

**Agenda for the Public Relations and Markets Committee Meeting to be held
on Tuesday 12th February 2019 in The Cell, The Old Court House, Bridge Street at 7.00pm**

1. Apologies:

To receive and accept apologies for absence:

Present:

In Attendance:

Eileen A Coe (Town Clerk/RFO) and co-opted members for item 5.

2. Declarations of Interest:

3. Public Comment:

4. Minutes of previous meeting:

To approve the minutes of the previous meeting as an accurate record

5. Council organised Events:

➤ **Soap Box Race**

Straw Bales

Sponsorship

Stalls and Catering

Rules and Regulations

Road closure

Funding

6. Markets:

➤ **Quarterly electrical inspection**

➤ **To consider the following Market pitch applications and any other received prior to the meeting:**

Wendy Gilbert

Application for a 6ft pitch on the Saturday Market selling chunky crocheted scarves and shawls, neck warmers (woollen and material) and Silver Clay jewellery, solid silver leaf pendants and chain, earrings and rings. Some silver plated crystal earrings all made by herself.

Rachel Dalton-Thorpe

Application for a 10ft pitch on the Saturday and Tuesday Market selling healthy food on the go, breakfast pots, layered salad jars, home-made healthy snacks

7. Town Guide:

➤ **Town Guide:**

To agree final specification – Cllr Bennell

8. Framlingham Calendars:

➤ 2019 Calendar

➤ 2020 Calendar

9. Annual Parish Meeting and Annual Newsletter:

10. Website:

11. Town Council Office Matters:

Instagram and Best of Fram

Time Capsule – 28th February 2pm in the Cemetery

12. Framlingham Signs:

Update

13. Framlingham Business Association:

➤ CCTV

14. WiFi:

➤ To consider notes of last meeting and proposals

15. 2018/19 Action Plan:

➤ Updates

16. Electrical Recycling facility:

➤ Update and to consider suitable location

17. Correspondence:

1/2 Resident

Request for litter picker sticks to aid with litter picking in the town

2/2 Suffolk Coastal District Council

Spring Clean 2019 with a chance to win £200 for the community

18. Matters of report or items for next agenda:

19. Next meeting:

Tuesday 12th March 2019 at 7.00pm