

**DRAFT Minutes of the Rights of Way, Highways and Lighting Committee held on  
Monday 16<sup>th</sup> November 2020 Remotely Via Zoom at 6:30pm.**

**1.APOLOGIES:**

None all present.

**2. PRESENT:**

Cllrs D Carter, C Eastwood (Chair), J Jones, and P Wraight.

**3. IN ATTENDANCE:**

James Overbury (Deputy Clerk)

**4. DECLARATIONS OF INTEREST:**

None.

**5. MINUTES OF PREVIOUS MEETING:**

Cllr Eastwood proposed that the minutes of the previous meeting were an accurate record which was seconded by Cllr Jones with all in favour.

**6. PUBLIC COMMENT:**

None.

**7. RIGHTS OF WAY:**

**7.1 Castle Brooks Footpath License:**

Still awaiting invoice.

**8. HIGHWAYS:**

**8.1 Resident request for help at top of Fore St**

Awaiting confirmation from ESC regarding ownership of various parts of the land, footpath etc.

**8.2 Community bus transport - Update on link to station.**

There is to be a Zoom meeting with ESC on the 23<sup>rd</sup> November with SCC where it is hoped more concrete information about the service will be learnt.

**8.3 S.I.D.**

SID is back in operation and is on Station Road for a month after being on College Road. The DTC will look to providing data on speeds as well as volume for the subsequent reports. Minor issues with the software will hopefully be resolved soon.

**8.4 Electric Vehicle Charging points**

Whilst advice from the District Councillor was still awaited, it was noted that the County Councillor was surprised that neither the District Council nor Framlingham had made an application to the County for EV charging points. It was agreed the DTC would look to apply for funding from SCC for three points for the town.

### **8.5 Inventory of problems for mobility scooters**

Three useful emails had been received from people who use mobility scooters in the town providing good information about the state of the pavements. Cllrs Eastwood and Jones continue to reach out to people for additional information.

It was agreed that the possibility of borrowing a scooter and Councillors finding out for themselves the difficulties would be explored by Cllrs Jones and Eastwood.

### **8.6 Speed Watch Group – update and plans for speed camera**

8 people had come forward and the DTC would be sending them the application form from the Police for training.

### **8.7 Cycle Routes Working Group.**

It was noted that little progress had been made due to only one person coming forward – and this person did not live in the town. It was agreed that the DTC continue to call for volunteers and also to speak the Primary and High Schools for their input.

### **8.8 Covid-19 response**

It was noted that new 'Pedestrians on Road' and NHS 'Hands, face, space' signs had been erected. The painted social distancing signs on the pavements have now faded and the DTC would ask the volunteer again if they could retouch them.

## **9. PARKING:**

It was agreed to take both agenda items 9.1 and 9.2 together.

### **9.1 On Street Parking – including update on CPE**

### **9.2 Off-Street Parking**

It was noted that a meeting had been held with ESC in an attempt to learn more, but due to the absence of the Parking Manager from the meeting, little of substance was confirmed. Following the meeting a further draft of the SLA had been received and Cllrs Jones and Eastwood had made comments which the DTC had relayed to ESC. The issue of charges on Sundays was considered as it was agreed that this was a surprise. The DTC would ask ESC if the town could be exempted from Sunday parking charges but little hope of this request being granted was expected. It was also agreed that the DTC would ask the College if they had received a revised SLA.

### **9.3 Land adjacent to Sitwell Gardens**

It was noted, from Correspondence 10.1 that the owner of the land had indicated that they were not willing to sell the land, or to convert the land themselves into a car park. It was agreed that Cllr Eastwood would draft a letter to local businesses to ask them if they had any small parcels of land that, with FTC investment from CIL funds, could be converted to parking for their employees.

## **9.4 SMR Site**

No business.

## **10: DISCUSSION ON ANTICIPATED CAPITAL EXPENDITURE – 2020 - ?**

An outline list of potential capital expenditure was drafted:

- Pedestrian Safety measures: College Road, Pembroke Road and Victoria Mill Road.
- Cycle routes
- Improved surfaces for mobility scooters
- Additional lighting.

This list would be considered, updated and outline costs would be attached in due course.

## **11. PEDESTRIAN SAFETY INITIATIVES**

It was agreed that the DTC would press SCC Highways for a design and associated costs to improve the safety at the Junction of Mount Pleasant/Pembroke Road.

## **12. LIGHTING:** Progress of dark spots in the town.

Cllr Eastwood reported that he had walked the town of night and had observed the following areas where additional lighting may be necessary:

- The Fens by the bridge of Fairfield Road.
- Kings Avenue
- Fairfield Road
- Victoria Mill Road.

Following discussion, it was agreed to add Pigs meadow path to the list.

It was agreed that the DTC would look up the quotation received earlier for footpath lighting at the sports club. Something similar could be used at Pigs Meadow. DTC also to seek a quotation for a light on The Fens.

## **13. CORRESPONDENCE:**

### **13.1 Re Land next to Sitwell Gardens (for 9.3)**

This item had already been covered.

### **13.2 Parking and CIL investment**

It was agreed that Cllr Eastwood would search the website for them and for the DTC to ask the Town Clerk for a copy if required.

It was agreed that Cllr Jones would draft an item for the newsletter and website illustrating the efforts the Town Council had made to increase the number of car parking spaces in the town.

### **13.3 RE: Scrap of land by Queens head Alley (bin request)**

It was agreed the DTC would seek a quotation and approval from ESC for a bin to be placed there.

### **13.4 RE Mobility Scooters #1 (for 8.5)**

### **13.5 Mobility Scooters #2 (for 8.5)**

### **13.6 Mobility scooters #3 (for 8.5)**

All three items of correspondence had been covered previously.

### **13.7 Email from resident re footpath by the Castle Keep estate on Fairfield Road.**

It was agreed the DTC to write and advise the resident of the history and to suggest to them they also take it up with Taylor Wimpey. The DTC would also contact Taylor Wimpey regarding their plans for the footpath.

## **14. 2020/21 ACTION PLAN:**

### **14.1. Report of updated plan.**

Cllr Eastwood reported that he was working through the revised action plans in the improved format.

### **14.2 Suggestions for CIL Bids**

No further bids.

## **15 HIGHWAY PROBLEM REPORTS:**

None not already discussed.

## **16 MATTERS OF REPORT OR ITEMS FOR NEXT AGENDA:**

The SP Committee is setting up a sub-group of Councillors to begin looking at an integrated transport strategy for the town.

### **16.1 Items to be reported on monthly update**

None.

## **17 NEXT MEETING:**

Monday 21<sup>st</sup> December 2020 at 6:30pm.

The meeting concluded at 7:50pm.