

**Minutes of the Rights of Way, Highways and Lighting Committee meeting held on
Monday 12th February 2018 in The Cell, The Old Court House, Bridge Street at 7.00pm**

1. Apologies:

None, all present.

Present:

Cllr D Beal, Cllr P Collins, Cllr C Eastwood, Cllr S Garrett (Chair), Cllr J Jones and Cllr J Simpson

In Attendance:

Mrs Eileen A Coe (Town Clerk/RFO) and Mr J Overbury (Deputy Town Clerk)

2. Declarations of Interest:

Cllr Simpson declared an interest in item 6 Cycle Racks and signed the Interest Book.

3. Minutes of previous meeting:

Cllr Garrett proposed the minutes of the previous meeting held on Monday 8th January (circulated in draft form prior to the meeting) were approved as an accurate record, which was seconded by Cllr Eastwood with all in favour.

The Chairman signed the minutes.

4. Public Comment:

None.

5. Rights of Way:

No business.

6. Highways:

➤ **Pedestrian crossing in Station Road – Section 106 agreement:**

The Town Clerk reported that Hopkins Homes had released the funding. Suffolk County Council had advised that progress would not be immediate as the scheme was not programmed and it was not possible at this stage to even estimate when the scheme would be delivered.

The Town Clerk had written to SCC requesting it expedite the project and programme the works at their earliest convenience.

➤ **S.I.D.:**

Cllr Garrett provided a summary report on the data but noted that there was considerable variation with time of year, term time / holidays etc, but some things stood out:

- On Saxtead Road and Station Road there seems to be steadily increasing traffic over the 18 months covered (mid 2016 onwards).
- There was some evidence of increasing traffic on Badingham Road, but this was less certain as the measurements are split over inbound and outbound traffic, and there are only three measurements each.
- On Saxmundham Road the traffic has not changed much

The baseline figures were noted for future reference to detect any future trends. Cllr Garrett also reported that with regard to the speed information it was highly variable and probably not worth including in tables. However, in general, during the working day (8-5) average speeds were at or below 30mph. The 85% level – the speed that only 15% exceeds – was rather variable as a small number of cars makes a big difference. However, during the working day, the 85% figure was usually no more than 31-35. It's usually more outside hours, at most sites up to 38 or 40 and up to 45 at some sites. However, the higher figures are nearly always only in the small hours of the night. There are relatively few times when the 85% figure was over about 40 between 7am and 11pm.

It was noted that the raw data could be looked at in the future if speed was highlighted as a problem in one of the SID designated areas.

Cllr Garrett would report to Full Council that the traffic information is being collected from SID, but the SID equipment does not record the number plate or other identity of cars passing. (members of the public may be unaware that SID does anything except display speed to motorists.)

➤ **Pembroke Road 'H' marking:**

The Town Clerk reported on Suffolk County Council's new procedure and process which she had been advised would be in place after Christmas (2017): Applicants who would like a driveway protection marking or H Bar marking have to apply via the SCC website. The application would then be assessed by the Safety and Speed Management Team who would respond with the outcome. There will be a charge of £250 for new H Bar Markings and if someone who already has an H Bar Marking would like their marking refreshed there will be a charge of £150. She noted that this particular request had been received two years ago and agreed by Suffolk County Council, but had not been implemented. In order to try to resolve the issue the Town Clerk had written to CCllr Stephen Burroughes requesting funding for this particular site from the Locality Budget as a gesture of goodwill, noting that although SCC's new procedure does not now support

H markings apart from in exceptional circumstances, this was an exceptional circumstance as it was previously agreed before the new 'process' was in place and the time it has taken to resolve this matter was unacceptable. A response was awaited and would be discussed further at the next meeting.

➤ **Pavement Audit and Recommendations - Suffolk County Council:**

The Town Clerk reported that she had contacted SCC through the Customer Service System and a response on a named SCC Officer to expedite this matter was still awaited.

The Town Clerk had also written to Cllr Stephen Burroughes regarding the new customer service system and he had responded that he was receiving more concerning messages regarding parishes and residents actually getting to 'speak' to someone at SCC as the contact points were extremely limited as most interactions were via the online reporting method. Cllr Burroughes had suggested contacting Suffolk County Council's Cabinet Member for Highways Cllr Jane Storey or Head of Service, Mark Stevens. He hoped this would help, but if not he had offered to arrange a meeting at Endeavour House to try and sort things out.

Following some discussion it was agreed for the Town Clerk to write to the Suffolk County Council Interim CEO Sue Cook and request a meeting to address the issues of process and the unacceptable delays in trying to get a response and actions from SCC highways on a list of outstanding matters. Cllr Jane Storey, Mark Stevens and Cllr Stephen Burroughes would be copied in.

➤ **Cycle Racks:**

The Town Clerk reported that she had received an email from SCC advising that the 'process' had evolved and requesting a list of information including the contractors accreditation and insurance etc. A site visit was required before the Licence could be issued and the charge for a highway officers time would be £100 to £150.

The Town Clerk had responded with all the required information and had also noted that the East Area Highways Manager had carried out a site visit in June 2017 and provided markings on the pavement prior to his retirement, therefore everything was in place ready for the installation of the cycle racks, which had been delivered.

7. Parking:

No business.

8. Lighting:

➤ **Victoria Mill Road:**

The quotation from Suffolk County Council to install a 6 metre galvanised column at rear of verge outside no 58 with LED post top lantern, including telensa telecall, install underground UKPN electrical mains to new column and to test and Commission at a cost of £2,056.87 + vat, was considered. The column would be owned and maintained by Framlingham Town Council. It was agreed to recommend approval to Full Council using budget 1901 and EMR 332. It was noted that before works could take place the overgrown vegetation would need to be cut back to allow 1.2m highway clearance from the road edge. The Town Clerk had informed the landowner.

9. Action Plan:

- Updates:
- Detailed and fully costed CIL funding nominations for IPC:

None.

10. Highway problem reports :

- Numerous comments/complaints relating to the College Road road closure and resulting state of New Street and Brook Lane – Passed to SCC
- Mud and stones on the road in Castle Street due to almost constant use of Castle Meadow for parking.

The Town Clerk was requested to write to English Heritage highlighting these concerns.

- Increase in dog fouling in Saxmundham Road – Passed to SCN
- Inconsiderate parking in Mount Pleasant – Passed to Police

11. Matters of report or items for next agenda:

Community Self-help survey – deadline 19th March – The Town Clerk would circulate the document for comments which would be collated and agreed at the next meeting.

Cllr Jones - Parking on left hand side of Mount Pleasant and outside Fish and Chip shop in College Road – Agenda item next meeting.

Cllr Beal - Developers direction signs – Agenda item next meeting

12. Next meeting:

Monday 12th March at 7.00pm

Meeting closed at 20.12pm