

**Agenda for the Public Relations and Markets Committee Meeting to be held
on Tuesday 11th December 2018 in The Cell, The Old Court House, Bridge Street at 7.00pm**

1. Apologies:

To receive and accept apologies for absence:

Present:

In Attendance:

Eileen A Coe (Town Clerk/RFO)

2. Declarations of Interest:

3. Public Comment:

4. Minutes of previous meeting:

To approve the minutes of the previous meeting as an accurate record

5. Town Guide/Town Trail leaflet:

➤ **Town Guide:**

Cllr Bennell to report on the progress to date.

6. Council organised Events:

➤ **To formally co-opt members for item 6**

➤ **Firework Spectacular 2018:**

Final Income and expenditure report – Town Clerk/RFO

➤ **Firework Spectacular 2019:**

➤ **Soap Box 2019:**

➤ **Love Your Local Market 2019** (17th – 31st May - Saturday 18th & 25th/Tuesday 21st & 28th)

➤ **Armed Forces Day 2019** (Saturday 29th June)

➤ **Arts Festival 2019**

➤ **Floral Fram 2019**

7. Markets:

➤ **To consider the following Market pitch applications and any other received prior to the meeting:**

8. Website:

9. Town Council Office Matters:

10. Framlingham Signs:

11. Framlingham Business Association:

➤ **CCTV**

To report on meeting held with FBA Chairman on 10th December

12. WiFi:

➤ **To report on meeting with Nick Khan (SCDC Strategic Director)**

13. 2018/19 Action Plan:

➤ **Updates**

14. Correspondence:

1/12

Letter with observations and suggestions for future Soap Box Race event.

15. Matters of report or items for next agenda:

16. Next meeting:

Tuesday 8th January 2019 at 7.00pm