



FRAMLINGHAM TOWN COUNCIL ACTION PLANS

(East Suffolk and Local CIL projects in red)

FULL COUNCIL AND FINANCE COMMITTEE ACTION PLAN

ITEM	TIMING	TOTAL COST	Budget 2020/2021	REVIEW	COMMENTS
To perform its monthly/annual duties:- Assist Town Clerk/RFO in the preparation of the Annual Budget and recommend the precept request	October to January each year	Nil	Nil	Annually	Budget and Precept for 2020/2021 approved 06/02/2020 Budget 2021/2022 in preparation from October 2020
Monitor and review monthly income and expenditure	Every month	Nil	Nil	Annually	Ongoing monthly
Annual Review Risk Assessments (Financial and CC)	Annual	Nil	Nil	Annually	All completed and approved 7/11/2019 Next Review Sept 2020
Annual review and revision of policies, standing orders	Annual	Nil	Nil	Annually	All completed and approved 05/12/2020 and 05/03/2020 Next Review Sept 2020
Review Effectiveness of Internal Audit	Annual	Nil	Nil	Annually	Completed and approved 05/12/2019 Next Review Sept 2020
Review of Assets & Depreciation register	Annual	Nil	Nil	Annually	Completed and approved 12/12/19
Receive, review and recommend Grant Applications - Deadline August & January	Twice per annum September & February	£3000		Sept and Feb	Recommend to Full Council
Authorise monthly invoice payments	Every month	Nil	Nil	Town Councillors	Chairs of Committees
Review, monitor and report CIL payments	April & October	Nil	Nil	F Committee	Town Clerk/RFO and F Committee
Annual Investment Strategy	Annual	Nil	Nil	F Committee	Completed and approved 04/06/20 Review due January 2020

Review and update cash investments	As required	Nil	Nil	F Committee	Town Clerk/RFO and F Committee Investments 09/01/202
Review credit ratings	Quarterly	Nil	Nil	F Committee	Reviewed DC 13.9.20
Review Ear Marked reserves	As required	Nil	Nil	F Committee	EMR reviewed 12/03/20
Approve end of year balance sheet & Annual Return & Annual Governance Statement	June	Nil	Nil	Full Council	Recommend to Full Council 2018/2019: 3 rd May 2019 Council meeting (deadline for submission 11 th June) Completed and approved by Full Council 16 th May 2019 (Submitted 6th June 2019) 2019/2020: Full Council 4 th June 2020
Review Insurance	April (due 1 st June)	Nil	Nil	Annually F Committee	Agreed Full Council 3/5/18 3 year fixed term until June 2021 Reviewed April 2019 Agreed F/C 16 th May 2019 F/C 7 th May 2020 Fidelity Cover increased from 1/6/20 in line with Internal Audit recommendation
Direct Debit/Standing Order review	September	Nil	Nil	Annually F Committee	F Committee 12/09/2019 completed Next Review Sept 2020
Monitor CIL income from ESC and prepare annual spend report along with Town Clerk/RFO	Dec 2018			F Committee	Completed Town Clerk/RFO April 2018 Completed 31/12/2018 Completed 31/12/2019
VAT	Quarterly	Nil	Nil	F Committee	RFO to complete a Quarterly Return

Updated 16/06/2020 DC/EAC

STRATEGIC PLANNING COMMITTEE ACTION PLAN

ITEM	TIMING	TOTAL COST	BUDGET 2020/2021	BUDGET 2021/2022	REVIEW	COMMENTS
To lead and co-ordinate the Action Plan input from Committees	Ongoing	Nil	Nil	Nil	Strategic Planning Committee monthly meeting	Review of Action Plans for 2021/22 required following release of Strategic Plan 2021/25
To lead the preparation of a mid-term (3 year) – Framlingham Town Council Strategic Plan	Nov 2019 Issue by Oct 2020 Pre-Budget	Nil	Nil	Nil	As above	Workshops held October 2019, February 2020 and July 2020. Outline of Plan from vision to aims and objectives Final workshop November 2020. Final draft plan issued for approval by FC 7/1/20
Prepare/Announce Infrastructure Investment Plan	April 2020	Nil	Nil	Nil	November 2020 FIIP updated and released. FIIP on www.framlingham.com	To be updated every 3 to 6 months
Community Centre St Michael's /Rooms rebuild		CIL £840K	ESC £700k CIL bid		PCC to report to FTC Full Council meetings	CIL Bid transferred to PCC Match funding of £70k Legal funding agreement in place Need for additional funding and second agreement CIL Bid transferred to PCC. Additional local CIL funding of £56k agreed. Funding agreements in place, project handed over to PCC. Planning application submitted December 2020

