

Agenda for the Lands Committee Meeting to be held on Wednesday 18th September 2019 in The Cell at The Old Court House, Bridge Street at 7.00pm.

1. Apologies:

To receive and accept apologies for absence.

Present:

In attendance:

Eileen A Coe (Town Clerk/RFO)

2. Declarations of interest:

3. Public Comment:

4. Minutes of previous meeting:

To approve the minutes of the previous meeting as an accurate record.

5. Churchyard Maintenance:

➤ **Informal pathway:**

Response from PCC

➤ **Tree canopies:**

Response from PCC and update

➤ **Lime tree felling at back of Churchyard:**

Update

➤ **Overhanging vegetation along Church wall:**

Work completed as agreed.

➤ **Town Clock**

To consider advice and action

6. Cemetery:

➤ **Memorial Rose Beds:**

Cost for materials for new beds

Extension of chain link fencing

Rose Bed 1 reduction in size due to Honey fungus.

Purchase of replacement roses x 3

➤ **Driveway Resurfacing:**

To consider quotations for resurfacing cemetery driveway received from Ker-Way and Apec Groundworks Ltd

To consider removal of Laurel hedging

➤ **Cemetery Tree Survey 2020**

To consider quotations and advice received

➤ **Cemetery tree – dead**

To consider cost of £185 from Kindewood to carefully fell the tree due to decay avoiding gravestones and leave site tidy

To consider cost to remove lilac tree (mostly dead) leaning over grave

7. Trees:

➤ **Appointment of Tree Warden to work alongside Ms Bennell**

➤ **DC/19/3432/TCA – 16 Double Street** – Small Holly tree, approximately 2 metres from the rear of the property and about 5.5 to 6 metres tall: advised to lower the ground level by a foot or so at that point to mitigate damp issues with the building, application to remove the tree and grind out the stump

8. G&P Contractors Report:

➤ **Pageant Field Inspection Report:**

9. Riverside:

➤ **Management of riverside vegetation:**

Update

10. Correspondence:

1/9 Resident of Regal Gardens, New Road

Request for the re-location of the litter bin outside front door of property.

2/9 Resident

Email regarding drug related actions in the town and the need for a Police presence.

The Town Clerk has responded advising of the allocation of two extra Police Officers for the Leiston Sector during the summer months and her meeting with the Inspector and Police and Crime Commissioner highlighting the issues and areas where there are problems in the town. Also providing information on CCTV and how to report a non-emergency to the Police via 101.

3/9 Gurneys Solicitors

Letter regarding overhanging tree branches in the Cemetery.

11. Seats on Market Hill:

Update

12 Pageant Field:

➤ New Pavilion:

Pre-Application Advice and Planning Application

S106 Officer response

Flagship connection response

Timescale

➤ New Equipment:

To consider options and quotations received from Kompan and Playquip Leisure for play equipment on the site of the old Pavilion

To consider quotation and grant application for Sports Space Funding for a concrete Table Tennis Table

13. CCTV:

Update on monitoring re climbing of pole

Cost of new camera to cover new Pavilion

Reports of motorcycle activity

14. Skate-Park:

Update on Flood Lighting quotations::

Drug and alcohol issues:

15. Allotments:

Options to extend current area:

Other options explored to date:

16. The Fens:

To report on meeting held with SWT relating to the future management from 2020.

18. Jeaffresons Well:

19. Annual Review of Policies and documents:

- God Parent Scheme
- Allotment Regulations and Charges
- Cemetery Regulations and Charges

20.Action Plan:

Updates

Projects for Local CIL funding

21. Accredited Contractors:

To approve the addition of the following:

EWP Consultancy Ltd – Tree works

APEC Groundworks - groundworks

22. Strategic Planning/Communication Forum for Councillors – Thursday 24th October at 7pm

Items for Agenda

23. Matters of Report or Items for next agenda:

- Tree Survey due 2020 – Fens and Pageant Field
- Budget 2020/2021
- Annual review of Risk Assessments:

Cemetery

Churchyard

Pageant Field

Jeaffreson's Well

Allotments

Fens

5 yearly cemetery memorial inspection due December 2019/January 2020

24. Date of next meeting:

Wednesday 16th October 2019 at 7.00pm.