

# FRAMLINGHAM TOWN COUNCIL

Town Council Office  
The Old Court House  
Bridge Street  
Framlingham  
Suffolk  
IP13 9AJ



Town Council Chairman:  
Cllr Philip Collins

Town Clerk/ Responsible Financial Officer:  
Mrs Eileen A Coe CiLCA AICCM PSLCC

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## NOTICE OF MEETING

A meeting of the Town Council will be held on Thursday 7<sup>th</sup> March 2019  
at The St John Ambulance Westbury Centre, Fairfield Road, Framlingham at 7.30pm

ALL WELCOME

Date: 28<sup>th</sup> February 2019

Signed:

Eileen A Coe (Town Clerk/RFO)

## Agenda

1. **Apologies** – to receive and accept apologies for absence
2. **Minutes of Previous meeting** – to be confirmed and signed as an accurate record
3. **To consider any Dispensation requests received (Please note: requests must be sent to the Town Clerk in writing prior to the meeting)**
4. **To receive declarations of interest** (please note declarations must be made verbally at the appropriate time as well as entered in the Interest Book.)
5. **Adjournment** – the Chairman will then suspend the meeting for the following:
  - 5.1 **Police Matters**
  - 5.2 **Report by County Councillor**
  - 5.3 **Report by District Councillors**
  - 5.4 **Report from Friends of Framlingham Library Group rep**
  - 5.5 **Report from Greener Fram/Community Garden rep**
  - 5.6 **Public Comment** – to receive and note comments from members of the public present, through the Chairman only
6. **Reconvene** – the Chairman will then reconvene the meeting.
7. **Correspondence** - to note correspondence received since the last meeting and to discuss \*\* items only:
8. **Training/ Conferences/Events:**  
To consider attendance and cost/mileage:  
**Committee Recommendations and Business:**
9. **Planning Committee:**
  - **To note the following planning decisions and any others received prior to the meeting:**
  - **To consider the following planning application and any others received prior to the meeting:**
  - To consider any Referral of Planning Applications received prior to the meeting:
  - Planning matters of report/items of information only:

#### **10. Public Relations and Markets Committee:**

- To approve the committee's recommendation to accept the quotation of £413.00 from Leiston Press for the printing of 200 Framlingham Calendars 2020

#### **11. Rights of Way, Highways & Lighting Committee:**

- To approve the committee's recommendation to accept the quotations for the purchase and installation of 4 hooped cycle racks be installed on the Market Hill at a total cost of £917.96 using the local CIL budget 2316.
- To approve the committee's recommendation to accept the cost of £310.00 from EMR 340 for Suffolk County Council to undertake a speed survey on New Road.

#### **12. Lands Committee:**

- No business

#### **13. Finance and Strategic Planning:**

- To confirm BACS payments approved at the February meeting have been paid as agreed and the bank print out verified and signed by two Councillors.
- To note details of balances of all bank accounts
- To approve the payment of current invoices- available at the meeting
- To approve the committee's recommendation to accept the cost of £540 plus mileage from RBS Software Solutions for the annual Year End Closedown on 11<sup>th</sup> April from Budget 1115.
- To approve the committee's recommendation to give a grant of £250 to Framlingham Business Association from Budget 1201 for part funding of 90+ 3ft permanently lit Christmas trees to be place upon business and residential premises and for the large 'improved' permanently lit and decorated Christmas tree to be place on the Market Hill during the festive period 2019/2020
  
- St Michael's Rooms update

#### **14. Matters of report or items for next agenda only:**

#### **15: Date of next Council meeting:**

The next Town Council meeting will be held on **Thursday 4<sup>th</sup> April 2019 at 7.30pm** in The St John Ambulance Westbury Centre Fairfield Road Framlingham.