

**Minutes of the Rights of Way, Highways and Lighting Committee meeting held on
Monday 18th November 2019 in The Cell, The Old Court House, Bridge Street at 6:30pm.**

1. Apologies:

Apologies were received and accepted from Cllr Jones.

2. Present:

Cllrs D Beal, D Carter, C Eastwood (Chairman), J Simpson, P Wraight.

3. In attendance:

Mr James Overbury (Deputy Town Clerk.)

4. Declarations of Interest:

None.

5. Minutes of previous meeting:

Cllr Eastwood proposed to approve the minutes of the previous meeting (circulated in draft form prior to the meeting) as an accurate record, which was seconded by Cllr Beal and with one abstention due to absence all were in favour.

6. Public Comment:

None.

7. Rights of Way:

7.1 Warning notice for pedestrians at end of footpath #38 by Fore Street

The Wording for the notice was agreed to be:

“Warning! Possible danger of cars on footpath”

611811 Cllr Simpson proposed that, subject to a suitable location for the sign to be erected, that the DTC purchase and have installed a warning sign for the footpath at a cost of £40.00, which was seconded by Cllr Eastwood with all in favour.

7.2 Report from Cllr Beal regarding footpaths on Persimmon Estate

Cllr Beal proposed that the Town Council’s response to the consultation by SCC should be:

Whilst the simplification of footpaths 1, 83 and 84 has elements that meet the criteria, the Town Council believes that the re-design, as a whole, does not meet the Objectives of the Rights of Way Improvement Plan.

The Slight re-alignment to the West of the area where the path meets New Street does not materially affect the routes and so the Town Council has no objections

The new footpath H to F is described as a diversion of footpath 83, is more realistically described as a diversion of footpath 84 and the southern portion of footpath 83. The Town Council agrees that this is beneficial as it creates an alignment that is easier to follow

The Town Council disagrees that the route from where footpath 1 leaves the Persimmons Development to B and then on to G should be removed. This diagonal should be retained (but shortened to terminated where it meets the new alignment of the North-south path) The Town Council believes that removal of this section would have a negative effect on users wishing to walk towards the south, and would otherwise necessitate a detour north up to the new bridleway, and then back South. Whilst not

shown on this map, the footpath now connects to the highway within the development, and so fails the second test of being substantially as convenient to the public.

This was seconded by Cllr Wraight and with 1 vote against and 1 abstention the motion was passed.

7.3 Update on hard surfaces for footpaths.

The DTC reported that the contractor would start construction during February 2020 and that he was seeking the required permissions.

8. Highways:

8.1 Traffic Flow and Road Safety Strategic Plan

It was agreed that Full Council be requested to consider which Committee should lead on Traffic Flow and Road Safety Plans.

8.2 Pedestrian Safety initiatives – Report on meeting with ESC parking manager

Cllr Eastwood reported on the meeting with the ESC parking manager. Outstanding issues to be resolved were:

- Clarification of the times when the ‘No Waiting’ restrictions were to be in force on New Road. It was unclear whether it was possible to allow parents to drop children off on the single yellow lines.
- The DTC would ask SCC highways for an ‘auto track’ analysis of the traffic route through Market Hill, Church Street and Castle Street
- The DTC would ask the ESC parking manager to progress the definitive map of the ownership of all parts of the Market Hill.

8.3 Parking outside primary school.

This was covered above.

8.4 New Grit Bin Castle Brooks – Update.

The DTC reported that the second application had been received and was being processed.

8.5 Community bus transport - Update on link to station.

Cllr Simpson thanked Cllr Wraight for her suggestion to contact ‘Our bus Barton’ a volunteer led community bus service in Oxfordshire. The DTC and Cllr Simpson were hopeful for a telephone conversation with the organisers soon.

8.6 Bus shelters and improvements

The DTC reported that SCC have ordered the work to be done.

8.7 S.I.D: - To consider data analysis.

Noted. The DTC was asked to supply, in graph form, the changes over the last 5 years in traffic volume across all locations.

8.7.1 cost of SID Devices

The DTC reported on the cost of a variety of new SID devices. The DTC was asked to investigate with local businesses sponsorship, electricity supply and location for a possible new permanent SID along Woodbridge Road.

8.8 Community Self Help – next steps

It was noted that the certificates of competence which qualify Cllrs Simpson and Eastwood as Community Rangers had been received. The next steps would require volunteers, and the RofW H&L Committee requested that the recruitment of such be considered during a future Full Council agenda item regarding the recruitment and retention of volunteers.

8.9 Electric Vehicle Charging points

No business.

8.10 Inventory of potholes and road condition

It was agreed that volunteers should be sought to conduct a survey. The DTC was requested to draft and circulate a form of words which publicised the initiative, to be considered and then published in the Newsletter and on the Website

8.11 Update on TRO considerations

No business.

8.12 Speed Watch Group – update.

The DTC reported that he was still waiting for a response from Parham and Easton Parish Councils and would make further efforts to contact them.

8.13 DTC to report on meeting with Community Warden

The DTC reported on a useful meeting with Ryan Davies - the SCC Highways Community Warden. The DTC will arrange a further meeting at a time and date when Cllr Eastwood could be present.

8.14 New Portfolio holder for highways at SCC – Andrew Reid

The appointment was noted.

9. Parking:

9.1 Progress report on Sports Club Parking

No progress. It was noted that planning permission may be required for the lights but would not be progressed until the outcome of the response from the Sports Club.

9.2 Off-Street Parking (TC).

No business.

9.3 On Street Parking (DTC).

No business.

9.4 Parking spaces in Cemetery Drive.

It was agreed that steps should be taken to test the public appetite for such a scheme. The RofW H&L Committee requested that questions be included in the planned town survey regarding it. It was felt to be useful to know whether people used the Cemetery and if so, what were their views on converting the driveway into a car park.

9.5 Land adjacent to Sitwell Gardens – refusal of planning permission for dwellings.

The DTC was requested to enquire whether the landowner would consider leasing or selling the space for use as a car park.

10. Lighting:

No business.

11. Correspondence:

11.1 2nd Email from resident re purchase of business to use space as parking

It was agreed to ask the correspondent for help with regard to 9.5 above.

11.2 2nd Email from business regarding parking

Noted.

12. 2018/19 Action Plan:

12.1. Report of updated plan.

No updates.

13 Highway problem reports:

None not already considered.

14 Matters of report or items for next agenda:

None.

15 Next meeting:

Monday 16th December 2019 6:30pm.

The meeting closed at 8:00pm.