RIGHTS OF WAY, HIGHWAYS & LIGHTING COMMITTEE ACTION PLAN

ITEM	TIMING	TOTAL COST	BUDGET 2020/2021	BUDGET 2021/2022	REVIEW	COMMENTS
COMMUNITY INFRASTRUCTURE LEVY (East Suffolk 2018) 2/18.Walk ways - £55k FTC - £14k S106 £38k approved						Outstanding issues discussed with SCC Highways – agreement outstanding
3/18.Traffic Flow Survey - £17k refused FTC £3k – allocated 4/18.Parking Plan- £20k - refused FTC - £5,500 -allocated						Traffic flow study discussed with SCC Transport Strategic Manager June 2019 – Await advice Capital requirements renegotiated with ESC/SCN as part of Parking Strategy (SLA Agreement for Market Hill/Elms
Implement town centre parking strategy.	When action recommendations by WG approved by FTC April 18 – decision for CPE announced Autumn 18 – strategy implementation begins Autumn 2019 – CPE to be	To be determined CPE Expanding capacity Implementation of ESPP	To be determined		(see minutes for actions). Town Centre Parking (short & long term). Enablers: TC in conjunction with SCC H, Heritage and Business Community.	A parking strategy WG was started in 2016-7 and the work on an ‘off-Street’ parking strategy was largely completed during that year. The report and recommendations have been approved by RofW,H&L and FTC. December 2018 Implementation anticipated <u>end of 2020</u> ‘On street’ parking proposals approved by ESC and FTC. Implementation anticipated <u>end of 2021</u>

	implemented					
FRAM15 Proposals to improve provision of cycling infrastructure. Provision of new dedicated routes for cyclists	When action recommendations by WG approved by RofW,H&L and FTC	No current estimated budget projection	£0.00		Monthly Pavement and Cycle Path Improvements (lighting, widening, resurfacing and positioning). Enablers: TC in conjunction with SCC Highways.	A Pavements and Cycle Paths WG was established during 2016-7, and this has concentrated on pavements and footpaths until now. It is envisaged that during 2020 a working party will be set up to look at cycle paths
Start up Cycle Paths Working Group	2019/2020 (when resources allow)	TBC			Monthly	
FRAM16 Highway capacity. All assessments for (larger/smaller) sites should address (as req. par 32 NPPF) the cumulative transport impact on road junctions identified by NP and to the satisfaction of the highway authority.	2018/19 Working Group need (tbc)	No current estimated budget projection. However, 20k application for CIL 2018 Unsuccessful	£0.00		Develop a plan for improvement of Traffic Flow Management (short & long term) Enablers: TC in conjunction with SCCH and chosen consultant	Recommend to TC Plans to include: 1. Action/measures – data to monitor traffic volumes and speed; 2. Action/measures – data to enforcing speed limits, and steps to increase traffic calming measures; 3. Building relationships with developers to assess any plans or proposals having traffic impact at key road junctions, 4. Forward Plan 2018-2021.
Non-policy action from the NP: “Improve public transport options for the town, including those to key services such as hospitals (particularly for the elderly) and local railway	Working group to be set up 2020	No current estimated budget projection.	£0.00		Deferred to Oct 2018 Non Policy Action Listing Enablers: TC in conjunction with SCCH, Heritage and Business Community.	Recommend to TC via RofW,H&L. This action was not initiated during 2016-7 due to insufficient resource. Working Group set up in Feb 2019 Taxi bus to Campsea Ashe due to start running 15 Jan 2021

