

Draft Minutes of the Rights of Way, Highways and Lighting Committee held on Monday 8th February 2021 Remotely Via Zoom at 7.00pm.

1.APOLOGIES:

None.

2. PRESENT:

Cllrs D Carter, C Eastwood (Chair), J Jones, and P Wraight.

3. IN ATTENDANCE:

Mr James Overbury Deputy Clerk.

4. DECLARATIONS OF INTEREST:

None.

5. MINUTES OF PREVIOUS MEETING:

Cllr Eastwood proposed that the minutes of the previous meeting were a true and accurate record which was seconded by Cllr Wraight and with one abstention due to absence all were in favour.

6. PUBLIC COMMENT:

None.

7. RIGHTS OF WAY:

7.1 Castle Brooks Footpath License:

It was confirmed that the legal agreement was in place but the invoice had not been received.

7.2 Pigs Meadow erosion – see report attached from Town Clerk and note in 13.4

Cllr Eastwood brought forward agenda item No. 13.4 for this item. It was agreed that the DTC write to SCC Footpaths and ask their advice on how to remedy the situation, and to ask advice from their engineers.

8. HIGHWAYS:

8.1 Resident request for help at top of Fore St

Cllr Eastwood brought forward item No 13.5. It was agreed that Cllr Eastwood would draft a letter to the resident.

8.2 Community bus transport - Update on link to station.

No Business.

8.3 S.I.D. – Data Badingham Rd In

It was noted that an average 20% of motorists were speeding and also the reduced volume of traffic due to Covid-19 and more recently heavy snow. Cllr Eastwood had prepared a report on SID for the newsletter.

8.4 Inventory of problems for mobility scooters

The DTC was asked to contact a resident who had sent photographs of damaged pavements and confirm that the photographs were taken near the Elms.

8.5 Speed Watch Group – update and plans for speed camera

The DTC reported that he had spoken to the Police who had received a number of applications and these were undergoing background checks. It was hoped that a training session could go ahead in the late spring.

8.6 Cycle Routes Working Group.

It was agreed to publicise this more widely in a month, with a view to attracting more volunteers.

8.7 Covid-19 response

No Business.

8.8 Grit Bins – Report by DTC

The DTC reported that he had contacted all the registered gritters and was receiving their affirmation, or not, that they would continue. A request for more gritters had been made in the Newsletter. The grit bin at Castle Brooks had at last been filled and there were reports of others that had been emptied. The DTC had requested SCC to re fill them. The DTC would revisit the request for a grit bin near Fore St Car Park.

9. PARKING:

9.1 On Street Parking – including update on CPE – see also correspondence item 13.1

A meeting with the Parking Manager was scheduled for Wednesday but given the snow cover it may be cancelled. Cllr Eastwood confirmed that he would be starting from scratch given the length of time between the last examination and recommendation of new on street parking restrictions/resident parking areas.

Cllr Eastwood referred to item 13.1 the email from Cllr Cook where the District Councillor expressed his desire to help where possible find a solution to our parking difficulties.

9.2 Off-Street Parking

It was noted there was no apparent progress to the parking changes.

Cllr Jones reported that he had written to both ESC and the College but had yet to receive a reply. It was agreed he would follow this up with a telephone call.

9.3 SMR Site

No business.

9.4 Thomas Mills Parking report on zoom meeting with TMHS business manager.

This was noted and it was agreed the DTC would write and thank TMHS and to confirm that they would be signing the agreement with the developers and adhering to the requirement for approved signage.

The DTC would investigate with SCC highways the potential for a pedestrian crossing at the location.

It was noted that during phase 2 of the developments on Saxtead Rd that provision for a pedestrian crossing could form part of a S.106 agreement. This could be included within the revised Neighbourhood Plan.

10: DISCUSSION ON ANTICIPATED CAPITAL EXPENDITURE – 2020 - ?

It was agreed that the DTC would request that the Strategic Planning Committee be asked to allocate a £50,000 reserve for replacing sodium street lights with LED ones.

11. PEDESTRIAN SAFETY INITIATIVES

It was agreed that the DTC would contact SCC and ask for an update.

It was agreed that FTC would indicate to ESC at the next monitoring period that FTC would be unlikely to draw on the £50,000 district CIL for the previously proposed pedestrian crossing on College Rd.

12. LIGHTING:

12.1 Progress of dark spots in the town.

It was noted that one quote had been received and another was awaited. The DTC is seeking a further quote from SCC highways.

12.2 Conversion of sodium lights to LED for FTC owned street lights

It was agreed that the DTC would circulate the email from SCC containing the guide costings.

It was noted that both Cllr Eastwood and the DTC had contacted the resident suffering from light pollution from recently fitted LED lights and that the DTC is working with the resident and SCC to rectify the situation.

12.3 Risk assessment of FTC owned Street Lights

Cllr Eastwood reported that he will conduct a risk assessment of the FTC owned street lights. The DTC would look to establishing the SCC procedure and the issue of powerlines to aid the commissioning of new lamps. It was noted that there were already mitigating

factors in place to satisfy the insurers but a risk assessment would improve this mitigation and aid the process of upgrading the street lights.

13. CORRESPONDENCE:

13.1 Emails from Maurice Cook and Lewis Boudville re parking (can be taken at 9)

This item had been dealt with earlier in the meeting.

13.2 Email from resident re Parking

It was agreed that the DTC speak to the resident (Via Zoom) and Cllr Eastwood hoped to be present.

13.3 Email from ESC re request for exemption to St Clare's Parking – can be taken at 9.1

Noted.

13.4 Email from SCC re ownership of land by Haynings Garage – take at 8.1

This item had been dealt with earlier in the meeting.

13.5 Email from Town Clerk re Pigs meadow – take at 7.2 and see PDF attached [RW-21-02-08-PIG-Meadow-EROSION.docx](#)

This item had been dealt with earlier in the meeting.

13.6 Email from person regarding Low Traffic Neighbourhoods

It was agreed that the DTC would write to the person confirming the absolute unacceptability of "road rage" and also to suggest taking down a registration number if similar incidents occurred.

13.7 Email from person regarding ploughed footpaths.

It was agreed that the DTC would write to SCC (Footpaths and Rights of Way) and generically support the resident's views. The person would be invited to take part in the rights of way walks and be asked to submit photographs of poorly maintained footpaths and share these with the Town Council.

14. Discussion on draft document regarding areas of responsibility for the ROWHL Committee – attached. [RW-21-02-08-ROWHL-responcibilities-DRAFT-1.docx](#)

Noted.

15. 2020/21 ACTION PLAN:

14.1. Report of updated plan.

Revisions noted. More revisions expected in a different format were expected after April.

14.2 Suggestions for CIL Bids

£50,000 for LED replacement lighting

Sum unknown as yet for Pigs Meadow and Fens additional lighting.

16 HIGHWAY PROBLEM REPORTS:

16.1 Fairfield Road river fence

It was noted that this was fenced off and traffic lights in place.

16.2 BT broken cover Albert Place

The DTC reported that he was working through the maze of who was liable and responsible for its repair.

17 MATTERS OF REPORT OR ITEMS FOR NEXT AGENDA:

17.1 Items to be reported on monthly update

17.2 The DTC reported that SCC have repaired (with tarmac) part of the pavement on Station Road.

17.3 Using Links in agendas

The DTC would try and put links in the next agenda to the private page where the documents were placed for ease of reference.

18 NEXT MEETING:

Monday 8th March at 7:00pm

The meeting ended at 8.28pm