It was noted that this would need revising before the next financial year.

13 Highway problem reports:

The DTC reported on one issue at the top of Bridge Street just before the Market Hill where there were holes causing a trip hazard.

14 Items to be reported on monthly update

It was agreed to communicate the following items:

- Information regarding CPE
- Cycle Route Working Group
- Update on work on the hard surfaces
- Progress on the bus to the station.
- Details of the pavement and road survey.

15 Matters of report or items for next agenda:

Clarification of right of way at co-op entrance

(to go on next Agenda)

Buses parking in the layby on the east side of Mount Pleasant and damaging the grass verge

16 Next meeting:

Monday 17th February 2020 6:30pm.

The Meeting Closed at 20:23