stations.”						
Examine opportunity for bus hub/terminus in town	2018 Working Group need (tbc)	No current estimated budget projection.	£0.00		Oct 2018 Non Policy Action Listing Enablers: TC in conjunction with SCCH, Heritage and Business Community.	Recommend to TC via RofW,H&L
Start up ‘Public Transport Improvements’ Working Group including local ‘around town’ park and ride options to reduce car use	2019/2020	TBC			Monthly	
Install/repair street lights	2018/19	Estimated budget 1901 projection.	1901 £500	1901 £500 (+ EMR 332)	In-year, ongoing actions.	
Street Lighting Energy and maintenance	2018/19	Estimated budget 1902 projection.	1902 £4300	1902 £4,300	Annually	
Street furniture/Grit bins	2018/19	Estimated budget 1906 projection.	1906 £300 revised to £600 via transfer of funds	1906 £600	Ongoing actions	2 new Grit bins requested in Castle Brooks and Clarke Drive --installed 2020 New bin requested for bottom of Fore Street
Market Hill repairs	2018/19		1908 Nil	1908 £500		EMR 324 funds for future resurfacing
Traffic Regulation Order - SID issues	2018/19		1909 £250	1909 £500	Ongoing reports	Expenditure plans to include: 1. Review data analysis and methodology. (action ongoing). 2. Ongoing (budget 1909) kit repair, upgrade and data management issues.
Market Hill resurfacing -	2018/19	Estimated budget 2310 projection.	2310 £1000	2310 £1000		EMR 324 saving for future resurfacing

Traffic Regulation Order	2018/19	Estimated budget 2315 projection.	2315 £2000	2315 £2000		EMR saving for future TRO (due 2022) Fore Street and Double Street TRO possibility in 2021 as part of on-street CPE implementation
Start up ' Recycling Project' Working Group	2019/2020 (when resources allow)	TBC			Rights of Way, Highways and Lighting Committee	

Updated 30/04/2020 CE/EAC

LANDS COMMITTEE ACTION PLAN

ITEM	TIMING	TOTAL COST	BUDGET 2020/2021	BUDGET 2021/2022	REVIEW	COMMENTS
New Play Equipment on the Pageant Field –Castle themed multi play unit	March 2020	Total cost (discounted) £17,908.85	CIL 2316			Completed June 2020
Motorbike see-saw – Lands Committee	2018	£3,270.56 including safety surfacing and removal of old see-saw	1503- £1,000 1504- £1,000 EMR 328- £1,270.56			Survey undertaken February 2020 In favour Remove old see-saw and replace Approved Full Council July 2020 Completed 2020
Implement policy on 'Community Growing Spaces' FRAM 10	On-going					Liaise with Greener Fram
CEMETERY:						

Develop forward plan for cemetery extension FRAM 24	On-going long term project		2309 £2000	2309 £2000		Acreage and cost Cemetery 1.91 Hectares = 4ac 31350.69ft Annual saving to EMR 321 Consult with Full Council whether FTC continues as a Burial Authority before embarking on the purchase of land
Cemetery driveway resurfacing		£67.50 per metre	1619 £1000	1619 £1,000		Annual Monitoring Patching carried out by G&P Contractor Sept 2019 Annual saving to EMR 335 Parking option raised (RofW,H&L) – (Discounted by a majority at Full Council 1/10/20) Quotations for removal of laurel hedging and new driveway being sought June 2020. Waiting for results of Town Survey 2020- Completed Removal of hedge and resurfacing of driveway approved by Full Council 1/10/20 Hedge removed – Oct 2020 Resurfacing order placed -worked to be carried out early in 2021
Cemetery Summer cut	Annual budgeted cost (August)	£900	1617 £1,000	1617 £1,000	Annually	2019 completed same cost as last 8 years 2020 – quotation received same cost agreed Full Council July 2020 - completed
Cemetery Memorial Rose Garden			1615 £200	1615 £200		Replacement roses and general maintenance Two new rose beds constructed November 2019 Replacement of timber frame in Rose Bed 1 – completed November 2020
PAGEANT FIELD:						
Pageant Field Pavilion Completed Dec 2019	2019/20		1510 £4,000		Annually	Toilet cleaning 3 days per week - £3,823 Income from hire - £15 per 4 hour session 9-1, 1-5,5-9) Reduced to £10 for local non-profit organisations

						Opening delayed due to COVID-19 restrictions New canopy and benches overlooking field approved by Full Council 1/10/20 Completed November 2020 Appointment of Caretaker/Cleaner to start 1/1/21
PF Main gate Refurbishment/Painting						Annual monitoring
Install bonded mulch safety surfacing in PF play areas	2018/2019/2020		1504 £3,000			Priority list in place: Nest Swing Springer frog Springer Hedgehog Completed Spinning cup See-Saw Completed To do: Supa Nova Serpent Springer
Additional Picnic Benches x 2		£1,353.66	1504			
Replacement Litter bins			1504			
Pageant Field grass/hedge cutting.	Annual budgeted cost		1502 £1,800			SCN £1,976.25 (2020/2021) 17 cut and strims during 34 week period
CCTV Maintenance	2018/19/20	1800.00	1512 £2250		Annually	Annual maintenance contract
Annual Inspections	2018/19/20	£250	1505 £250		Annually	Completed September 2019 Due Autumn 2020 – quotation agreed June 2020

