

DRAFT Minutes for the Rights of Way, Highways and Lighting Committee held on Monday 8th March 2021 Remotely Via Zoom at 7.00pm.

1.APOLOGIES:

Apologies were received and accepted from Cllr Wraight.

2. PRESENT:

Cllrs Carter, Eastwood (Chair) and Jones

3. IN ATTENDANCE:

Mr James Overbury Deputy Clerk.

4. DECLARATIONS OF INTEREST:

None.

5. MINUTES OF PREVIOUS MEETING held on 8th February 2021

Cllr Eastwood proposed that the minutes of the previous meeting were a true and accurate record which was seconded by Cllr Jones with all in favour.

6. PUBLIC COMMENT:

None.

7. RIGHTS OF WAY:

7.1 Castle Brooks Footpath License:

The DTC reported that he had confirmed to ESC that the Town Council had agreed the expenditure for the license and an invoice was expected.

7.2 Pigs Meadow erosion

The DTC reported that he had not heard of progress by SCC. Cllr Jones reported that he had been to the location and would return and take photographs of an exposed pipe which may also be causing problems. The DTC would then send these to SCC for comment.

8. HIGHWAYS:

8.1 Resident request for help at top of Fore St

Cllr Eastwood had spoken to the resident who informed him that they would be writing to the owners of the cars parked at the location. This item was agreed to come off the next agenda.

8.2 Community bus transport - Update on link to station.

Cllr Eastwood reported that this was due to start on the 17th May. SCC was expected to organise publicity for the launch.

8.3 S.I.D. – Data

Noted.

8.4 Inventory of problems for mobility scooters

No Business

8.5 Speed Watch Group – update and plans for speed camera

No business.

8.6 Cycle Routes Working Group.

No business

8.7 Covid-19 response

Cllr Eastwood reported that he would refresh the 2m stencils.

8.8 Grit Bins – and Plans for Gritting 2021-22

It was agreed that the DTC would investigate the possible purchase of a large commercial grit bin and a push along grit spreader and where to store these. It was also agreed to ask that practical tasks such as grit spreading be added to the proposed poster advertising volunteering opportunities at FTC.

The DTC would establish whether the roads at Castle keep have been adopted before responding to residents' calls for more grit bins at the location.

It was agreed that the DTC would begin the process to purchase and install a further grit bin at the Mowbrays.

Cllr Jones would investigate whether CIL could be used for gritting infrastructure.

9. PARKING:

9.1 On Street Parking – including update on CPE

Cllr Eastwood reported that he had walked around the town with the ESC Parking Officer with a view to re-examining changes to parking restrictions proposed in 2017 by the former SCDC. The officer would send the Town Council his initial thoughts by the end of April.

9.2 Off-Street Parking

Cllr Eastwood reported that there had been no response for the ESC officer from the DTC's request for a meeting. The DTC would make a further request.

It was agreed that the Town Council remained of the view that both the Market Hill and The Elms car parks should begin operating pay and display parking simultaneously.

9.3 SMR Site

No business.

10: DISCUSSION ON ANTICIPATED CAPITAL EXPENDITURE – 2021 onwards

Cllr Jones confirmed that the SP committee had the issue of using CIL for the LED conversion of street lights on its agenda.

11. PEDESTRIAN SAFETY INITIATIVES

The DTC reported that he had received no update yet from SCC.

It was agreed that Cllr Jones would draft a letter to ESC asking whether the district CIL allocated for the pedestrian crossing on College Road could be reallocated for improved lighting in the town.

12. LIGHTING:

12.1 Progress of dark spots in the town.

See RW 21-03-08 ITEM 12.1 (two attachments)

The two quotations received so far were considered and it was felt that Like Lighting was the preferred supplier. The DTC reported that SCC had advised that an ecology report would be necessary at both locations. The DTC would investigate companies and costs for that exercise. Cllr Eastwood would also discuss the need for an ecology report with the preferred supplier.

12.2 Conversion of sodium lights to LED for FTC owned street lights

It was agreed that Cllr Eastwood and Jones would draft a business case for this project. The business case would consider whether to phase in the improvements over time.

12.3 Risk assessment of FTC owned Street Lights

See also RW-21-03-08 12.3 SCC 2021 LIGHTS contract attached

It was agreed that the Committee agreed with the SCC inventory of the Town Council owned street lights.

13. CORRESPONDENCE:

13.1 Email from resident re Castle Keep gritting

It was agreed that the DTC would establish if the road had been (or would be) adopted and respond to the resident accordingly. It was agreed a grit bin would be useful at the location but the road would need to be adopted first.

13.2 Request for another grit bin Mowbrays

It was agreed for the DTC to start the process to install a grit bin at the location

13.3 Email from resident re electric charging point and Traffic lights Fairfield Road.

Noted.

13.4 Email from resident – parking on Mount Pleasant.

It was agreed that the DTC would alert SCC highways of this issue and respond to the resident.

13.5 Email from resident – Fairfield Rd and Footpath

The DTC would respond to the resident giving the latest information known.

13.6 Ltr from Business re parking

It was agreed that Cllr Eastwood would draft a reply and Cllr Jones would assist by supplying the time line. Cllr Jones would also share the covenant on the Mere and for this to be filed in the office.

13.7 Ltr from resident re Fore St Car park issues

It was agreed that the DTC would respond and suggest that the resident record and report any car registrations that use the bottle bank outside of hours.

13.8 Email re public art.

It was agreed that this was a matter for the PM committee.

13.9 Ltr from Business re parking.

It was agreed that Cllr Eastwood would draft a reply for the DTC to respond.

13.10 Request from the Crown Hotel to maintain tables and chairs on the pavement outside the establishment.

Cllr Eastwood proposed that the Committee had no objections to the Crown Hotel renewing their license to place furniture on the pavement, which was seconded by Cllr Jones with all in favour.

14. Revised areas of responsibility for RW meeting.

Cllr Eastwood reported that street cleaning had been added to the area of responsibility for the committee following the recent restructure.

15. 2020/21 ACTION PLAN:

14.1. Report of updated plan.

No business

14.2 Suggestions for CIL Bids

None.

16 HIGHWAY PROBLEM REPORTS:

16.1 Fairfield Road river fence

The DTC reported on progress

16.2 BT broken cover Albert Place

The DTC reported that this had been repaired.

17 MATTERS OF REPORT OR ITEMS FOR NEXT AGENDA:

Cllr Eastwood requested for 'Quiet Lanes' to be placed on the agenda.
Cllr Jones reported that he would raise the issue at the next meeting of the CPA,

17.1 Items to be reported on monthly update

None.

18 NEXT MEETING: Monday 12th April at 7:00pm

The meeting concluded at 8:50pm.