

**Minutes of the HIGHWAYS, RIGHTS OF WAY AND PARKING COMMITTEE Held
ON MONDAY 11th October 2021 AT 7:00PM IN THE TOWN COUNCIL MEETING
ROOM**

1. APOLOGIES:

Apologies were received and accepted from Cllr Williamson

2. PRESENT:

Cllrs P Collins, P Dean, J Culemann, C Eastwood (Chair) and J Jones

3. IN ATTENDANCE:

James Overbury Deputy Clerk

4. DECLARATIONS OF INTEREST:

None

5. MINUTES OF PREVIOUS MEETING.

HRP 21-10-11 1 Cllr Eastwood proposed that the minutes of the previous meeting be accepted as a true record which was seconded by Cllr Collins with all in favour.

6. PUBLIC COMMENT:

None.

7. HIGHWAYS:

7.1 20 mph limit in centre of town

Cllr Eastwood reported that this was to be one of the topics to be discussed at the meeting with SCC ESC and English Heritage on 17th November.

7.2 ANPR/additional SIDS

The DTC reported that he had formally asked CClr Burroughes for this provision and was awaiting a reply. It was noted that this too was to form a part of the meeting above.

7.3 S.I.D. – Data

This was noted. The DTC would look to show graphically the trend over the past few years for the next meeting.

7.4 Community bus transport - Update on link to station.
No update this month

7.5 Taylor Wimpey Transport Strategy

The DTC had written to CClr Burroughes asking for support and was awaiting a response.

7.6 Bus stop improvements

No updates on the raised rubber section by the old White Horse and the proposed new stop on Saxtead Road. The Deputy Clerk would look to have an update for next month.

7.7 Pavement issues – Mobility scooters and wheel chairs

The views of wheelchair and mobility scooters on the conditions of the pavements was still being sought. The Deputy Clerk would look to ask people when he saw them.

7.8 Footpath Warden: Discussion on way forward

This was agreed to be deferred to next month.

7.9 Winter 2021/22 ice clearing preparations.

Cllr Williamson had sent a note prior to the meeting advising that he had not found a company that hired the push along devices. After some discussion it was agreed not to purchase one for the town but to have in stock a ton of salt which would be used by the volunteer gritters.

HRP 21-10-11 2 Cllr Eastwood proposed to purchase a ton of salt material from ICE Watch at a cost of £240.00 which was seconded by Cllr Jones with all in favour.

7.10 Feedback from integrated transport meeting

Cllr Eastwood reported that he would be suggesting a date for a further meeting of this group. The strategy that had been drafted would be circulated to all Councillors for approval.

8. RIGHTS OF WAY:

8.1 Pigs Meadow erosion

Cllr Jones reported that it appeared that some remedial work had been undertaken but also that the pipe seemed to be broken in two places and water was still running down and damaging the footpath surface. It was agreed that the Deputy Clerk would contact the College and ask for their help in repairing the leak.

9. PARKING:

9.1 On Street Parking

Cllr Eastwood noted that there had been no response from ESC. It was agreed that the Deputy Clerk would ask for one.

9.2 Off Street Parking.

Cllr Eastwood reported that he had spoken to the Bursar of the College who had informed him that the College had not received the SLA or any response from the private land owner. Cllr Eastwood asked whether the Town Council should reconsider our position that pay and display parking at Market Hill and The Elms must begin on the same date. There was no support for changing the Council's stance. It was agreed that Cllr Jones would ask the Clerk to contact them to arrange a meeting to resolve the difficulties. It was felt a meeting with all parties would be useful.

HRP 21-10-11 3 Cllr Eastwood proposed to ask DCllr Cook to support a meeting with a director at ESC which was seconded by Cllr Jochen with all in favour.

9.2.1 Sitwell Gardens

The Deputy Clerk reported that ESC had yet to determine the decision on the planning permission on the site.

9.2.2 Station Road

It was agreed to refer this plot to the Neighbourhood Plan revision group for possible inclusion as a location for parking when the call for sites was made.

10: NEW CAPITAL EXPENDITURE PROJECTS

None

11. PEDESTRIAN SAFETY INITIATIVES

The Deputy Clerk reported that he had written to CCllr Burroughes asking for help with this proposals and was awaiting a response. It was noted that Cllr Williamson was looking at alternative contractors and prices.

12. LIGHTING:

12.1 Progress of dark spots in the town.

HRP 21-10-11 4 Cllr Eastwood proposed to adopt Like Electrical as the preferred contractor and to work towards a firm quote following a meeting on site, which was seconded by Cllr Collins with all in favour.

It was agreed to ask the DSP committee to consider releasing up to £15k of local CIL for the installation.

12.2 Conversion of sodium lights to LED for FTC owned street lights

Cllr Eastwood reported that he had studied the bids but before making any recommendations would welcome a second view from another Councillor. Cllr Collins agreed to study the bids and report back to the next meeting.

13. CORRESPONDENCE:

13.1 email from resident re current state of many footpaths.

This was noted and the DTC had thanked the resident.

14 RIGHTS OF WAY WALKS 2021

Cllr Eastwood reported that nine people had joined him for the walk on the 2nd October. A further walk was being planned for January 1st 2022.

15 2020/21 ACTION PLAN:

Cllr Eastwood reported that he had made some minor amendments and updates.

15.2 Suggestions for CIL Bids

£15,000 for new lights at the Fens and Pig's meadow.

16 HRP Budget Setting Year 2022-23

Cllr Eastwood reported he had received the pro forma from the Clerk and invited members of the Committee to make suggestions for expenditure.

17 HIGHWAY PROBLEM REPORTS:

None.

18 MATTERS OF REPORT OR ITEMS FOR NEXT AGENDA:

It was agreed that the issue of the impact of the potential conversion of the Old Theatre on Church Street would have on parking.

It was agreed to discuss the lighting of the Castle Car Park with English Heritage.

The Deputy Clerk reported on the preparations for the Christmas celebration.

19 NEXT MEETING: Monday November 8th 7:00pm

The meeting concluded at 9:10pm