Skate Park Maintenance	2018/19/20		1506 £500			<p>Repair to concrete holes in surface completed 2018 knee-rail fencing removed General repairs Floodlighting being investigated Feb 2019 quotations being sought June 2019 Survey completed Dec 2019 Waiting for results of Town Survey 2020 – Survey not in favour therefore the project will not proceed – June 2020</p>
3-5 Year Plan for the Pageant Field	2018-2023	£3,500	<p>EMR and Local CIL</p> <p>ESC Sports Space fund/Local CIL</p> <p>ESC Sports Space fund/Local CIL</p>			<p>New Pavilion: Completed Dec 2019</p> <p>Upgrade/new equipment: Play House – survey via FTC newsletter and playgroups etc of ideas for replacement – November 2020</p> <p>Replace fencing: Review July 2020- Approved Full Council (Local CIL Funds) Quotations being sought – October 2020</p> <p>Boules pitch: Town Survey 2020 - Completed Quotations being sought – June 2020 Approved Full Council 1/10/20 (ESC Sports Space funded) Installation February 2021</p> <p>Table Tennis Table – concrete – approved Full Council 1/10/20 Grant – ESC Sports Space – Application in progress</p> <p>New Pathway from existing drive to Pavilion Options and quotations being sought – October 2020 Possibly Local CIL funded</p>

Trees Tree Planting Plan	2018/19/20 Ongoing	Donated and from EMR 343				Replacement for felled Pine + Hawthorn + Beech in Cemetery Replacement trees identified – November 2020- 2 Hazel, 1 Holly, 3 Silver Birch and 1 Larch – December 2020 Replacement for felled Lime in Pageant Field TBC Replacement for Wild Pear in Cemetery – room for 8 x Ornamental Hawthorns along Tree Avenue – advertised in FTC Newsletter – November 2020 Replacement for 2 x Willows on Fens Whitebeam, Rowan, Hazel and Paperbark Maple ordered for planting in December 2020
Trees See Tree Management Plan						Completed March 2020 Ongoing actions reported to Lands Committee monthly
St Michael's Churchyard:						
Refurbish/repair Church steps and pillar	2017/18					Completed April 2018
Trees See Tree Management Plan						Tree Survey 2019 Management Plan completed March 2020 Ongoing actions reported to Lands Committee monthly
War Memorial		£290	1611 £100			Cleaning completed September 2018 Due 2021

Town Clock repairs and annual service	2018/19/20		1610 £500			Service and pendulum repair April 2018 Completed Annual Service Oct 2019 Completed Annual service and identified maintenance - Completed October 2020
FENS:						
Fens general maintenance (excluding tree work)	Annual budgeted cost		1621 £50	1621 £50	Annually	General repairs (seats etc)
Fens Grass cutting			1620 £700			James Rogers Agricultural Ltd – Contract approved 5/3/20 £100 per cut New management regime: leave to grow but cut a wide swathe around the edges for pathway and then mow and rake hay once a year – Agreed Completed for 2020 season – October 2020
Snowdrops	£70		1620			1,000 purchased annually and planted by volunteer in Cemetery, Fens and Churchyard
Friends of the Fens						Group formed October 2019
Trees See Tree Management Plan						Tree Survey 2019 Management Plan Completed March 2020 Ongoing actions Replacement for 2 x Willows on Fens Whitebeam, Rowan, Hazel and Paperbark Maple ordered for planting in December 2020
Grounds and Property Maintenance:						
Grounds & Maintenance Contract 1/11/18 – 31/10/23	2018-2023		1644 £25,000			Advertised – deadline 31/7/18 Lands Committee 19/9/18 Full Council decision 4/10/18 Completed.
Handy Person Contract						Incorporated in G&P Contract 2018 -2023

