

FRAMLINGHAM TOWN COUNCIL

Town Council Office
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Framlingham
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Visit our website:
www.framlingham.com



Town Council Chairman:
Cllr Philip Collins

Town Clerk/ Responsible Financial Officer:
Mrs Eileen A Coe CiLCA AICCM PSLCC

Deputy Town Clerk:
James Overbury BA (Hons)

townclerk@framlingham.com
dtc@framlingham.com

Date: 5th November 2020

MEMBERS OF THE FINANCE COMMITTEE:

Cllr D Carter (Chair), Cllr P Collins, Cllr C Eastwood, Cllr S Garrett, Cllr J Jones, Cllr G Kitching, Cllr P Wraight

You are hereby summoned to attend a virtual Zoom Meeting of the:

Town Council Finance Committee

To be held on:

Thursday 12th November at 7.00pm

For the transaction of the business on this Agenda.

(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020)

Public Attendance:

Members of the public and press are welcome to join the Zoom meeting and will be invited to speak under item 4 of the Agenda.

To join this meeting:

<https://zoom.us/j/93316054677?pwd=dG9GdGVpYTVpOEIwNEdIR2FhT25zZz09>

Meeting ID: 933 1605 4677

Passcode: 115002

One tap mobile

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+442034815240,,93316054677#,,,,,0#,,115002# United Kingdom

Dial by your location

+44 203 481 5237 United Kingdom

Find your local number: <https://zoom.us/u/absOX6aT4F>

Please note this meeting may be recorded.

Yours Faithfully,

Eileen A Coe (Town Clerk/RFO)

Finance Committee – Thursday 12th November– 7pm

AGENDA:

All documents relevant for the meeting have been circulated with the Agenda to Councillors:

1. Apologies:

To receive and accept apologies for absence

Present:

In attendance:

Mrs E Coe (Town Clerk/RFO)

2. Declarations of Interest:

3. Minutes of previous meeting:

To approve the minutes of the previous meeting as an accurate record

4. Public Comment:

5. Financial Matters:

5.1 Alpha Finance Report of Income and Expenditure to date:

5.2 Bank balances and bank reconciliations to date:

5.3 Ear Marked Reserves:

6. Budget 2021/2022:

Budget documents circulated to all Councillors 03/09/20

7. Annual review of Town Council policies and documents

Consideration of additions/amendments.

8. Town Council Office:

To consider cost for monitor and keyboard

9. Correspondence:

10. Action Plan:

Updates

11. Employment Matters:

11.1 A resolution to exclude the press and public will be passed by virtue of the Public Bodies (Admissions to Meetings) Act 1960 s1 (2) for the next two items because of the confidential nature of the business to be transacted.

Members of the Public and Press will be requested to leave the meeting

11.1 Annual Staff Appraisals

11.2 Annual review of contracts and salaries

12. Matters of report or items for next agenda:

13. Date of next meeting:

Thursday 10th December 2020 at 7.00pm