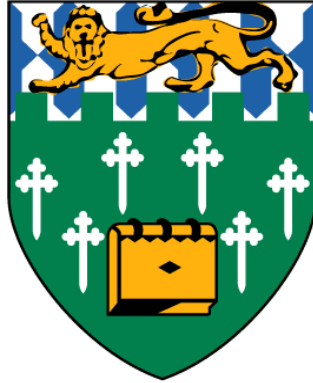


# FRAMLINGHAM TOWN COUNCIL

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**Town Council Chairman:**  
Cllr Philip Collins

**Town Clerk/ Responsible Financial Officer:**  
Mrs Eileen A Coe CiLCA AICCM PSLCC

**Deputy Town Clerk:**  
James Overbury BA (Hons)

**Telephone: 01728 720183**

**Date: September 2020**

## **MEMBERS OF THE LANDS COMMITTEE:**

**Cllr D Carter  
Cllr P Collins (Chair)  
Cllr C Eastwood  
Cllr G Kitching**

You are hereby summoned to attend a virtual Zoom Meeting of the:  
**Town Council Lands Committee**

To be held on:

**Wednesday 16<sup>th</sup> September at 7.00pm**

For the transaction of the business on this Agenda.

(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020)

### **Public Attendance:**

Members of the public and press are welcome to join the Zoom meeting and will be invited to speak under item 3 of the Agenda.

### **To join this meeting:**

**Meeting ID: 918 8729 8518**

**Passcode: 335240**

### **Dial by your location**

**+44 330 088 5830 United Kingdom  
+44 131 460 1196 United Kingdom  
+44 203 481 5237 United Kingdom  
+44 203 481 5240 United Kingdom  
+44 203 901 7895 United Kingdom  
+44 208 080 6591 United Kingdom  
+44 208 080 6592 United Kingdom**

### **Please note:**

**This meeting may be recorded.**

Yours Faithfully,

Eileen A Coe (Town Clerk/RFO)

**Lands Committee- Wednesday 16<sup>th</sup> September 2020 – 7pm**

**AGENDA:**

**(PP) – All documents relevant for the meeting on the Cllrs Private Page of the website prefixed:  
L- 20-09-16**

**1. Apologies:**

To receive and accept apologies for absence:

**Present:**

**In attendance:**

Eileen A Coe (Town Clerk/RFO)

**2. Declarations of interest:**

**3. Public Comment:**

**4. Minutes of previous meeting:**

To approve the minutes of the previous meeting as an accurate record

**5. Cemetery:**

**5.1 Driveway and Laurel Hedging:**

To consider quotations received to remove the laurel hedging and re-new the driveway surfacing including edging (PP)

**5.2 Cemetery Memorial Inspection:**

5 yearly cemetery memorial inspection 6<sup>th</sup> January – 16<sup>th</sup> February

Report on investigations – Town Clerk (PP)

**5.3 Skip:**

To agree cost for skip for cemetery

**6. Trees: (PP)**

**6.1 Churchyard:**

➤ **Tree Works Action Plan update– Town Clerk**

To consider quotations for next phase of tree work to be carried out under List B (No Faculty required) from Eastwood Tree Services

**6.2 Cemetery:**

➤ **Tree Works Action Plan update -Town Clerk**

To consider quotation to carry out works as recommended following recent picus and resistograph tests from Eastwood Tree Services

**6.3 Ash and Fir trees issue (PP)**

To consider response from Solicitor and advice from ESC Arboricultural Officer

**6.4 Fens:**

➤ **Tree Works Action Plan update – Town Clerk**

To consider quotations for 3 areas of work from Kindlewood and Eastwood Tree Services

Picus Test report on Veteran Oak tree (PP)

Email offering advice re Oaks (PP)

**6.5 Pageant Field:**

➤ **Tree Works Action Plan update – Town Clerk**

To consider quotation for minor tree works

**6.6 Tree Planting Plan:**

To consider advice from Tree Warden (PP)

**6.7 To consider any Tree Work Applications received prior to the meeting: (PP)**

DC/QEL671OXOJF01 – 5 Church Street – Fell virtually dead Elder which is covered in ivy and overhangs car park – deadline 26/08/20 – response via email No Objections

## **7. Pageant Field:**

### **7.1 Pageant Field Inspection Reports:**

- To note Inspection Reports and update on actions by G&P Contractor

### **7.2 Play Area and COVID-19 restrictions:**

- Update

### **7.3 New Pavilion:**

- To approve the Pavilion Risk Assessment – Cllr G Kitching (PP)
- Cleaning of Pavilion between hirers – Cleaner/Caretaker
- Emergency Plumber
- Quotation for extension to Pavilion from MRC (PP)

### **7.4 CCTV:**

- Update

### **7.5 Annual Pageant Field electrical inspection (PP)**

To consider quotation from R W Curle

### **7.6 Litter Bins:**

### **7.7 Pageant Field 3-5 year Plan:**

- **New Pavilion:**

Completed Dec 2019

- **Upgrade/new equipment:**

- Play House replacement item

- Bonded mulch safety surfacing – quotation received for Spica and supanova – Agenda item October

- **Replacement fencing:**

To consider quotations from Kompan and Kiwi Fencing (PP)

- **Boules pitch:**

Sports Space Application submitted 10/8/20

Quotation approved by Full Council and accepted (Roger Gladwell Landscapes)

- **Table Tennis Table – concrete:**

Update on funding application

## **8. Skate-Park:**

### **9. The Fens:**

#### **9.1 Friends of the Fens**

- Update

## **10. Churchyard Maintenance:**

### **10.1 Town Clock:**

- Annual Service – to consider cost

## **11. Riverside:**

### **11.1 Management of riverside vegetation:**

- Update

**12. Allotments:**

**13. Jeaffresons Well:**

**14. Commemorative sign next to Oak tree by the Station Hotel:**

Update

**15. Correspondence: (PP)**

**1/15 Framlingham Sports Club**

Letter suggesting a water tap be provided for the users of the Skatepark to prevent them jumping the gate and using the outside water tap at the Sports Club which is private property,

**2/15 Resident**

Email regarding the management of the Cemetery

**3/15 Badingham Playschool**

Request to hire the Pavilion.

**4/15 East Suffolk Council**

Letter re Covid 19 Small Business Support Grants advising that as the Town Council pays rates for the Cemetery it is eligible for a grant of £10k

**5/15 Resident**

Request to cut back trees along the boundary of the Cemetery with the new development off Fore Street.

**16. Annual Review of Regulations and Charges: (PP)**

**16.1 Cemetery Regulations and Charges**

**16.2 Allotment Regulations and Charges**

**17. Annual Review of Risk Assessments: (PP)**

**17.1 Cemetery**

**17.2 Churchyard**

**17.3 Pageant Field**

**17.4 Jeaffreson's Well**

**17.5 Fens**

**17.6 Allotments**

**17.7 Pavilion- Pageant Field**

**18. Budget 2021/2022:**

**19. Action Plan:**

**19.1 Updates:**

**19.2 Projects for Local CIL funding:**

**20. Matters of Report or Items for next agenda:**

Bonded mulch re-surfacing for Spica and Supanova – deferred from July meeting

**21. Date of next meeting:**

Wednesday 21<sup>st</sup> October 2020 at 7.00pm.