1/11/18 – 31/10/23						Review due November 2021
Riverside	Annual Budgeted cost		1622 £550			FBA contribution £100 in 2017 and 2018 but not in 2019 Meet with Environment Agency and SCC to discuss management – July 2019 River cleared by Co-op – October 2019 Future planning on management of area. Co-op (Owners) FTC and Environment Agency – November 2019 Meeting with EA and Co-op to review management ongoing – November 2020
Allotments	2019/2020/2021		1643 £1,000			General repairs to water supply (tap) and fencing - ongoing Saving for replacement fencing in 2021 (£2,000) + EMR 320 Fencing replacement – quotations being sought – possible Local CIL funded – November 2020 20 new residents on the Allotment Waiting List due to new housing having smaller gardens. Discuss options for extending current area or identifying new land. July 2019. Explored June 2020; currently unable to identify any suitable land for extending/new allotments – ongoing 13 residents on Waiting List – November 2020

Updated 23/11/2020 PC/EAC

PLANNING COMMITTEE ACTION PLAN

ITEM	TIMING	TOTAL COST	BUDGET 2020/2021	BUDGET 2021/2022	REVIEW	COMMENTS
Implementation of Housing Strategy FRAM 2	Ongoing					Considered in consideration of planning applications
Follow up with land owners/agents and clarify future intention with regard to housing: Old Gas Works (FRAM28) Station Terrace allotments (FRAM26) Victoria Mill Road (FRAM25)	Monthly					Monthly review of progress on these sites.
Obtain up-to-date picture of affordable housing need for Framlingham via housing need register. FRAM 3	Completed October 2016				Annually	Obtain update from SCDC or Jenny Mayne when situation changes
Gather local information to determine housing demand vs needs – analyse by type (start-up, social, private) and by size (1, 2, 3 bed etc) FRAM 3	Completed October 2016				Annually	Review annually
Familiarise the Planning Committee and Full Council with design standards (“building for Life 12”) FRAM 14	Completed 2016/17				Annually	Review relevance annually
Familiarise Planning Committee with regard to policy – green spaces and	Noted				Annually	Review annually

important views. FRAM 5 FRAM 6						
Follow up and maintain regular contact with land owners/agents allocating land for employment and monitor and communicate progress. FRAM 12 FRAM 20 FRAM 27	Ongoing					Review annually
Consider the needs of the Town Centre Plan/Infrastructure. FRAM 18	Ongoing					Review annually
Familiarise Committee with resident parking standards and implement accordingly. FRAM 17	Ongoing					Review annually
Familiarise the Planning Committee with the East Suffolk Local Plan (currently being revised) and Supplementary Planning Guidance (SPG) documents.						Review annually
Familiarise the Planning Committee with the “Suffolk Guidance for Parking” (currently Third Edition, May 2019)						Review annually

Updated 14/04/2020 SG/EAC

PUBLIC RELATIONS AND MARKETS COMMITTEE ACTION PLAN

ITEM	TOTAL COST	BUDGET 2020/2021	BUDGET 2021/2022	REVIEW	COMMENTS
CCTV – town centre & car parks	£18-£22,000	£18,000 - CIL 2316 Some possible funding via Police			PR&Markets Committee investigating with FBA – March 2019 June 2019 Committee investigating new possibilities October 2019 CCTV Survey completed March 2020 CCTV question in Town Survey Nov 2020 Tenders for CCTV contract - in hand Nov 2020 - Meeting to launch project development with FBA and other town Stakeholders - ref Smart Towns & WiFi initiatives
People & Places Town Centre Action Plan	£10,000 grant from ESC allocated to Framlingham				
Inclusivity Working Group					Formed January 2020 – (36 people on contact list signed up to GDPR) – Develop community projects for wellbeing of the town – ESC Community Partnership funding - access to pool of £30,000 per yr x 3yrs Sept 2020 – Inclusivity meetings – deferred ref Covid
Friendly Bench - Social Isolation Project	ESC Community Partnership funding Poss matching local CIL				Nov 2020 - Develop proposal with community consultation - Identify potential sites – apply for funding in April 2021
COMMUNICATION					
Create a Communication Plan				Annually	Communication Strategy Working Group formed June 2019 Documents and recommendations to October 2019 Strategic Forum Internal and External Communication Strategy adopted by FC 5 th March 2020 Review PR&M 2020 – Sept 2020 Revised
Community Engagement Strategy					
Develop subscriber email distributed newsletter for public				Annually	Monthly Newsletter – ongoing – Redesign implemented March 2020 Instagram Account and Social Media Policy completed

