



**FRAMLINGHAM TOWN COUNCIL  
GRANT APPLICATION FORM**

Grant applications are considered by the Finance Committee during October and February and should be submitted by the deadlines of 30<sup>th</sup> September and 31<sup>st</sup> January

Funds available are limited. Therefore, however well deserving County and National charities and organisations are unlikely to receive grants, unless they can demonstrate that any funds granted would directly benefit Framlingham and its residents.

Please note:

In order to allow a wide variety of organisations to benefit from funding:

Grants will only be given to support specific projects and local fundraising events, and not routine running costs.

Repeat applications for the same project for more than one year, or within two years of a successful application will not be allowed. (with the exception of local community groups up to £250.00 per annum)

**DETAILS OF YOUR ORGANISATION:**

Name and Address of Contact:

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Postcode: \_\_\_\_\_ Tel: \_\_\_\_\_

Email: \_\_\_\_\_

Signed on Behalf of the Organisation: \_\_\_\_\_

Office Held: \_\_\_\_\_ Date: \_\_\_\_\_

**Bank Account Details:**

Sort Code: \_\_\_\_\_

Account number: \_\_\_\_\_

**Principal aims and activities:**

**Number of volunteers:** \_\_\_\_\_ **Number of paid workers:** \_\_\_\_\_

**Please enclose a copy of your latest audited or examined accounts**

**DETAILS OF GRANT REQUESTED:**

Please give details of the purpose of the grant with the likely number of beneficiaries and their age profiles

Estimated **total** cost of the project:  
Purchase of Equipment (net of VAT)  
Other Expenses (please specify)        £

Please state amount of grant you are requesting from the Town Council    £ \_\_\_\_\_

**DETAILS OF OTHER GRANTS:**

If applicable, please indicate how the remainder of the cost of the project will be funded:

Please list other grants applied for:

£ \_\_\_\_\_

£ \_\_\_\_\_

£ \_\_\_\_\_

£ \_\_\_\_\_

Fundraising:    £ \_\_\_\_\_

Use this space for any significant information about your organisation not already supplied:

Please tick the box to confirm that Framlingham Town Council may keep your organisations contact details on file for the life of the grant. The information is not shared with any other parties and only kept as long as is necessary. You may request to amend the details or to be removed from our records at any time. Please see the attached Privacy Notice for further details.

Please send your completed application form to:

Mrs Eileen A Coe - Town Clerk/RFO  
Framlingham Town Council  
10c Church Street  
Framlingham  
Suffolk  
IP13 9BH