

**Approved Minutes of the Rights of Way, Highways and Lighting Committee meeting held on
Monday 12 March 2018 in The Cell, The Old Court House, Bridge Street at 7.00pm**

1. Apologies:

Apologies were received and accepted from Cllr J Jones

Present:

Cllr D Beal, Cllr P Collins, Cllr C Eastwood, Cllr S Garrett (Chair), and Cllr J Simpson

In Attendance:

Mrs Eileen A Coe (Town Clerk/RFO) and Mr J Overbury (Deputy Town Clerk)

2. Declarations of Interest:

None

3. Minutes of previous meeting:

Cllr Garrett proposed the minutes of the previous meeting held on Monday 12 February (circulated in draft form prior to the meeting) were approved as an accurate record, which was seconded by Cllr Beal with all in favour.

The Chairman signed the minutes.

4. Public Comment:

None.

5. Rights of Way:

Spring Walk: This will be held at 10:00am on 28th April followed by refreshments. A poster will be put up advertising the walk on the Notice Boards, www.framlingham.com and the Town Council Newsletter.

6. Highways:

➤ **Pedestrian crossing in Station Road – Section 106 agreement**

No date for installation received as yet.

➤ **S.I.D**

Data continues to be downloaded and retained. Cllr Garrett agreed to show the Deputy Town Clerk how to carry out an analysis of the data in time for the next meeting.

➤ **Pembroke Road ‘H’ marking:**

The Town Clerk reported that she was still waiting for a response from Cllr Burroughes following her request for funding for this project.

➤ **Pavement Audit and Recommendations:**

The Town Clerk reported that there had been no response to the letter sent to Sue Cook (Interim CEO) and others at Suffolk County Council. She suggested contacting Cllr Burroughes directly by telephone to discuss this matter, which was agreed.

Following some further discussion it was agreed that if no response had been received by 29th March then this matter would be discussed as an agenda item at the next Full Council meeting on 5th April.

➤ **Cycle racks:**

The Town Clerk reported that she was still waiting for a response from SCC and a signed Licence in order to proceed with the installation.

➤ **Community Self-Help Survey**

Responses were agreed and the Town Clerk would respond.

7. Parking:

No business.

8. Lighting:

The Town Clerk reported that the order for the new street light in Victoria Mill Road had been placed and the resident requested to cut back the vegetation as agreed, before installation could proceed.

9. Action Plan:

➤ Updates:

None.

➤ Detailed and fully costed CIL funding nominations for IPC:

None

10. Highway problem reports :

Broken manhole cover in Fore street - Reported to SCC ref 201499

It was agreed for the Town Clerk to add an article on how to report highways problems via the SCC website in the next Town Council Newsletter.

11. Matters of report or items for next agenda:

Agenda items for next meeting:

➤ Mount Pleasant wall - update

➤ Developer directional signage

➤ Parking along College Road outside Fish and Chip Shop and along left hand side of Mount Pleasant

12. Next meeting:

Monday 9th April at 7.00pm Meeting closed at 7:30pm