communication purposes (Non-policy)					Ongoing activity
Meet your Councillors event (promoting issues)				Annually	APM 30 th April 2020 – Cancelled due to COVID-19 Virus
Promote FTC work through clubs and associations				Annually	Newsletter regularly circulated to other bodies. Annual TC Newsletter – Cancelled due to COVID-19 Virus Cllrs attend meetings of clubs/associations e.g FBA/Fairtrade/FAYAP – Cancelled due to COVID-19 Virus
Website Development		Code 2108 £7000		Autumn 2020	New mobile friendly updated website Completed 2019. Contract 2017 -2022 (option to renew for 1 year from 1/4/ 2020 to 31/2/2021 agreed FC Option to renew until 31/3/2022 Then tender for next 3-5 years 2022-2027
New Community Pages					Development of new local wellbeing and community website pages “one stop shop” for Fram residents
New Official Town Guide including electronic version /Town Trail and Information Leaflets. Promotional mugs etc		Code 2105 £2,000 Plus EMR 334		Summer 2020	New Town Guide 2019 – 2023 Deferred as new ‘Welcome to Framlingham’ Guide produced by DRAB Proposed for fundraising and to promote town
Promoting markets					Love Your Local Market - Fly flag and put up banner – see Events Advertising leaflets
Town Survey	£1280.84	Code 2105 Plus EMR 334			Distributed February/ March 2020 Results being collated – April/May 2020 Results published - Sept/Oct 2020

**EVENTS:					
** VE Day					8 th May 2020 Fly flag
**Love Your Local Market fortnight					16 th – 30 th May 2020 Fly flag and put up banner
** Suffolk Day					21 st June 2020 Fly Suffolk flag
**Armed Forces Day					Saturday 22 nd June 2020 Fly flag
**VJ Day					14 th – 16 th August Fly flag
**Firework Spectacular – (BAU)		2201 £7,500			Deliver event using Shellshock Fireworks Ltd Saturday 3 rd November 2020 Volunteers need to be identified Cancelled due to COVID-19 Virus
**Medieval Market 750 th Anniversary of 1270		Code 2110 £500			25 th July 2020 on Market Hill Cancelled due to COVID-19 Virus
**Litter Pick (Love East Suffolk initiative)					Sunday 26 th April 10-12 Cancelled due to COVID-19 Virus
** Xmas20 Christmas Working Group					WG Formed February 2020 to provide festive decoration/tree and Market event - Sept 2020 – WG deferred ref Covid Saturday 5 th December - Christmas decorations, tree and event on Market Hill - Cancelled due to COVID-19 Virus Tree purchased and installed, and support to purchase trees in Church
TOWN MAINTENANCE					
Street Cleaning	SCNorse £1800	Code 1647 £1900			Street cleaning extra hour (SCN) April – September plus litter picking on Pageant Field and Fens

					Moved from PR&M to Lands - Nov 2020
Market Hill electrics				Autumn	Replace electrics on Market Hill – completed January 2018 New Fuse Box – April 2018 -completed Quarterly electrical test and inspection carried out (R W Curle) Pit 2 isolated as ingress of water – monitor and review in Autumn 2020 Quarterly inspection of pit 2 agreed Nov 2020
Flower tubs x 11 War Memorial Garden	Cost for plants and replacement tubs	Code 2114 £1,000		Spring/Autumn	Cost of plants, compost and feed. Flower tubs x 11 and War Memorial – Cleared and planted by FTC volunteers Tubs sponsored by individuals and businesses @ £30 per annum =£330 4 new tubs purchased and installed - February 2020 Watering June – September: under G&P Contract
Decorated Cycles		Code 2114		Spring	Funded by ESC Grant (£200 cycles + £200 plants/containers/feed/compost/bunting) Silver painted planted cycles May 2019 – September 2019 Watering – Cllr volunteers 2020: Cancelled due to COVID-19 Virus
Town Centre WiFi	£34,575.45 net Funded via grant from East Suffolk Council (FTC to reclaim vat)			Autumn Three Year contract	PR&Markets Committee working with ESC and FBA – March 2019 Set up and cost funded by ESC for 3 years. MofU with FBA for future after 3 year period. Launch July 2019

Updated 01/12/2020 MH/EAC