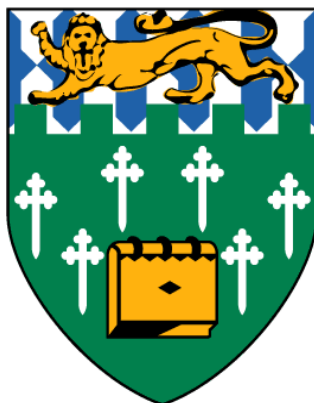


FRAMLINGHAM TOWN COUNCIL

Town Council Office
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Suffolk
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Telephone: 01728 720183

Visit our website:
www.framlingham.com



Town Council Chairman:
Cllr Philip Collins

Town Clerk/ Responsible Financial Officer:
Mrs Eileen A Coe CiLCA AICCM PSLCC

Deputy Town Clerk:
James Overbury BA (Hons) CiLCA

townclerk@framlingham.com
dtc@framlingham.com

Date: 7th January 2021

MEMBERS OF THE FINANCE COMMITTEE:

Cllr D Carter (Chair), Cllr P Collins, Cllr C Eastwood, Cllr S Garrett, Cllr J Jones, Cllr G Kitching, Cllr P Wraight

You are hereby summoned to attend a virtual Zoom Meeting of the:

Town Council Finance Committee

To be held on:

Thursday 14th January 2021 at 7.30pm

For the transaction of the business on this Agenda.

(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020)

Public Attendance:

Members of the public and press are welcome to join the Zoom meeting and will be invited to speak under item 4 of the Agenda.

To join this meeting:

<https://zoom.us/j/95013244966?pwd=QzdNYXo3bjVjMTRXLY9ycmVtMVJ6dz09>

Meeting ID: 950 1324 4966

Passcode: 441962

One tap mobile

+442080806591,,95013244966#,,,,,0#,,441962# United Kingdom

+442080806592,,95013244966#,,,,,0#,,441962# United Kingdom

Dial by your location

+44 208 080 6591 United Kingdom

Find your local number: <https://zoom.us/u/acEXoe97aD>

Please note this meeting may be recorded.

Yours Faithfully,

Eileen A Coe (Town Clerk/RFO)

Finance Committee – Thursday 14th January 2021– 7pm

AGENDA:

All documents relevant for the meeting have been circulated with the Agenda to Councillors:

1. Apologies:

To receive and accept apologies for absence

Present:

In attendance:

Mrs E Coe (Town Clerk/RFO)

2. Declarations of Interest:

3. Minutes of previous meeting:

To approve the minutes of the previous meeting as an accurate record

4. Public Comment:

5. Financial Matters:

5.1 Alpha Finance Report of Income and Expenditure to date:

5.2 Bank balances and bank reconciliations to date:

5.3 Ear Marked Reserves:

5.4 Investments and FSCS:

5.4.1 To consider response from FSCS- Cllr Carter

5.4.2 To consider future investments and investments maturing on 21/1/21 and 11/2/21 – Town Clerk/RFO report circulated

5.5 Direct Debits and Standing Orders – Annual review

5.6 Assets and Depreciation Register – Annual review

5.7 Investment Strategy- Annual review

A resolution to exclude the press and public will be passed by virtue of the Public Bodies (Admissions to Meetings) Act 1960 s1 (2) for item 6 because of the confidential nature of the business to be transacted.

Members of the Public and Press will be requested to leave the meeting

6. Employment Matters:

6.1 Annual Staff Appraisals

6.2 H&S matters and response from SALC and ESC- Town Clerk/RFO report circulated

6.3 Annual review of contracts and salaries

6.4 SCC Email and information on ill-health early retirement pensions liability insurance from 1st April 2021 and consultation which explains the decision and asking for views on the size criteria of the Employers who should be included in that decision, deadline 31st January.

7. Town Council Office:

8. Correspondence:

8.1 ESS Business Energy:

Letter advising that the contract for electricity for the town clock expires on 28th February. Also offer of a new 24 month contract.

9. Action Plan:

Updates

10. Matters of report or items for next agenda:

Grant Applications – deadline 31st January

11. Date of next meeting:

Thursday 11th February 2021 at 7.00pm