

Draft Minutes of the HIGHWAYS, RIGHTS OF WAY AND PARKING COMMITTEE

Held on MONDAY 8th November 2021 AT 7:00PM IN THE TOWN COUNCIL MEETING ROOM

1. APOLOGIES:

Apologies were received and accepted from Cllr Jones (Holiday)

2. PRESENT:

Cllrs P Collins, P Dean, J Culemann, C Eastwood (Chair) and N Williamson.

3. IN ATTENDANCE:

James Overbury Deputy Town Clerk

4. DECLARATIONS OF INTEREST:

None.

5. MINUTES OF PREVIOUS MEETING.

Cllr Eastwood noted a typographic error in the minutes which was corrected.

HRP 21-11-08 1 With this correction, Cllr Eastwood proposed that the minutes of the previous meeting be accepted as a true record, which was seconded by Cllr Dean, and with one abstention due to absence, all were in favour.

6. PUBLIC COMMENT:

None.

7. HIGHWAYS:

7.1 20 mph limit in centre of town (To be discussed with ESC and SCC on 17th November)

This item was to be discussed at the meeting scheduled for 17th November and would be reported to the Committee at the December meeting.

7.2 ANPR/additional SIDS (To be discussed with ESC and SCC on 17th November)

This item was to be discussed at the meeting scheduled for 17th November and would be reported to the Committee at the December meeting.

7.3 S.I.D. – Data

Noted. The DTC was asked to continue to include graphs in the future reports.

7.4 Community bus transport - Update on link to station.

No updates

7.5 Taylor Wimpey Transport Strategy

No reply had been received from Taylor Wimpey nor from the County Councillor. The DTC was asked to pursue both avenues.

7.6 Bus stop improvements

No progress.

7.7 Pavement issues – Mobility scooters and wheel chairs

No contact had been made with users. It was noted that The Elms pavement (owned by Flagship Housing) was in a dangerous state. The DTC had reported this to Flagship and would seek more information.

7.8 Footpath Warden: Discussion on way forward

Cllr Eastwood noted Cllr Williamson's report and thanked him for his efforts.

HRP 21-11-08 2 Cllr Eastwood proposed to nominate Cllr Williamson as the Footpath Warden, which was seconded by Cllr Culemann with all in favour.

HRP 21-11-08 3 Cllr Eastwood proposed to adopt the Footpath Warden Proposals (with the exception of paragraph 9) which was seconded by Cllr Collins with all in favour.

It was agreed that the DTC would draft some publicity material for the Newsletter and Website, email Cllr Williamson the Risk Assessment pro-forma and guidance and locate high visibility jackets.

It was agreed to include Footpath Warden as a standing agenda item for this committee.

7.9 Winter 2021/22 ice clearing preparations.

It was agreed to identify what storage space the Town Council had at its disposal for storage of salt or grit and then consider purchasing more salt or grit at the next meeting.

8. RIGHTS OF WAY:

8.1 Pigs Meadow erosion

The DTC reported that he had spoken to the College and had learned that Moore Bros had made some repairs recently. It was agreed to monitor the location in order to establish whether the problem has been solved.

9. PARKING:

9.1 On Street Parking

The DTC reported that he had spoken with ESC who had confirmed that the proposals were still being considered by SCC

9.2 Off Street Parking.

Cllr Eastwood reported that he had discussed the issue with DCllr Cook and had asked him, in particular, to make efforts to ensure the Town Council received a copy of the revised SLA. It was agreed that once this was received Cllr Jones and Cllr Culemann would examine the document.

HRP 21-11-08 4 Cllr Eastwood proposed that the Town Council should inform ESC that pay and display parking charges should, if possible, commence early in the New Year on Market Hill, which was seconded by Cllr Dean with all in favour.

10: NEW CAPITAL EXPENDITURE PROJECTS

None.

11. PEDESTRIAN SAFETY INITIATIVES

A breakdown on the costs of the quote was still awaited.

12. LIGHTING:

12.1 Progress of dark spots in the town.

Cllr Eastwood reported that he and the DTC had met the preferred contractor to discuss the proposals. It was noted that the revised quote for the works was the same as the original and it still mentioned 'Bollards' for Pigs Meadow.

It was agreed the DTC would contact the contractor and seek clarification and arrange for a further revised quote if required.

HRP 21-11-08 5 Cllr Eastwood proposed to recommend to Full Council the expenditure of up to £15,000 on new lighting at Pigs Meadow and the Fens, provided by Like Electrical Services, subject to satisfactory confirmation of the specification, which was seconded by Cllr Dean with all in favour.

12.1.1 Castle Car Park and SMR Car Park.

It was agreed for the DTC to ask the representative on the SMR committee what provision was being made for lighting the car park after the site had been re developed.

It was agreed to discuss with the Castle and Paperhouse properties lighting the Castle Car park should Paperhouse Properties be successful with their planning application for the Old Theatre/Assembly Rooms.

12.2 Conversion of sodium lights to LED for FTC owned street lights

It was agreed to shortlist contractors Nos 10,11,12 and 13 and for the DTC to draft a letter inviting them to meet the Town Council to discuss and agree the specification of the works.

13. CORRESPONDENCE:

13.1 Church Clock Light.

Cllrs Eastwood and Collins would investigate the lamp and establish if it is repairable or needs replacing.

13.2 Parking in Badingham Rd. The DTC would respond to the resident

13.3 Notification of Road Closures: Noted

13.4 and 13.8 Fairfield Road Traffic Lights. Noted

13.5 EV Charging Points. It was agreed that the DTC would contact the resident and seek more information on how to proceed.

13.6 Tourist Parking in Fore Street: The DTC would respond and inform the person that the Town Council were discussing Parking with the Castle.

13.7 Crown and Anchor Drains

The DTC would contact the business and establish what the nature of the problem was.

14 2020/21 ACTION PLAN:

No Changes

15.2 Suggestions for CIL Bids

None.

15 HRP Budget Setting Year 2022-23

Cllr Eastwood reported that he had worked through the budget request for 2022/23 from the HRP committee with the RFO and noted that there was a small reduction in the sum proposed for the HRP budget for the next year.

16 HIGHWAY PROBLEM REPORTS:

None not already covered.

17 MATTERS OF REPORT OR ITEMS FOR NEXT AGENDA:

Cllr Eastwood reported that he was reviewing the Risk Assessments for SID and the Rights of Way Walks.

The DTC requested that Speed Watch go onto the next Agenda as it was likely to have to start afresh with the proposal.

18 NEXT MEETING: Monday 13th December 7:00pm

The meeting concluded at 9:07pm.